

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

June 8, 2021

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on June 8, 2021 with Commissioner's Glynn, Brady, Gnemi, Krueger and Abbe present. Also present were County Attorney Dan McIntosh, Deputy Emergency Management Director Tom Karnauskas, County Engineer Greg Illka, Facilities and Fleet Director Jake Rysavy, Jail Administrator Anthony Buttera, Human Resources Director Julie Johnson, IT Director Dave Purscell, County Sheriff Lon Thiele, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the agenda with additions. Ayes all.

There were no comments from the public.

Correspondence acknowledged.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of May 25, 2021
- B. Approve the minutes of May 25, 2021 Work Session
- C. Approve Bills and Journal Entries
- D. Approve Personnel Report

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Start Date</i>
Seth Hummel (promotion)	Corporal/Detention Center	B25/4	06/18/21

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Shawn Jore	Correctional Officer	Detention Center	05/27/21
Stacie Peterson	Correctional Officer	Detention Center	06/04/21

- E. Approve the **Resolution** Re-Appointing Ed Nelson as Steele County Trail Administrator.

RESOLUTION

WHEREAS, Steele County agrees to be sponsors of the Steele County Trail Association, Inc.; and

NOW, THEREFORE, BE IT RESOLVED that the Steele County Board of Commissioners do hereby name Ed Nelson as the Steele County Trail Administrator.

- F. Approve Promotion of Karen Winter to Property Tax Specialist
- G. Approve Re-opening of Board Meetings to in-person attendance and discontinuing live streaming effective July 1, 2021
- H. Award the Contract for CSAH 34 & CSAH 45 Roundabout, SAP 074-634-029 & 074-645-040, to Heselton Construction in the amount of \$1,271,146.05
- I. Human Resources Director Julie Johnson read the following Personnel Anniversaries for staff.

Anniversaries:

<i>Name</i>	<i>Position-Department</i>	<i>Anniv. Date</i>	<i>Yrs. Service</i>
Darrin Helget	Road Deputy-Sheriff's Office	06/01/21	23
Teresa Dudley	Victim Services Coord. – Cty Attorney	06/02/21	17
Steve Schroht	Park & Recreation Director	06/03/21	25
Travis Avelar	Correctional Officer – Detention Center	06/04/21	14
Anthony Buttera	Jail Administrator – Detention Center	06/04/21	14
Bernadette Kehler	Correctional Officer – Detention Center	06/04/21	3
Kathleen Schroeder	Records Supervisor – Sheriff's Office	06/05/21	4
Tanner Wobschall	Facilities Maint. Worker I – Facilities	06/10/21	8
Tara Pitzl	Probation Officer II – Comm. Corrections	06/12/21	4
Becky Melchert	Records Specialist – Sheriff's Office	06/15/21	4

Cynthia Fowler	Programs Coordinator – Detention Center	06/16/21	18
Adil Lebgue	Correctional Officer – Detention Center	06/16/21	18
Amy Caron	Public Health Director/CHS Admin – PH	06/22/21	6
Tim Larson	Landfill Operator – Landfill	06/22/21	11
Karen Meier	Administrative Assistant – Sheriff's Office	06/22/21	23
Deb Zeman	Probation Officer II - Comm. Corrections	06/24/21	30
Kendra Sirek	Probation Officer II - Comm. Corrections	06/27/21	3
Rusty Bailey	Correctional Officer – Detention Center	06/29/21	4

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the updated Telecommuting Policy with additional review process thru Internal Central Services and eliminate mileage. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to establish a Wine License Fee of \$200.00 annually. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve an On-Sale 3.2 Beer and Wine License for the Blooming Prairie Country Club. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the Renewal of the Consumption and Display Permit for the Blooming Prairie Country Club. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve a Cooperative Agreement with the City of Medford for the construction of the CSAH 45 (Main St.) Improvement project and authorize the Chair and Administrator to execute the Agreement. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to award the contract for CSAH 45 (Main St.) improvements to the low bidder, R.A.W. Construction LLC, in the amount of \$1,886,304.90. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Glynn to approve the 2021 State of Minnesota Annual County Boat and Water Safety Grant Contract Agreement in the amount of \$2039. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the Personnel Policy Amendment 19.5.4. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to take a recess for a few minutes due to a power outage. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to accept the low bid from Rochon in the amount of \$1,596,000.00 and authorize Facilities and Fleet Director Jake Rysavy to execute the contract and make scope reductions as submitted. Ayes all.

Presentation by Tim Penny, President & CEO, Southern Minnesota Initiative Foundation Update & 2022 Request for Funding.

Commissioner Reports:

Commissioner Krueger reported his attendance at Dodge/Steele Public Health Board meeting, Retirement for Mike Johnson, South Country Health Alliance, Ground-breaking in downtown Owatonna and AMC District 9 meeting.

Commissioner Abbe reported his attendance at Dodge/Steele Public Health Board meeting, Waseca/Dodge Commissioners meeting, South Country Health Alliance meeting and 911 meeting.

Commissioner Gnemi reported his attendance at Workforce meeting, Retirement for Mike Johnson, Drug Court Graduation, Zoom Workforce Board meeting and AMC District 9 meeting.

Commissioner Glynn reported his attendance at Community Health Board and Internal Central Services meeting.

Commissioner Brady reported his attendance at Internal Central Services, 911 w/Rice County, AMC District 9 meeting and Planning & Zoning meeting.

LISTING OF BILLS

6/8/2021

3D Specialties	3,383.75
7 Rivers Recycling LLC	2,536.44

Baker Tilly US, LLP	11,100.00
Bolton & Menk Inc	3,135.50
CRK Properties LLC	6,399.86
Dodge County Public Health	2,908.84
Jones Haugh & Smith Inc	3,120.00
Met-Con Construction Faribault Div	2,780.00
Miner's Outdoor & Rec	16,672.12
Minnesota Secured Title	3,400.00
MSL Landscaping & Fencing	4,718.00
Nuss Truck & Equipment	2,812.05
Owatonna Filters	3,193.56
SCR	3,835.69
Short Elliott Hendrickson Inc	2,752.41
Steele County Agricultural Society	21,500.00
Steele County Highway Dept	7,244.82
Steele County Historical Society	4,000.00
Summit Food Services LLC	3,989.44
Vertiv Corporation	2,105.00
Waste Management of Wi-Mn	50,546.53
98 Payments less than 2,000	<u>32,156.85</u>
Final Total:	194,290.86

Commissioners went into Closed Session at 6:35 p.m. under the attorney-client privilege pursuant to Minn. Stat. § 13D.05, Subd. 3(b) to discuss the following pending litigation: Coffey, et al. v Sheriff Lon Thiele, Court File number 20-cv-2237. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to come out of closed session at 6:54 p.m. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to adjourn to the Call of the Chair at 6:54 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR