

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

August 24, 2021

STATE OF MINNESOTA)

) ss

COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on August 24, 2021 with Commissioner’s Brady, Gnemi, Krueger and Glynn present, Commissioner Abbe absent. Also present were County Attorney Dan McIntosh, County Engineer Greg Illka, County Treasurer Cathy Piepho, Park & Rec/Four Seasons Director Steve Schroht, IT Director Dave Purscell, Human Resources Director Julie Johnson, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the agenda with additions. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of August 10, 2021
- B. Approve Bills and Journal Entries
- C. Approve Personnel Report

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Start Date</i>
Lisa Cage (promotion)	RN to PHN/Family Support Educator – PH	C43/6	08/05/21
Melissa Kofstad (transfer)	Emergency Prep. Coord-Care Coord/PH	C43/13	08/30/21

- D. Approve the following **Resolution**

RESOLUTION

ACCEPTANCE OF DONATION FOR PUBLIC HEALTH

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- Diapers by Anonymous
- Baby Bundles by Bundles of Love, Rochester MN

- E. Approve the following Ditch Levies for 2022: JD 1-2%; JD 2-2%; JD 5-12.5%; JD 6-.50%, JD 10-18%; JD 11-2%; JD 12-2.50%; JD 23-2.50%; JD 24-7%; CD 1-1%; CD 1, Ch Br-20%; CD 2-3%; CD 4-.50%; CD 5-1%; CD 19-1%; CD 20-4%; CD 21-.25%; CD 22-.25%; CD 23-2.50%; CD 24-8%; CD 25-10%; CD 27-.50%; PTD 7-.30%; PTD 8-10%; PTD 9-15%; PTD 10-5%; PTD 11-13%; PTD 17-10%; PTD 18-2.50%
- F. Approve a three-year Online Election Judge Training Agreement through DS Solutions
- G. Approve the following **Resolution**

RESOLUTION AUTHORIZING ACCEPTANCE AND EXECUTION OF MINNESOTA HOUSING FINANCE AGENCY FAMILY HOMELESS PREVENTION & ASSISTANCE PROGRAM

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention & Assistance Projects; and,

WHEREAS, the Southeastern Minnesota Housing Network, working through Three Rivers Community Action, Inc. (Grantee), Semcac (Sub-Grantee) and Lutheran Social Service of MN (Sub-Grantee), have submitted a renewal application for the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program; and

WHEREAS, the Southeastern Minnesota Housing Network working through Three Rivers Community Action, Inc., and Sub-Grantees have

demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program;

WHEREAS, the Family Homeless Prevention & Assistance Grant was awarded to Three Rivers Community Action, Inc. by the Minnesota Housing Finance Agency;

NOW, THEREFORE, BE IT RESOLVED that the Southern Minnesota Housing Network is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program in the county of _____, in Minnesota.

H. Approve the following **Resolution**

RESOLUTION

Comprehensive Local Water Management Plan Extension

WHEREAS, Minnesota Statutes §103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a Comprehensive Local Water Management Plan, and

WHEREAS, Steele County currently has a state approved Comprehensive Local Water Management Plan that expires December 31, 2021, and

WHEREAS, Steele County has adopted the Cedar-Wapsipinicon River Comprehensive Watershed Management Plan for the portion of Steele County which lies within the Cedar-Wapsipinicon Plan boundary, and

WHEREAS, Steele County has adopted the Cannon River Comprehensive Watershed Management Plan for the portion of Steele County which lies within the Cannon Plan boundary, and

WHEREAS, Steele County is not an active planning partner in the current development of the Zumbro River Comprehensive Watershed Management Plan for the portion of Steele County which lies within the Planning boundary, but intends to adopt the Plan upon BWSR Board approval, and

WHEREAS, Steele County is not an active planning partner in the current development of the Le Sueur River Comprehensive Watershed Management Plan for the portion of Steele County which lies within the Le Sueur River Watershed, but intends to adopt the Plan upon BWSR Board approval, and

WHEREAS, upon the adoption of the aforementioned Comprehensive Watershed Management Plans the whole of Steele County will be covered by a current Comprehensive Watershed Management Plan, and

WHEREAS, the Minnesota Board of Water and Soil Resources has authorization to grant extensions and waivers pursuant to Minnesota Statutes §103B.3367;

NOW, THEREFORE, BE IT RESOLVED, the Steele County Board of Commissioners requests from the Minnesota Board of Water and Soil Resources an extension of the effective date of the current County Comprehensive Local Water Management Plan until December 31, 2026, and allow the County to continue to work with the various Planning partners on the aforementioned Plans, in accordance with Minnesota Statutes §103B.301.

I. Approve the Compliance Fund Budget 2022 and changes to the Governance document.

Commissioner Gnemi offered the following **Resolution**, seconded by Commissioner Krueger

RESOLUTION OF STEELE COUNTY

BE IT RESOLVED by Steele County that the County enter into the attached **Grant Agreement** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the County Veterans Service Office, as specified in Minnesota Statutes 197.608, and Minnesota Laws 2021, 1st SpecialSession, Chapter 12, Article 1, Section 37, Subdivision 2. **This Grant should not be used to supplant or replace other funding.**

BE IT FURTHER RESOLVED by **Steele County** that **Rene Gilormini**, the **County Veteran Services Director**, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Abbe absent and not voting. A copy of the **Resolution** is on file in the Auditor's Office.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the Contract with WHKS & Co. for the Feasibility Study of CSAH 28 (MN 30 to CSAH 21) and Beaver Lake Park Improvements. Ayes all.

City of Ellendale EDA Coordinator Matt Durand was present to give an update on the Ellendale Economic Development.

Commissioner Reports:

Commissioner Krueger reported on his attendance at South Country Health Alliance Finance Committee meeting, County Ditch #20 meeting, South Country Joint Powers Board meeting, Mn Prairie meetings, Public Works meeting, South Country Health Alliance Utilization Management meeting, Fair Board meeting and a Work Session.

Commissioner Abbe - absent.

Commissioner Gnemi reported on his attendance at a Drug Court meeting, Work Force meeting, Steele County Historical Society meetings, Mn Prairie meeting, Fair Board meeting and South Central Human Relations Center meeting.

Commissioner Glynn reported his attendance at County Ditch #20 meeting, Internal Central Services meeting, Fair Board meeting and Mn Prairie meeting.

Commissioner Brady reported on his attendance at a Southern Minnesota Area Trails meeting, Mn Prairie meetings, Land Use Records meeting, South Central Human Relations Center meeting and a Work Session.

LISTING OF BILLS
8/24/2021

7 Rivers Recycling LLC	2,498.16
Bolton & Menk Inc	3,964.00
Doyle Conner Co	66,853.30
Erickson Engineering Co LLC	5,127.00
FS Industries	5,562.00
Hillyard-Hutchinson	2,963.42
Honeywell Inc	13,220.01
I & S Group Inc	50,800.00
ICS Consulting Inc	7,670.84
J R's Advanced Recyclers Inc	5,693.80
Jamar Technologies Inc	2,715.00
Jones Haugh & Smith Inc	7,032.50
Kronos Incorporated	3,573.39
Local Government Information Systems	38,806.25
Moore Md/Kellyanna J	3,536.33
Motorola Solutions Inc	5,728.45
Pro-West & Associates Inc	10,000.00
SRF Consulting Group Inc	12,368.38
Steele County Treasurer	6,358.25
Summit Food Services LLC	7,322.78
Titan Machinery – Shakopee	2,510.12
Titan Machinery Inc – Fargo	2,159.85
Verizon	5,386.65
WSB & Associates Inc	21,609.25
83 Payments less than 2,000	<u>34,547.22</u>
Total:	328,006.95

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to adjourn to the Call of the Chair at 5:27 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR