

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

April 13, 2021

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on April 13, 2021 with Commissioners Gnemi, Abbe, Krueger, Glynn and Brady present. Also present were IT Director Dave Purscell, Planning & Zoning Director Dale Oolman, Jail Administrator Anthony Buttera, County Engineer Greg Illka, Human Resources Director Julie Johnson, County Sheriff Lon Thiele, County Attorney Dan McIntosh and County Auditor Laura Ihrke.

Call to order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the Agenda. Ayes all.

There were no comments from the public.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of March 23, 2021
B. Approve Bills and Journal Entries
C. Approve Personnel Report

Resignations/Retirements/Terminations:

Table with 4 columns: Name, Position, Department, End Date. Row 1: David Hoffman, Corporal, Detention Center, April 13, 2021

- D. Approve Resolution accepting a donation for the Veteran's Service Van in an amount of \$75.00

RESOLUTION

ACCEPTANCE OF DONATION FOR VETERAN'S SERVICE VAN

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- \$75.00 from Ron & Diann Casper to the Veteran's Service van fund.

- E. Approve a one-year lease agreement extension to 4/30/2023 for Steele County Community Corrections
F. Approve the updated Steele County Preparedness Plan
G. Approve an Access Variance Request on CSAH 4 for Justin Andreasen
H. Awarded the 2021 Maintenance Overlays Contract CP 074-021-002 in the amount of \$1,293,999.64 to Crane Creek Asphalt.
I. Awarded the 2021 Pavement Marking Contract CP 074-021-001 in the amount of \$105,647.60 to Sir Lines-A-Lot, LLC
J. Approve advertising for bids for the Steele County Detention Center Security Upgrades Project
K. Approve the purchase of a 2020 John Deere 644L wheel loader replacement in the amount of \$201,440.00 from RDO in Mankato.

Human Resources Director Julie Johnson read the following Personnel Anniversaries for April.

Anniversaries:

Table with 4 columns: Name, Position-Dept, Anniv. Date, Yrs. Service. Rows include Sean Grivette, Kimberly Saenz, Katelyn Tollefson, Matthew Gwin, Heather Fast, Anthony Cassen, Sean Benz.

Travis Ernste	Probation Officer III – Community Corr.	04/10/21	4
Benjamin Wilson	Correctional Corporal – Detention Center	04/13/21	6
Chad Forsystek	Licensed Sergeant – Sheriff’s Office	04/13/21	23
Joyce Prusha	Correctional Sergeant – Detention Center	04/15/21	19
Leah Kent	Health Services Assistant – Detention Ctr.	04/15/21	13
Brock Nelson	Appraiser – Assessor’s Office	04/16/21	3
Samantha Ahrens	Probation Officer III – Community Corr.	04/16/21	14
Melissa Bos	Accounting Support Asst. – Highway	04/16/21	3
William Effertz	County Assessor – Assessor’s Office	04/18/21	10
Nancy Gjerald	Accounting Technician – Detention Center	04/19/21	17
Andrea Marshall	Health Educator – Public Health	04/23/21	3
Paul Sponholz	Assistant County Engineer - Highway	04/23/21	3
Marta Grieman	Project Engineer - Highway	04/25/21	5
June Piepho	Family Support Specialist – Public Health	04/26/21	15
Kyle Stanley	Building Inspector – Planning & Zoning	04/29/21	2
Jane Christenson	Tech Clerk II/Evidence Tech – Sheriff’s	04/30/21	7

Motion by Commissioner Glynn, seconded by Commissioner Abbe schedule a Work Session for May 3rd at 5:00 p.m. to review the Transportation Plan. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to schedule a Work Session for April 20th at 5:00 p.m. to meet with Rice County Board regarding an update on the Jail Collaborative effort. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Glynn to approve of the renewal of CUP #210, RDS Trucking Inc., allowing the mining of sand and gravel and the stockpiling and processing of recyclable aggregate material, O’Connor Pit in Section 8 of Blooming Prairie Township with conditions per the Planning Commission and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve CUP #423, Blooming Prairie Country Club, to re-align two holes on their course onto two parcels in Section 11, Township 105 North, Range 19 West with conditions per the Planning Commission and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Kruger, seconded by Commissioner Glynn to approve CUP #424, Crystal Valley Coop, establishing an agronomy sales facility in Section 30, Township 106 North, Range 20 West, Somerset Township with conditions per the Planning Commission and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve IUP #2021-02, Landfill, to excavate fill to be used as cover material on the landfill in Section 28, Township 106 North, Range 19 West, Aurora Township with conditions per the Planning Commission and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Glynn approving IUP #2021-03, Ulland Brothers, storing and crushing bituminous material in Section 30, Township 105 North, Range 20 West, Summit Township with conditions per the Planning Commission and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve IUP #2021-05 for JJD Companies, requesting to mine sand and gravel in Section 29, Somerset Township with conditions per the Planning Commission and to approve the Findings of Facts. Upon the vote being taken, 4 Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve the Access Variance on CSAH 4 for Jeremy Bauer/JJD Companies LLC for the proposed commercial access, given the use, location, traffic volumes and sight distances the access does not present a significant safety issue for the highway users. Upon the vote being taken, 4 Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve the Amendment to CUP #410 for Riverview Campground, and to approve the conditions per the Planning Commission with the removal of condition #9 requiring a 6’ fence and to approve the Findings of Fact with the removal of the fence requirement in criteria #2. Upon the vote being taken, 4 Commissioners voted in favor thereof, Commissioner Glynn abstaining.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the Sunday and Hard Liquor License for the Monterey Ballroom and to waive the 2021 license fees. Ayes all.

Brad Meier, President/CEO of the Chamber of Commerce and Bill Owens, Executive Director of Owatonna Area Business Development Center discussed the development and growth in Owatonna.

Commissioner Reports:

Commissioner Krueger reported his attendance at Smart Bus meeting, South Country Health Alliance Finance Committee meeting, South Country Health Alliance Joint Powers meeting and Public Works meeting.

Commissioner Abbe had no report

Commissioner Gnemi reported his attendance at a Pollination project, Drug Court meetings, Berlin Township & residents, Workforce meeting, Cannon River Watershed meeting, Public Works Board meeting and Semcac.

Commissioner Glynn reported his attendance at Park & Recreation meeting, Internal Central Services meeting, Extension Committee and Fair Board meeting.

Commissioner Brady reported his attendance at Berlin Township & residents, Planning & Zoning, Rice County Jail Study, Internal Central Services, 911, and County Extension.

LISTING OF BILLS

04/13/2021

ArchKey Technologies	3,962.00
Baker Tilly US, LLP	2,500.00
Bureau of Criminal Apprehension	6,780.00
Central Farm Services	6,436.73
Clark Equipment Co	46,966.40
Community Co-Op oil Assn.	16,840.00
Counties Providing Technology	4,241.00
Hillyard-Hutchinson	3,178.81
Honeywell Inc	13,220.01
Innovative Office Solutions LLC	5,636.50
Jones Haugh & Smith Inc	10,529.20
Justice Planners LLC	16,500.00
L & L Street Rods & Sport Trucks	2,583.90
Loken Excavating & Drainage	2,047.40
Olympic Fire Protection Corp	5,080.92
Owatonna Groundsmasters Inc	5,835.59
Owatonna Public Utilities	30,739.63
Pro-West & Associates Inc	3,685.00
Short Elliott Hendrickson Inc	3,153.57
Steele County Highway Dept	6,518.20
Summit Food Services LLC	7,787.22
Univ of Mn Regents	39,762.38
Valley Asphalt Products Inc	5,844.30
Waste Management of Wi-Mn	52,613.09
113 Payments less than \$2,000	<u>40,512.58</u>
Final Total:	342,954.07

Commissioners went into Closed Session at 6:35 p.m. under the attorney-client privilege pursuant to Minn. Stat. § 13D.05, Subd. 3(b) to discuss the following pending litigation: Coffey, et al. v Sheriff Lon Thiele, Court File number 20-cv-2237. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to come out of closed session at 7:50 p.m. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to adjourn to the Call of the Chair at 7:50 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR

