



**STEELE COUNTY BOARD AGENDA**  
**Administration Center – 630 Florence Avenue – Owatonna,**  
**MN 55060**

*Steele County's Mission- Exceptional Public Service*

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**TUESDAY, , 2021 at 5:00 PM**  
**County Boardroom, Steele County Administration Center**

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*Persons with background material for agenda items are asked to provide them to the Administrator's Office 5 days prior to the meeting date so that the material can be linked to the online agenda. If handouts at the Board meeting are necessary, please bring enough copies for the Board, county staff, the press and the public. Generally, 15 copies should be sufficient.*

### **Agenda**

1. Call to Order
2. Pledge of Allegiance
3. Approve Agenda

### **Public Comment**

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

### **Correspondence**

4. Proposed Tax Increment Financing District, Owatonna, Minnesota (pg. 4)

**Consent Agenda** - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

1. Approve January 5, 2021 Board Minutes (pg. 6)
2. Approve January 21, 2021 Board Work Session Minutes (pg. 11)
3. Approve Bills and Journal Entries (pg. 12)

4. Approve Personnel Report (pg. 82)
5. Approve Americans with Disabilities Act (ADA) Transition Plan (pg. 83)
6. Approve Resolution – Prioritized Bridge Replacement List (pg. 84)
7. Approve Lease Renewal of Farmland Adjacent to the Public Works Facility (pg. 86)
8. Approve Final Payment Resolution for Contract No. 201828; SAP 074-618-028 (pg. 89)
9. Approve Adopting the 2021 Civil Process Fee Schedule (pg. 91)
10. Approve the 2021 Advanced Correctional Healthcare Service Contract Amendment (pg. 93)
11. Approve the 2021 Summit Food Service Contract Amendment (pg. 96)
12. Approve Back-fill of Appraiser Position (pg. 98)
13. Approve Back-fill of 4-H/Youth Development Extension Educator (pg. 103)
14. Approve Watercraft Inspection Delegation Agreement (pg. 105)

### **General**

15. January Anniversaries (pg. 110)
16. Renewal of IUP 2014-02 (Medford Sand & Gravel LLC - Hill Pit) (pg. 111)
17. Rescind the motion to Award publication bid for printing of Financial Statement (pg. 127)
18. Rescind the motion to Award the 2<sup>nd</sup> Publication bid for 2020 Financial Statement (pg. 128)
19. Award Publication Bid for 2021 (pg. 129)
20. Award the publication for printing of the 2020 Financial Statement (pg. 130)
21. Award the 2<sup>nd</sup> Publication bid for the 2020 Financial Statement (pg. 131)

### **Public Works Committee- January 14, 2021**

22. Memorial Tree Program (pg. 132)
23. Pollinator Habitat (pg. 133)

### **Information Items**

24. Steele County Planning Commission Meeting Minutes – January 7, 2021 (pg. 136)
25. Public Works Policy Committee Meeting Minutes – January 14, 2021 (pg. 139)
26. Public Safety Policy Committee Meeting Minutes – January 14, 2021 (pg. 140)
27. Land Use & Records Policy Committee Meeting Minutes – January 19, 2021 (pg. 141)
28. Internal Central Services Policy Committee Meeting Minutes – January 20, 2021 (pg. 142)

### **Commissioner Reports:**

**Next Meeting Notices:**

Community Services Committee – Thursday, January 28, 2021 at 8 a.m. in the Boardroom

Dodge-Steele Community Health Board Mtg–Thursday, January 28, 2021 at 9 a.m.-Virtually

Internal Central Services – Wednesday, February 3, 2021 at 8 a.m. in the Boardroom

County Board Meeting – Tuesday, February 9, 2021 at 5:00 p.m. in the Boardroom

***\*\*Closed session under the attorney-client privilege pursuant to Minn. Stat. § 13D.05, subd. 3(b), to discuss the following pending litigation: Coffey, et al. v Sheriff Lon Thiele, Court File number 20-cv-2237\*\****

**Adjourn**

*Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.*