



**STEELE COUNTY BOARD AGENDA**  
**Administration Center**  
**630 Florence Avenue – Owatonna, MN 55060**

*Steele County's Mission:*  
*Driven to deliver quality services in a respectful and fiscally responsible way.*

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**TUESDAY, JULY 13, 2021 at 5:00 PM**  
**County Boardroom, Steele County Administration Center**

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*Persons with background material for agenda items are asked to provide them to the Administrator's Office 5 days prior to the meeting date so that the material can be linked to the online agenda. If handouts at the Board meeting are necessary, please bring enough copies for the Board, county staff, the press and the public. Generally, 15 copies should be sufficient.*

### **Agenda**

1. Call to Order
2. Pledge of Allegiance
3. Approve Agenda

### **Public Comment**

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

### **Correspondence**

1. Minnesota County Staff Appreciation Day Proclamation (pg. 4)
2. Steele County ML2022 Proposed Parcel List (pg. 5)

**Consent Agenda** - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

3. Approve June 22, 2021 Board Minutes (pg. 6)

4. Approve June 22, 2021 Board Work Session Minutes (pg. 10)
5. Approve July 6, 2021 Board Work Session Minutes (pg. 11)
6. Approve Bills and Journal Entries (pg. 12)
7. Approve Personnel Report (pg. 72)
8. Approve backfilling of Environmental Specialist position (pg. 73)
9. Approve Courthouse HVAC upgrades advertisement for bids (pg. 82)
10. Approve Donations to Public Health (pg. 84)
11. Approve Temporary Body Art Establishment License for Kat's Tat's LLC (pg. 87)

### **General**

12. July Anniversaries (pg. 88)

### **Internal Central Services Committee – July 7, 2021**

13. Employment & Labor Law Services (pg. 89)
14. Employee Blood Drive (pg. 106)
15. Backfill for Public Health Emergency Preparedness and Care Coordinator Positions (pg. 107)

### **Public Works Committee- July 8, 2021**

16. Steele County 2040 Transportation Plan (pg. 119)

### **Information Items**

17. ARPA Policy Committee Meeting Minutes – June 22, 2021 (pg. 120)
18. Internal Central Services Committee Meeting Minutes – July 7, 2021 (pg. 121)
19. Public Works Committee Meeting Minutes – July 8, 2021 (pg. 122)

### **Presentations:**

Engage Owatonna Presentation

Peng Olson, Community Relations Manager – Federated Insurance  
Jeff Elstad, Superintendent - Owatonna Public Schools

### **Commissioner Reports:**

**Next Meeting Notices:**

Public Safety Committee - **Wednesday, July 14 at 8 a.m. in the Boardroom**

Land Use/Records – **Tuesday, July 20 at 8 a.m. in the Boardroom**

Internal Central Services – **Wednesday, July 21 at 8 a.m. in the Boardroom (Tentative)**

Community Services Committee – **Thursday, July 22 at 8 a.m. in the Boardroom**

County Board Meeting – **Tuesday, July 27 at 5:00 p.m. in the Boardroom**

**Adjourn**

*Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.*