

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

March 9, 2021

STATE OF MINNESOTA)
) ss
 COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 4:00 p.m. on March 9, 2021 with Commissioners Krueger, Glynn, Brady, Gnemi and Abbe present. Also present were County Attorney Dan McIntosh, Planning & Zoning Director Dale Oolman, Human Resources Director Julie Johnson, Emergency Management Director Mike Johnson, Deputy Emergency Management Director Tom Karnauskas, Ditch Inspector Eric Gulbransen, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the agenda. Ayes all.

There were comments from the public regarding Conditional Use Permit 410 Riverview Campground.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of February 23, 2021
- B. Approve Bills and Journal Entries
- C. Approve Personnel Report

Resignations/Retirements/Terminations

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Michael Johnson (.5 FTE)	Emergency Mgmt. Director	Emergency Mgmt.	05/28/21

- D. Approve Agreement with Blooming Prairie Township for Replacement of Bridge No. 74504
- E. Approve Cooperative Agreement with the City of Owatonna for Construction of a Roundabout at State Ave. (CSAH 45) & NW 26th St. (CSAH 34

Human Resources Director Julie Johnson read the following Personnel Anniversaries for staff.

Anniversaries:

<i>Name</i>	<i>Position/Dept.</i>	<i>Anniv. Date</i>	<i>Yrs. Service</i>
Dave Purcell	Director of IT – IT Dept.	03/01/21	3
Terri Rau (.5 FTE)	Family Support Educ/PHN–Public Health	03/02/21	1
Jeffrey Gunther	Patrol Deputy – Sheriff’s Office	03/02/21	1
Barb Osman	Assessment Technician - Assessor’s Office	03/04/21	2
Amber Brooks	Tech Clerk I – Planning & Zoning/Facilities	03/09/21	1
Sasha Henning	Asst. Cty. Attorney II – Attorney’s Office	03/12/21	9
Steve Rick	Asst. Director of Comm. Corrections – CCA	03/13/21	4
Doug Jensen	Engineering Tech III – Highway Dept.	03/15/21	36
Tonia Miller	Accounting Tech Lead – Public Health	03/17/21	12
Lon Thiele	County Sheriff – Sheriff	03/17/21	18
Julie Flemming	RN – Public Health Dept.	03/18/21	2
Kevin Lindquist	Maintenance Supervisor – Highway	03/19/21	3
Gina McGuire	Asst. Director of HR – HR Dept.	03/20/21	7
Joleen Koenig	Admin. Support Asst. – Extension Dept.	03/25/21	19
Kristi Blum	Technical Clerk II – Recorder’s Office	03/25/21	8
Tyler Brase	Road Deputy – Sheriff’s Office	03/29/21	4

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to Table the decision on the Amendment to Conditional Use Permit #410 for Riverview Campground until the April 13th Board meeting. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve the renewal of Conditional Use Permit #347 allowing the mining of sand and gravel and stockpiling and processing of recyclable materials, for Milestone Materials/Engelstad Pit, in Section 36 of Meriden Township, with 20 conditions and to approve the Findings of Facts. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the renewal of Conditional Use Permit #194 allowing the mining, processing and stockpiling of sand and gravel material, the blasting and quarrying of limestone, the dewatering of the pit, a washplant and the stockpiling and processing

of recyclable aggregate material on 199 acres located in Sections 1, 2, 11 and 12 of Lemond Township, Milestone Materials/Spinler Quarry with 16 conditions and to approve the Findings of Facts. Ayes all.

Motion by Glynn, seconded by Commissioner Gnemi to approve Interim Use Permit #2021-01, Crane Creek Asphalt, requesting a temporary hot mix plant in the Spinler Quarry located in the West ½ of the SW ¼, Section 1, Lemond Township with 4 conditions and Findings of Facts. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the repair on Public Tile Ditch #11 in Section 24 of Berlin Township and to award the quote from H & H Excavating Inc for \$13,300, and to reach out to the ditch attorney to address the right of way. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to schedule a Work Session for March 17th at 3:00 p.m. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve backfilling an Emergency and Risk Management Director position as a 1.0 FTE with additional duties for the county safety program and property/casual insurance oversight to replace Mike Johnson who will be retiring on May 28, 2021. Upon the vote being taken, 4 Commissioners voted in favor thereof, Commissioner Abbe voting against.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi authorizing the Administrator to disburse the Economic Relief Grants as per committee recommendations in the amount of \$715,024.46. Ayes all. Upon the vote being taken, 4 Commissioners voted in favor thereof, Commissioner Krueger abstaining.

Commissioner Reports:

Commissioner Krueger reported his attendance at Highway 14 Partnership, Criminal Justice meeting and Economic Relief Grant Committee meeting.

Commissioner Abbe reported his attendance at Rice/Steele 911 Joint Powers meeting, Economic Relief Grant Committee meeting and Jail meeting.

Commissioner Gnemi reported his attendance at Drug Court meetings, Emergency Medical meeting, Work Force meeting and Semcac.

Commissioner Glynn reported his attendance at Internal Central Services meeting.

Commissioner Brady reported his attendance at Internal Central Services meeting, Rice/Steele 911 Joint Powers meeting, Planning & Zoning meeting and MnPrairie meeting.

LISTING OF BILLS

3/9/2021

ArchKey Technologies	4,283.00
Bolton & Menk Inc	7,916.50
Central Farm Services	5,237.69
Erickson Engineering Co LLC	3,510.00
EVERFI INC	2,200.00
ICS Consulting Inc	44,190.35
Karpel Solutions	15,557.01
Midstates Equipment Supply	3,269.59
Minnesota Valley Testing Labs	3,363.60
OpenGov Inc	29,181.00
Owatonna Groundmasters Inc	9,507.83
Short Elliott Hendrickson Inc	13,276.08
SRF Consulting Group Inc	12,951.05
Steele County Highway Dept	8,077.28
Summit Food Services LLC	3,722.73
The Transportation Alliance	2,642.00
Waste Management Of Wi-Mn	52,302.59
101 Payments less than \$2,000	<u>33,475.14</u>
Final Total:	\$264,663.44

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to adjourn to the call of the chair at 5:35 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR