



**STEELE COUNTY BOARD AGENDA**  
**Administration Center**  
**630 Florence Avenue – Owatonna, MN 55060**

*Steele County's Mission:*  
*Driven to deliver quality services in a respectful and fiscally responsible way.*

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**TUESDAY, JUNE 8, 2021 at 5:00 PM**  
**County Boardroom, Steele County Administration Center**

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*Due to the current emergency declarations and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, in person attendance at all meetings of the of the Steele County Board of Commissioners will be suspended till further notice in accordance with the Minnesota Statute 13D.021. Attendance to meetings by Telephone or Other Electronic means are available. Contact the Administration Center at 507-444-7400 or visit the Steele County Website at [www.steele.mn.us](http://www.steele.mn.us) for additional information.*

**Agenda**

1. Call to Order
2. Pledge of Allegiance
3. Approve Agenda

**Public Comment**

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

**Correspondence**

4. Southern Minnesota Initiative Foundation Correspondence (pg. 4)

**Consent Agenda** - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

5. Approve May 25, 2021 Board Minutes(pg. 5)
6. Approve May 25, 2021 Board Work Session Minutes(pg. 7)
7. Approve Bills and Journal Entries(pg. 8)
8. Approve Personnel Report(pg. 54)
9. Approve Resolution Re-Appointing Ed Nelson As Steele County Trail Administrator(pg. 55)
10. Approve Promotion of Karen Winter to Property Tax Specialist position(pg. 57)
11. Approve Re-opening of Board Meetings to In-person Attendance and Discontinue Live Streaming on July 1, 2021(pg. 62)
12. Award Contract for CSAH 34 & CSAH 45 Roundabout (Consent) (pg. 63)

### **General**

13. June Anniversaries (pg. 64)
14. Telecommuting Policy (pg. 65)
15. Wine License Fee (pg. 70)
16. Blooming Prairie Country Club Wine License (pg. 71)
17. Approve Cooperative Agreement with City of Medford for Construction of the CSAH 45 (Main St.) Improvements (pg. 72)

### **Internal Central Services Committee – June 2, 2021**

18. Personnel Policy Amendment – Professional Employees (pg. 85)
19. Steele County Detention Center Security Upgrades & Contract Award (pg. 87)

### **Information Items**

20. Internal Central Services Committee Minutes and Attachments – June 2, 2021 (pg. 112)

### **Presentations:**

21. Southern Minnesota Initiative Foundation Update & 2022 Request for Funding (pg. 121)  
- Tim Penny / President & CEO

**Commissioner Reports:**

**Next Meeting Notices:**

Public Works Committee – **June 10, 2021 at 7:30 a.m., Public Works Facility**

Land Use/Records – **June 15, 2021 at 8 a.m. in the Boardroom**

Board of Appeal and Equalization – **June 15, 2021 at 7 p.m. in the Boardroom**

Internal Central Services – **June 16, 2021 at 8 a.m. in the Boardroom**

County Board Meeting – **June 22, 2021 at 5:00 p.m. in the Boardroom**

***\*\*Closed session under the attorney-client privilege pursuant to Minn. Stat. § 13D.05, subd. 3(b), to discuss the following pending litigation: Coffey, et al. v Sheriff Lon Thiele, Court File number 20-cv-2237\*\****

**Adjourn**

*Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.*