

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

November 10, 2020

STATE OF MINNESOTA)  
 ) ss  
 COUNTY OF STEELE )

The Steele County Board of Commissioners met for a Special Session at 5:00 pm on November 10, 2020 with Commissioners Krueger, Gnemi, Glynn, Brady and Abbe present. Also present were IT Director Dave Purscell, County Engineer Greg Ilkka, County Treasurer Cathy Piepho, Planning & Zoning Director Dale Oolman, Human Resources Director Julie Johnson, Community Corrections Director Tim Schammel, County Auditor Laura Ihrke and County Administrator Scott Golberg.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve the Agenda. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following Consent Agenda items with the removal of item #7 being moved to the general part of the Agenda. Ayes all.

- A. Approve the minutes of October 27, 2020.
- B. Approve Bills.
- C. Approve Personnel Report.

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Start Date</i>
Melanie Hopman	MNChoices Assessor/PHN	Public Health	11/20/20
Tyler Diersen	Assistant County Assessor	Assessor	12/17/20
Joyce Hartle	Chief Deputy Treasurer	Treasurer/Finance	01/29/21

Commissioner Glynn offered a Resolution, seconded by Commissioner Krueger to approve Final Payment for Contract No. 200723: SAP 074-607-023, 074-613-008 & 074-629-003 to JJD Companies in the amount of \$12,895.08. Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Brady abstaining.

Human Resources Director Julie Johnson presented the following November Anniversary report.

Melissa Trihus	Technical Clerk I – Recorder’s Office	11/02/20	5
Lucas Dreher	Correctional Officer – Detention Center	11/09/20	5
Dawn Grunklee	Programs Assistant – Detention Center	11/13/20	13
Josh Steinberg	Road Deputy – Sheriff’s Office	11/19/20	2
Sara David	HR Generalist – Human Resources	11/26/20	2
Debbie Grems	Office Support Specialist – Public Health	11/27/20	14

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to set the 2021 Fee Schedule Public Hearing for December 22, 2020 at 5:15 p.m. Ayes all.

Commissioner Glynn offered the following Resolution, seconded by Commissioner Gnemi

**RESOLUTION APPROVING THE 2021 – 2025 HIGHWAY CAPITAL IMPROVEMENT PLAN AND AMENDING THE USE OF THE TRANSPORTATION SALES TAX**

WHEREAS, the Steele County Board of Commissioners now annually reviews and updates its 5-year Highway Capital Improvement Plan and funding sources; and

WHEREAS, on December 16, 2014 the Steele County Board of Commissioners authorized and imposed a ½% transportation sales tax as provided for in Minnesota Statutes 297A.993, commencing April 1, 2015 to fund road and drainage improvements as identified in the Steele County 2015-2025 Transportation Capital Improvement Plan dated November 25, 2014; and

WHEREAS, the 2019 Minnesota Legislature clarified, in section 297A.993, subd. 2, the process for a county to dedicate the proceeds of the tax to additional projects, and the purpose of this resolution is to conform to said process for proposed transportation sales tax projects; and

WHEREAS, the Steele County Board held a public hearing on October 27, 2020 regarding the 2021 – 2025 Highway Capital Improvement Plan and the use of the transportation sales tax.

NOW THEREFORE, BE IT RESOLVED that the proposed 2021-2025 Highway Capital Improvement Plan is approved and adopted.

BE IT FURTHER RESOLVED that the proceeds of the transportation sales tax are additionally dedicated exclusively to the payment of the capital costs of any and all projects within the Steele County 2021-2025 Highway Capital Improvement Plan.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the Review of Conditional Use Permit #299 for Loken Excavation & Drainage-Dietz Pit to allow mining and processing of sand and gravel in Section 29 of Owatonna Township with conditions per the Planning Commission and accept the Finding of Fact. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve Interim Use Permit #2015-02 for Don Loken Drainage-Hafstad Pit to allow the mining and processing of sand and gravel in Section 30 of Owatonna Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve Interim Use Permit #2010-02 for Don Loken Drainage-Schultz Pit to allow mining of sand and gravel in Section 9 of Lemond Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve backfilling the Assistant County Assessor position. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve backfilling the Chief Deputy Treasurer Position in the Treasurer's office with a Financial Specialist position. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to hire Justice Planners to perform a Criminal Justice System/Detention Center Study at a cost of \$32,871. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Glynn to deny the request of Vision Quest Property Management to forgive a penalty for a late property tax payment. Ayes all.

Leota Lind from South Country Health Alliance gave a presentation on their current operations.

Commissioner Reports:

Commissioner Glynn reported on his attendance at a Fair Board meeting.

Commissioner Krueger reported on his attendance at SCHA meetings, a Space Study meeting and a Criminal Justice meeting.

Commissioner Gnemi reported on this attendance at a Medford City Council meeting, Drug Court meeting, Candidate Forum, Work Force meeting and a SEMCAC meeting.

Commissioner Brady reported on his attendance at a 911 Joint Powers meeting, MnPrairie Finance meeting and a Work Session meeting.

Commissioner Abbe reported on his attendance at a Space Study meeting, AMC meeting, Internal Central Services and 911 Joint Powers meeting.

At 5:15 p.m. the Public Hearing for the 2021-2025 Highway Capital Improvement Plan was opened.

Motion by Commissioner Krueger, seconded by Commissioner Brady to go into Closed Session at 6:12 p.m. per Minn. Stat. 13D.05, Subd. 3 to evaluate the performance of an individual who is subject to its authority- Scott Golberg, County Administrator. Ayes all.

Motion by Commissioner Krueger seconded by Commissioner Glynn to come out of Closed Session at 6:55 p.m. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve the following listing of bills. Ayes all.

#### LISTING OF BILLS

11/13/2020

Advanced Correctional Healthcare Inc	\$9,073.95
Association of Mn Counties	17,026.00
BCA State of Minnesota	2,910.00
Central Farm Services	12,178.71
Compass Minerals America	22,107.35
Diverse Construction Services LLC	3,500.00
Loken Excavating & Drainage	2,141.00
Magtech Ammunition	2,101.59
Matejcek Implement Co	10,849.90
Medford Sand & Gravel LLC	5,086.82
Minnesota Paving & Materials	16,138.50
Ramy Turf Products	3,236.50
RCM Specialties Inc	4,688.25
Short Elliott Hendrickson Inc	8,857.11
Summit Food Services LLC	11,111.28
Waste Management of WI-MN	52,395.89
90 Payments Less than \$2,000	<u>38,145.87</u>
TOTAL:	\$ 221,548.72

Motion by Commissioner Brady, seconded by Commissioner Krueger to adjourn to the Call of the Chair at 6:55 p.m. Ayes all.

---

CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR