

ROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

June 22, 2021

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on June 22, 2021 with Commissioner's Abbe, Glynn, Brady, Gnemi and Krueger. Also present were County Attorney Dan McIntosh, County Treasurer Cathy Piepho, Human Resources Director Julie Johnson, IT Director Dave Purscell, Planning & Zoning Director Dale Oolman, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to order and Pledge of Allegiance.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve the agenda. Ayes all.

There were no comments from the public.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of June 8, 2021
- B. Approve the minutes of June 15, 2021 Board of Appeal and Equalization
- C. Approve Bills and Journal Entries
- D. Approve Personnel Report

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Start Date</i>
Andrew Nelson	Correctional Officer/Detention Ctr	B24/1	06/28/21

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Karen Fountaine	Emergency Preparedness Coord.	Public Health	08/31/21

- E. Approve the Amended REAM (Remote Electronic Alcohol Monitoring) Grant Agreement and authorize the Community Corrections Director to sign
- F. Approve the Purchase of a Tandem Axle Chassis and Appurtenant Equipment for a Plow Truck in the amount of approximately \$265,000 to be paid in 2022 contingent on the approval of the 2022 budget
- G. Approve the 2021 Performance Measures Report
- H. Adopted the following **Resolution** Authorizing Participation in the Performance Measurement Program

RESOLUTION

AUTHORIZATION TO PARTICIPATE IN THE PERFORMANCE MEASUREMENT PROGRAM

WHEREAS, Benefits to Steele County for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, Any city/county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The Steele County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

NOW THEREFORE LET IT BE RESOLVED THAT, Steele County will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

BE IT FURTHER RESOLVED, Steele County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the county.

- I. Approve the 2022 Aerial Imagery Agreement and authorized GIS Coordinator to sign the contract and authorized the Chair to sign the cost sharing Memorandums of Understandings.
- J. Approve purchase of Computer Assisted Mass Appraisal (CAMA) Software to archive the CAMA data at the end of each year and to automate the transferring of data.
- K. Approve the following **Resolution**

RESOLUTION

ACCEPTANCE OF DONATION FOR PUBLIC HEALTH

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- Home Health Supplies by Anonymous

- L. Approve the On-Sale Beer License and Application for an Exempt Permit for Holy Trinity Church of Litomysl.
- M. Approve the following **Resolution**

RESOLUTION

ACCEPTANCE OF TIRE DONATION FOR SHERIFF'S OFFICE SQUAD

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donation of:

The Steele County Corn and Soybean Growers Board – A set of Goodyear Eagle Enforcer Tires. Estimated Value \$ 900.00

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve CUP #425 for Northstar Recreation LLC to sell and service fish house/RV units and accessories on property located in the NW ¼, NW ¼, Section 33, Township 108, Range 20 of Clinton Falls Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve renewal of CUP #209 for David Spinler Construction allowing the mining of sand and gravel on property located in the S ½ of the NW ¼ of the SW ¼, and the W ½ of the SE ¼, Section 27, Township 106, Range 19 of Aurora Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve IUP #2021-06 for Pivot Energy Minnesota Solar 1 LLC to construct a 1 MW solar energy system on property owned by Thomas Judd located in the SE ¼, SW ¼, Section 30, Township 108, Range 20 of Clinton Falls Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to schedule a Work Session for July 6th at 7:30 a.m. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the updated COVID-19 Preparedness Plan effective July 1, 2021. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve the revised Memorial Tree Program increasing the donation fee from \$50 to \$200 and give authority to the Facilities Director to select the location and type of tree to plant. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the creation of a Senior Attorney position in the Attorney's Office with a maximum of two Senior Attorney positions in the department at any given time. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve a **Resolution** to recognize county workers for their dedicated service through the COVID-19 pandemic emergency and to proclaim June 25, 2021 as a day for special recognition of county workers.

Resolution To Recognize County Workers

Commending the commitment and dedication to public service excellence of county staff during the COVID-19 pandemic by proclaiming a day to honor them.

WHEREAS, county employees serve as the cornerstone of their communities, dedicating their time, skills, and expertise for the benefit of their neighbors; and

WHEREAS, the work of county employees is essential and often in person, whether that's vaccine administration by a public health nurse, processing voter registrations and ballots in the Auditor's Office, or other services; and

WHEREAS, the COVID-19 pandemic disrupted county service delivery and program administration, creating uncertainty for employees and citizens on accessing essential services; and

WHEREAS, showing exemplary leadership by taking personal risks, assuming new duties and responsibilities, or innovating new modes of service delivery, county employees continued providing vital community services in 2020 and into 2021; and

WHEREAS, through their dedication to county work and commitment to public service, county employees are keeping counties open and their communities safer, healthier, and productive; now, therefore;

BE IT RESOLVED THAT, the Steele County Commissioners do hereby proclaim June 25, 2021 as a day for special recognition of county workers.

Don Hauge, Executive Director of Southeast Minnesota Emergency Medical Services gave a presentation to the Board.

Commissioner Reports:

Commissioner Glynn – No report.

Commissioner Krueger reported on his attendance at Public Works, Board of Appeal and Equalization and a Work Session.

Commissioner Abbe – No report.

Commissioner Gnemi reported on his attendance at Drug Court, Workforce meeting, Public Works meeting, Semcac, MnPrairie meeting, Board of Appeal and Equalization, Steele County Historical Society and a Work Session.

Commissioner Brady reported on his attendance at OPU/City/School meeting, Southeast Minnesota Emergency Communications Board meeting, Land Use Records meeting, MnPrairie meeting, Extension meeting, Board of Appeal and Equalization, Internal Central Services and a Work Session.

LISTING OF BILLS

6/22/2021

Advanced Correctional Healthcare Inc	9,540.41
Central Farm Services	18,993.82
Century Fence	2,810.00
Counties Providing Technology	4,222.00
Erickson Engineering Co LLC	4,159.47
Hancock Concrete Products Co LLC	5,546.43

Hometown Federal Credit Union	32,943.07
I&S Group Inc	11,100.00
ICS Consulting Inc	12,000.00
Kronos Incorporated	3,536.59
Local Government Information Systems	38,965.00
Magtech Ammunition	12,931.53
Minnesota Paving & Materials	14,441.47
Mn Dept of Natural Resources	2,350.00
Moore Md/Kellyanna J	3,536.33
RCM Specialties Inc	4,568.72
RDO Equipment Co, Inc.	201,440.00
SRF Consulting Group Inc.	7,824.90
Steele County Soil & Water Conserv Dist	33,750.00
Steele County Treasurer	6,358.25
Summit Food Services LLC	3,779.09
Thomson Reuters – West	2,234.73
Univ of Mn Regents	43,837.12
Visual Labs Inc.	2,000.00
WSB & Associates Inc.	8,407.00
98 Payments less than 2,000	<u>42,585.77</u>
Final Total:	533,861.70

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to adjourn to the Call of the Chair at 5:58 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR