

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

July 13, 2021

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on July 13, 2021 with Commissioner’s Krueger, Abbe, Glynn, Brady and Gnemi. Also present were County Attorney Dan McIntosh, Director of Public Health Amy Caron, County Engineer Greg Illka, Human Resources Director Julie Johnson, IT Director Dave Purscell, County Sheriff Lon Thiele, County Treasurer Cathy Piepho, Planning & Zoning Director Dale Oolman and County Auditor Laura Ihrke.

Call to order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the agenda. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of June 22, 2021
- B. Approve the minutes of June 22, 2021 Board Work Session
- C. Approve the minutes of July 6, 2021 Board Work Session
- D. Approve Bills and Journal Entries
- E. Approve Personnel Report

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Start Date</i>
Lisa Cage (.5 FTE)	Family Support Educator–RN/Public Health	C42/6	06/29/21

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Dan Kuhns	Environmental Specialist	Planning & Zoning	07/07/21
Jamie Williamson	Correctional Officer	Detention Center	07/08/21
Jessica Weegman	Registered Nurse	Detention Center	07/16/21

- F. Approve backfilling of the Environmental Specialist position for Planning and Zoning
- G. Approve Steele County Courthouse HVAC upgrades project and have the Facilities and Fleet Director advertise for bids
- H. Approve **Resolution** accepting Public Health Donations

RESOLUTION

ACCEPTANCE OF DONATION FOR PUBLIC HEALTH

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- Baby Blankets by Anonymous

- I. Approve Temporary Body Art Establishment License for Kat’s Tat’s, LLC for an event at 14574 SE 44th Ave, Blooming Prairie, MN from August 17th-29th

Human Resources Director Julie Johnson read the following Personnel Anniversaries for staff.

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Anniv. Date</i>	<i>Yrs. Service</i>
Jessica Bedney	Probation Officer I - Comm. Corrections	07/01/21	4
Spring Teichroew	Probation Officer II - Comm. Corrections	07/01/21	4
Ashley Schultz	Probation Officer II - Comm. Corrections	07/01/21	4
Dan Kuhns	Environmental Specialist – P & Z	07/06/21	1
Jed Loftus	Sergeant – Detention Ctr./Sheriff’s Office	07/07/21	13
Katie Barden	SSTS Specialist – Planning & Zoning	07/08/21	8
Kristi Archambault	Public Health Nurse – Public Health	07/10/21	15

Karen Fountaine	Emerg. Preparedness Coord. – Public Hlth.	07/10/21	15
Linda Bettin	Office Support Specialist – Public Health	07/14/21	7
Chris Deml	Sign Technician – Highway	07/15/21	25
Christine Bartsch	HHA/Homemaker Lead – Public Health	07/16/21	9
Thomas Burger	Custodian – Buildings & Grounds	07/17/21	4
Sean Robbins	Road Deputy – Sheriff's Office	07/21/21	7
Kristi Diercks	Probation Officer II – Comm. Corrections	07/23/21	7
Karen Karow	Custodian – Facilities	07/31/21	26

Motion by Commissioner Glynn, seconded by Commissioner Abbe to authorize the Administrator and Human Resources Director to retain the firm of Madden Galanter Hansen LLP for ongoing employment and labor law services on an as-needed basis. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger authorizing employees to use up to 1 hour of paid time to donate blood during a blood drive October 20, 2021. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve backfilling the .75 FTE Emergency Preparedness Coordinator Position and the .40 FTE Care Coordinator Position as a combined 1.0 FTE position in the Public Health Nursing Department. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to adopt the Steele County 2040 Transportation Plan. Ayes all.

Peng Olson, Community Relations Manager at Federated Insurance and Jeff Elstad, Superintendent of Owatonna Public Schools presented information on Engage Owatonna, a new online platform.

Commissioner Reports:

Commissioner Krueger reported on his attendance at Joint City/County Transportation meeting, Law Enforcement Center Committee meeting, South Country Health Alliance Joint Powers meeting, a Work Session, Public Works meeting and meeting with Representative Angie Craig regarding Health Care.

Commissioner Abbe reported on his attendance at American Rescue Plan Act meeting, Work Sessions, Counties Providing Technology meeting, Law Library meeting and 911 Rice/Steele Joint meeting.

Commissioner Gnemi reported on his attendance at Drug Court meeting, Compliance Fund meeting, South Central Human Relations Center Board meeting, City/County transportation meeting, a Work Session, Workforce meeting and Cannon River Watershed Board meeting.

Commissioner Glynn reported on his attendance at Extension Committee meeting, Board of Appeal and Equalization meeting, Internal Central Services meeting, Work Sessions, Law Enforcement Center Committee meeting and Fair Board meeting.

Commissioner Brady reported on his attendance at Human Relations Center meeting, a Work Session, 911 Rice/Steele Joint meeting, Internal Central Services meeting and Attorney/Client meeting.

LISTING OF BILLS 7/13/2021

Advanced Correctional Healthcare Inc	9,545.43
Ancom Technical Center Inc	2,819.00
ArchKey Technologies	8,114.86
Athletica Sports Systems Unlimited Corp	2,923.29
Baker Tilly US, LLP	10,470.00
Central Farm Services	7,284.71
City of Blooming Prairie	2,752.85
City of Medford	4,030.51
Counties Providing Technology	4,302.00
Crane Creek Asphalt	7,368.13
CRK Properties LLC	6,528.81
Diverse Construction Services LLC	2,096.00
DLT Solutions LLC	4,197.68
Election Systems & Software Inc	10,878.91
Fidlar Technologies Inc	2,948.61
Hancock Concrete Products Co LLC	2,611.24
Hillyard-Hutchinson	2,464.46

Interstate Power Systems Inc	2,977.82
J R's Advanced Recyclers Inc	7,770.66
Jones Haugh & Smith Inc	2,064.10
MCCC MI 33	5,571.66
Midstates Equipment Supply	8,542.50
Mn Counties Intergovernmental Trust	7,188.69
Mn Dept of Transportation	14,203.02
Newman Signs Inc	2,654.99
Owatonna Public Utilities	36,552.26
Perspective Enterprises Inc	2,158.00
Pictometry International Corp	6,474.52
Short Elliott Hendrickson Inc	12,388.99
SRF Consulting Group Inc	2,702.54
Steele County Free Fair	26,145.00
Steele County Highway Dept	7,094.55
Summit Food Services LLC	14,716.32
Univ Of Mn Regents	3,402.35
Waste Management of Wi-Mn	50,776.47
Wencl Construction Inc	35,482.00
WSB & Associates Inc	4,879.75
Ziegler, Inc	23,9951.31
135 Payments less than 2,000	<u>45,225.07</u>
Final Total:	630,259.07

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to adjourn to the Call of the Chair at 6:01 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR