

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

October 13, 2020

STATE OF MINNESOTA)  
 ) ss  
 COUNTY OF STEELE )

The Steele County Board of Commissioners met for a Special Session at 5:00 pm on October 13, 2020 with Commissioners Glynn, Brady, Abbe, Krueger and Gnemi present. Also present were IT Director Dave Purscell, County Engineer Greg Illka, Planning & Zoning Director Dale Oolman, Human Resources Director Julie Johnson, County Auditor Laura Ihrke and County Administrator Scott Golberg.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve the Agenda. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve the following Consent Agenda items with a correction to the minutes. Ayes all.

- A. Approve the minutes of September 22, 2020.
- B. Approve the minutes of September 22, 2020 Work Session.
- C. Approve Bills.
- D. Approve Personnel Report.
- E. Approve K-9 Donation **Resolution.**

ACCEPTANCE OF CASH DONATION  
 FOR SHERIFF'S OFFICE K-9 PROJECT

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donations offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

Tralo Companies \$ 5,000.00

- F. Approve Purchase of a Tandem Axle Chassis in the amount of \$122,715.00 plus sales tax and a box, plow, wing and sander in the amount of \$118,435.12 to be paid in 2021, contingent on approval of the 2021 budget.
- G. Approve a three-year Agreement with Itasca Marketing LLC to provide livestreaming for you hockey events.
- H. Approve the proposed 2021-2023 landfill rate schedule.
- I. Approve sending notice to waste haulers regarding discontinuance of out-of-county waste contracts for 2022.
- J. Approve the transfer of \$1.1 million from Road & Bridge Fund to the General Fund to eliminate advances to/from funds (General Fund & Capital Fund).
- K. Approve the 2021 Health Insurance Renewal rates.
- L. Approve reclassifying Missing Heir Funds to the General Fund for two deposits in the amount of \$10,224.55.

Human Resources Director Julie Johnson presented the following October Employee Anniversary Report.

<i>Name</i>	<i>Position-Dept</i>	<i>Anniv. Date</i>	<i>Yrs. Service</i>
Sean Benz	Asst. Director of Park & Recreation/P & R	10/03/20	15
Benjamin Frear	Deputy – Sheriff's Office	10/06/20	6
Katy McMann	RN – Public Health	10/07/20	7
Rene Gilormini	Veteran's Services Officer – Veteran's	10/24/20	15
William Bromley	Probation Officer II – Comm. Corr.	10/26/20	5
Kari Woltman	Deputy/Investigator – Sheriff's Office	10/27/20	9
Chad Schleuter	Training & Compliance Officer – Det. Ctr.	10/29/20	6

Motion by Commissioner Brady, seconded by Glynn to approve the Renewal of Conditional Use Permit #214 for Medford Sand & Gravel-Medford North Pit, allowing the mining of sand and gravel on multiple parcels located in the W ½ of Section 4, the NE ¼ of Section 5 and the NW ¼ of the NW ¼ of Section 9 in Medford township with conditions per the Planning Commissioner and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the Renewal of Interim Use Permit #2010-06 for Medford Sand & Gravel-Webb Pit to allow the mining of sand and gravel in the S ½ of the NW ¼ and the N ½ of the SW ¼ in Section 16 in Medford Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the three-year COPS Grant in the amount of \$125,000 to provide schools with a School Resource Officer. Ayes all.

The Public Hearing for the Intent to Adopt the Zoning Ordinance Amendment was opened at 5:15 p.m.

Planning & Zoning Director Dale Oolman reviewed the proposed changes to Section 5 of the ordinance reducing the number of members from 9 down to 7 as well as clean up some other language in Section 5 that is ambiguous or may contradict current state statute.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to close the Public Hearing at 5:18 p.m.

Commissioner Gnemi offered a **Resolution**, seconded by Commissioner Brady to Amend Section 5 of the Steele County Zoning Ordinance #22. This amendment will establish standards for the administration and enforcement of the zoning ordinance including establishing duties for the administrator, establish membership, terms and functions of the planning commission and the board of adjustments, and establishing criteria and procedures for the consideration of conditional use permits, interim use permits, variances, and zoning amendments.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to authorize the Board Chair to sign a letter to the City of Medford regarding the CSAH 45 Project. Ayes all.

#### Commissioner Reports:

Commissioner Glynn reported on his attendance at a Fair Board meeting.

Commissioner Krueger reported on his attendance at a SMART Bus meeting, CARES meetings, South Country Health Alliance meetings and a Public Works meeting.

Commissioner Gnemi reported on this attendance at Drug Court meetings, Historical Society meeting, Work Force meeting and a SEMCAC meeting.

Commissioner Brady reported on his attendance at a Community Services meeting, Rural Conservation Development meeting, South Central Human Relation meeting, Joint OPU/City/School/County meeting, Planning & Zoning, Internal Central Services meetings and 911 Emergency Communication Board meeting.

Commissioner Abbe reported on his attendance at CARES meetings, Counties Providing Technology meeting, Joint OPU/City/School/County meeting, Internal Central Services meeting 911 Joint meeting and Public Works meeting.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve the following listing of bills. Ayes all.

LISTING OF BILLS

10/13/2020

Advanced Correctional Healthcare Inc	\$9,189.71
AEM Financial Solutions LLC	4,725.00
All American Arena Products	13,550.00
Axon Enterprise Inc	3,478.00
Baker Tilly US, LLP	10,163.00
Bat Free Batproofing LLC	19,432.75
Carey Group Publishing	10,450.00
City of Ellendale	2,596.88
City of Medford	5,132.21
Community Co-op Oil Assn	10,852.80
Counties Providing Technology	4,075.00
CRK Properties	6,479.78
Crysteel Truck Equipment Inc	118,435.12
Fidlar Technologies Inc	2,939.91
Hillyard-Hutchinson	4,871.68
ICS Consulting Inc	878,428.75
J R's Advanced Recyclers Inc	6,551.30
Kris Engineering Inc	14,401.95
L & L Street Rods & Sport Trucks	8,266.08
Liberty Tire Recycling LLC	2,936.00
Metal Culverts Inc	4,787.80
MN Dept of Labor & Industry	3,146.58
MN Dept of Transportation	2,901.77
Olympic Fire Protection Corp	2,191.50
Owatonna Public Utilities	23,263.72
Ramy Turf Products	17,582.40
RT Vision Inc	17,680.00
Schwicker's Tecta America LLC	10,988.84
SHI International Corp	49,444.87
Short Elliott Hendrickson Inc	4,023.39
Southern MN Enterprises Inc	38,162.27
Steele County Highway Dept	3,597.28
Streamline Communications LLC	2,975.00
Summit Food Services LLC	7,341.48
Systems Furniture	4,116.58
Univ of Mn Regents	50,407.68
Waste Management of Wi-Mn	52,268.02
130 Payments Less than \$2,000	49,416.30
TOTAL:	\$1,481,251.40

Motion by Commissioner Gnemi, seconded by Commissioner Brady to adjourn to the Call of the Chair at 5:38 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR