

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

May 12, 2020

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met for a Special Session at 5:00 pm on May 12, 2020 with Commissioners Abbe, Brady, Krueger, Gnemi and Glynn present. Also present were County Attorney Dan McIntosh, Planning & Zoning Director Dale Oolman, Human Resources Director Julie Johnson, Landfill Director Bruce Holland, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve the agenda. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the following Consent Agenda items. Ayes all.

- A. Approve the April 23, 2020 Board Minutes.
- B. Approve the April 30, 2020 Listing of Bills.
- C. Approve May 7, 2020 Board Work Session.
- D. Approve Bills and Journal Entries.
- E. Approve the following Personnel Report.

New Hires/Promotions/Transfers. Positions previously approved by Board:

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Start Date</i>
Alisha Groeneweg (promotion)	Public Health Nurse/Public Health	C43/5	02/21/20

- F. Approve Annual Renewal of Tobacco Licenses for Lerberg’s Foods, Medford Municipal Liquor Store, Anhorn’s Gas & Tire, Casey’s General Store-Ellendale (subject to receipt of payment for citation) and Casey’s General Store-Medford.
- G. Approve Revenue Recapture Service Level Agreement Renewal for Community Corrections.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the Proclamation designating May 17-23, 2020 as National Public Works Week in Steele County. Ayes all.

Motion by Commissioner Glynn, Seconded by Commissioner Krueger approving Interim Use Permit 2020-01 for Crane Creek Asphalt in Medford Township in Section 5-108-20 with conditions per the Planning Commission and to accept Findings of Fact. Ayes All.

Motion by Commissioner Gnemi, Seconded by Commissioner Glynn approving Interim Use Permit 2020-02 for BH Aggregate Services, Inc. in Aurora Township, Section 33-106-19 with conditions per the Planning Commission and to accept Findings of Fact. Four Commissioners voted in favor thereof, Commissioner Abbe voting against.

Motion by Commissioner Gnemi, Seconded by Commissioner Krueger approving Interim Use Permit 2020-04 for JJD Companies, LLC. in Aurora Township, Section 33-106-19 with conditions per the Planning Commission and to accept Findings of Fact. Four Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Gnemi, Seconded by Commissioner Krueger approving Interim Use Permit 2020-05 for Ulland Brothers in Aurora Township, Section 33-106-19 with conditions per the Planning Commission and to accept Findings of Fact. Ayes all.

Motion by Commissioner Gnemi, Seconded by Commissioner Glynn to approve the new terms of the Steele County Agricultural Society note combining two notes into one, with an interest rate of 1.5% and the first payment to begin in 2021 and to authorize the Administrator to a execute new agreement subsequent to the County Attorney’s review. Four Commissioners voted in favor thereof, Commissioner Abbe abstaining.

Motion by Commissioner Glynn, Seconded by Commissioner Gnemi to Authorize the Administrator to sign an Agreement to grant South Central Human Relations Center permission to conduct soil borings on county property. Ayes All.

Motion by Commissioner Glynn, Seconded by Commissioner Gnemi to approve the purchase of a 2019 Freightliner 114SD 4700-gallon Vacuum Truck to haul leachate for the Steele County Landfill in the amount of \$143,495. Ayes All.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the budget adjustments listed on the Steele County Estimated Covid-19 Financial Impact summary without any furlough actions. Ayes All.

Motion by Commissioner Gnemi , Seconded by Commissioner Krueger to set the next Board meeting date for Wednesday, May 20, 2020, at 5:00 pm. Ayes All.

Human Resources Director Julie Johnson read the following Personnel Anniversaries for staff.

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Anniv. Date</i>	<i>Yrs. Service</i>
Caleb Buck	Deputy – Sheriff’s Office	05/09/20	4
James Holtan	Deputy – Sheriff’s Office	05/12/20	17
Rose Kaiser	Accounting Technician – Public Health	05/12/20	6
Bill Youngquist	Sergeant – Sheriff’s Office	05/12/20	23
Janet Korogi	Case Aide – Public Health	05/14/20	2
Lisa Waypa	Family Health Lead – Public Health	05/15/20	20
Kevin Kozel	Correctional Sergeant – Detention Center	05/15/20	8
Michelle McMurphy	RN – Public Health	05/16/20	1
Dan Vermilyea	Feedlot Officer – Planning & Zoning	05/19/20	17
Dan Murphy	Building Official – Planning & Zoning	05/20/20	1
Michael Smith	Sergeant – Sheriff’s Office	05/21/20	6
Steven Schulz	Correctional Officer – Detention Center 0	5/27/20	6
Mary Jo Bergquist	Admin. Support Asst. – Veteran’s Services	05/28/20	1
Christina Wassel	Network Support Specialist – IT	05/28/20	1
Marcus Twaddle	Correctional Officer – Detention Center	05/29/20	6

Commissioner Reports:

Commissioner Glynn reported his attendance by Zoom at the Planning Commission meeting, Community Health meeting, work session, a Fair Board meeting, Judicial Ditch 7 and Judicial Ditch 11 meeting.

Commissioner Krueger reported that he had a conference call with a Waseca County Commissioner, South Country Health Alliance meetings and Steele-Dodge Public Health meeting.

Commissioner Gnemi reported on his attendance at MNPrairie meetings, History Center Meeting, South Central Human Relations Center meeting, Workforce Development meeting and a Semcac Meeting.

Commissioner Brady reported on his attendance at a South Central Human Relations Center meeting, Rice-Steele 911 Joint Powers Board Meeting, Judicial Ditch 7 and Judicial Ditch 11 meeting.

Commissioner Abbe reported on his attendance at a Steele-Dodge Public Health meeting, Rice-Steele 911 Joint Powers Board Meeting and a Counties Providing Technology meeting.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the following listing of bills. Ayes all.

**LISTING OF BILLS
05/12/2020**

Advanced Correctional Healthcare Inc	\$ 10,311.00
CRA International	5,700.00
DLT Solutions , LLC	4,474.80
Everfi, Inc.	2,200.00
Interstate Power Systems	4,026.90

Jones, Haugh & Smith, Inc	6,471.20
Kecks Repair Inc	2,357.33
Kennedy & Gaven, Chartered	4,284.80
Klapperich-Stahl./Megan	4,245.00
Kronos Incorporated	3,521.23
LaRoche Inc	4,545.00
Magtech Ammunition	5,855.99
Mayo Clinic	2,250.00
Metal Culverts, Inc.	4,648.33
Minnesota Valley Testing Labs	6,182.95
Mn Dept of Transportation	10,378.30
Owatonna Public Utilities	22,016.07
Parsons Electric LLC	11,449.50
Steele County Auditor	35,000.00
Steele County Highway Dept	4,302.18
Summit Food Services LLC	6,840.05
Trugreen Processing Center	5,540.70
Waste Management of WI-MN	52,192.40
94 Payments less than \$2,000	<u>33,983.94</u>
Final Total:	\$ 252,777.67

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to adjourn at 6:17 pm. Ayes all.

CHAIRMAN

ATTEST: _____
 AUDITOR