

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

September 8, 2020

STATE OF MINNESOTA)
) ss
 COUNTY OF STEELE)

The Steele County Board of Commissioners met for a Special Session at 5:00 pm on September 8, 2020 with Commissioners Abbe, Krueger, Gnemi, Glynn and Brady present. Also present were County Attorney Dan McIntosh, County Sheriff Lon Thiele, County Treasurer Cathy Piepho, IT Director Dave Purscell, Human Resources Director Julie Johnson, Planning & Zoning Director Dale Oolman, County Auditor Laura Ihrke and County Administrator Scott Golberg.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve the Agenda. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of August 25, 2020 and August 25, 2020 Work Session.
- B. Approve Bills and Journal Entries.
- C. Approve Personnel Report.

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Heather Grey (Term.)	Technical Clerk I	Auditor’s Office	08/24/20

- D. Approval to backfill Technical Clerk I Position in Auditor’s office
- E. Approval to backfill Highway Maintenance Technician position in Hwy dept.
- F. Approve moving Property Sales from General Fund to Capital Fund.
- G. Appoint Commissioner Abbe and Commissioner Brady to Community Working Group.

Human Resources Director Julie Johnson read the following September Employee Anniversary report.

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Anniv. Date</i>	<i>Yrs. Service</i>
Jarred Robinson	Maintenance Tech – Highway	09/01/20	4
Stephen Tschopp	Engineering Tech II – Highway	09/01/20	4
Sean Witter	Maintenance Tech – Highway	09/02/20	4
Josh Horejsi	Deputy – Sheriff’s Office	09/03/20	5
Melissa Kofstad	Adult Health Lead – Public Health	09/04/20	13
Michelle Bromley	Correctional Officer – Detention Ctr.	09/05/20	3
Michael Witter	Correctional Officer – Detention Ctr.	09/06/20	2
Jennifer Su	Probation Officer III – Comm. Corr.	09/07/20	13
Jamie Avery	Home Health Aide – Public Health	09/11/20	3
Erin Edel	Accountant – Highway/Public Health	09/14/20	14
Carey Steffensmeier	CARE Coordinator/Social Worker – PH	09/14/20	5
Mattie Lestrud	Correctional Officer – Detention Ctr.	09/16/20	1
Jamie Williamson	Correctional Officer – Detention Ctr.	09/17/20	2
Mark Blowers	Network Support Specialist – IT	09/22/20	6
Greg Ilkka	County Engineer – Highway	09/25/20	3
Brian Anderson	Appraiser – Assessor’s Office	09/26/20	4
Seth Hummel	Correctional Officer – Detention Ctr.	09/28/20	5
Amber Aaseth	Asst. Director of Public Health – PH	09/28/20	22
Bobbie Herzog	Human Resources Assistant – HR	09/30/20	1
Mark Radue	Fac. Maint. Worker I – Bldgs & Grounds	09/30/20	29

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve Conditional Use Permit #422 for Radio Link Internet in Section 5-108-20 in Medford Township to construct a self-supported 180 feet tall tower with conditions per the Planning Commission and approve the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the amendment to Interim Permit # 2013-03 for Lembke Masonry to reduce the number of acres that are allowed to be mined in Section 27 of Aurora Township with conditions per the Planning Commission and approve the Findings of Fact. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to approve the annual 2021 appropriations for the same amounts as 2020:

American Legion - Ellendale	Memorial Day Approp.	\$	190
American Legion - Owatonna	Memorial Day Approp.		1721
Blooming Prairie Servicemen's Club	Memorial Day Approp.		125
City of Blooming Prairie	EDA		5,000
City of Ellendale	EDA		5,000
City of Medford	EDA		5,000
Owatonna Partners for Economic Development	EDA		5,000
Farm America	Subsidy		500
Owatonna Area Business Development Center	Subsidy		5,000
Southern MN Initiative Foundation	Subsidy		6,000
Crisis Resource Center	Subsidy		10,000
Healthy Seniors	Subsidy		10,000
Semcac	Subsidy		10,000
Community Pathways (Food Shelf)	Subsidy		10,000
Transitional Housing of Steele County	Subsidy		10,000
SE Emergency Medical Service	Subsidy		5,000
Ellendale Ambulance	Ambulance Subsidy		5,000
Blooming Prairie Ambulance	Ambulance Subsidy		5,000
Southern MN Tourism	Subsidy		1,829
Humane Society	Subsidy		5,000
Historical Society	Subsidy		8,000
County Ag Society	Subsidy		43,000
Soil & Water Conservation District	Subsidy		135,000
Totals		\$	<u>291,365</u>

Commissioner Gnemi offered a Resolution, seconded by Commissioner Brady approving the Mutual Aid Agreement for services, facilities and equipment between the Sheriff's Departments of Freeborn, Faribault, Steele and Mower County.

Upon the vote being taken, 5 Commissioners voted in favor thereof, none absent and not voting. A copy of the Agreement is on file in the Auditor's office.

Commissioner Reports:

Commissioner Glynn reported on his attendance at a MNPrairie meeting, Public Works policy meeting and a Fair Board meeting.

Commissioner Krueger reported on his attendance at a Highway 14 Partnership meeting, Cares Act committee meeting, County Based Purchasing meetings, Criminal Justice meeting, MNPrairie meeting, Public Works policy meeting and South Country Health Alliance meeting.

Commissioner Gnemi reported on his attendance at Drug Court meetings, a Workforce meeting, Farm America fundraiser, History Center meeting, MNPrairie meeting and a South-Central Human Relations meeting.

Commissioner Brady reported on his attendance at an Internal Central Services meeting, MNPrairie meeting and a 911 meeting.

Commissioner Abbe reported on his attendance at CPT meeting, Counties Providing Technology meeting, Internal Central Services meeting, 911 meeting and a Work Session meeting.

Motion by Commissioner Krueger, seconded by Commissioner Brady to go into Closed Session for the purpose of labor negotiations strategy, per MN statute 179A.01, section 13D.03. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to come out of closed session at 6:00 p.m. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve the following listing of bills.

LISTING OF BILLS
09/08/2020

Advanced Correctional Healthcare Inc.	\$ 9,189.71
Avenu Insights & Analytics LLC	6,042.80
Baker Tilly US, LLP	9,300.00
Information Systems Corp	14,601.08
Kronos Incorporated	3,467.88
Larsen Dirt Works LLC	30,195.32
Malo Roofing, Inc.	3,285.65
Minnesota Valley Testing Labs	11,937.21
Owatonna Public Utilities	3,342.00
Pals Machining Inc.	2,553.48
Performance Kennels Inc.	11,670.00
Rice Lake Fabricating Inc.	3,965.64
Steele County Highway Dept	7,554.62
Summit Food Services LLC	10,916.43
84 Payments less than \$2,000	<u>23,754.75</u>
Final Total:	\$151,776.57

Motion by Commissioner Glynn, seconded by Commissioner Krueger to adjourn to the Call of the Chair at 6:00 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR