

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION

March 24, 2020

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Regular Session at 5:00 p.m. on March 24, 2020 with Commissioners Abbe, Brady, Krueger, Gnemi and Glynn present. Also present were IT Director Dave Purscell, Human Resources Director Julie Johnson, County Sheriff Lon Thiele, County Administrator Scott Golberg via telephone and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the agenda with one addition. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of March 10, 2020 Board Minutes
- B. Approve the minutes of March 18, 2020 Special Emergency Board Minutes.
- C. Approve the Listing of Bills and Journal Entries.
- D. Approve the following Personnel Report: No report
- E. Approve Backfilling Records Specialist position.
- F. Approve Equitable Sharing Agreement and Certification and signing by Board Chair.
- G. Approve Sale of Fleet Vehicles through Enterprise Fleet Mgmt. Co.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to rescind the Resolution of January 28, 2020 to Adopt and Implement the Cedar-Wapsipinicon Comprehensive Watershed Agreement. Ayes all.

Commissioner Krueger offered the following Resolution, seconded by Commissioner Gnemi,

**Resolution to Adopt and Implement
the Cedar-Wapsipinicon
Comprehensive Watershed Management Plan**

WHEREAS, Steele County has been notified by the Minnesota Board of Water and Soil Resources that the Cedar-Wapsipinicon Comprehensive Watershed Management Plan has been approved according to Minnesota Statutes §103B.801 and Board Resolution #16-17:

NOW; THEREFORE, BE IT RESOLVED, the county hereby adopts and will begin implementation of the approved Comprehensive Watershed Management Plan for the area of the County identified within the Plan (Figure 1-1).

BE IT FURTHER RESOLVED after the adoption of the Plan, the county shall amend existing water and related land resources plans and official controls as necessary to conform them to the Cedar-Wapsipinicon Comprehensive Watershed Management Plan.

BE IT FURTHER RESOLVED after the adoption of the Comprehensive Watershed Management Plan or amendments to the plan, Steele County shall notify local units of government within the County. The local units of government are required to submit existing water and related land resources plans and official controls within 90 days to the county for review as per Minnesota Statutes, Section 103B.321.

BE IT FURTHER RESOLVED that within 180 days, the County shall review the submitted plans and official controls and identify any inconsistencies between the local plans and official controls and the Comprehensive Watershed Management Plan. The County shall specify applicable and necessary measures to bring the local plans and official controls into conformance with the Comprehensive Watershed Management Plan.

BE IT FURTHER RESOLVED if a local unit of government disagrees with any changes to its plan, the local unit has 60 days after receiving the county's recommendations to appeal the recommendations to the Board of Water and Soil Resources.

BE IT FURTHER RESOLVED after receiving the recommendations of the county, or a resolution of an appeal, a local unit of government has 180 days to initiate revisions to its plan or official controls. The new or revised plans and official controls must be submitted to the county for review and recommendations.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Glynn, seconded by Commissioner Brady to award the contract for CP 074-020-001 to low bidder Traffic Marking Service, Inc. in the amount of \$184,179.56. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to adopt the COVID-19 Families First Coronavirus Response Act retroactive to 3/23/20. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve allowing all non-essential employees to receive a maximum of two weeks of paid leave in the event of a state or federal shelter-in-place order. Ayes all.

Commissioner Brady offered the following **Resolution**, seconded by Commissioner Gnemi

AMENDING COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE AND PROCESSES TO CONDUCT BUSINESS DURING COVID-19 EMERGENCY DECLARATION

WHEREAS, the United States, the State of Minnesota and Steele County are currently under State of Emergency declarations because of the COVID-19 pandemic and the community responses necessary to mitigate the spread of the virus, and

WHEREAS, Minnesota Statutes 375.07 requires the County Board of Commissioners to annually meet on the first Tuesday after the first Monday in January and further provides that the Board, "may meet on other days and at other locations within the County as it prescribes as necessary for the interests of the County," and

WHEREAS, the County Board initially set its 2020 meeting schedule to meet on the second and fourth Tuesdays of each month at 5:00 p.m. at the Steele County Administration Building, and

WHEREAS, the current public health directives for mitigating the spread of COVID-19 include limiting gatherings of persons as much as possible and provide alternative means of conducting public business, and

WHEREAS, the County Board has explored technological options to provide public access to its meetings, including livestreaming meetings and posting recordings of meetings, and

WHEREAS, the County Board must balance the open functioning of government with the current public health realities, and

WHEREAS, Minnesota Statute 13D.021 allows the Board to conduct business by telephone or other electronic means if in-person meetings are not practical or prudent because of a health pandemic or emergency, provided that all participating members can hear one another, members of the public can hear all discussion (unless attendance is not feasible due to health pandemic), at least one member of the Board is present at the meeting location (unless attendance is not feasible due to health pandemic), and all votes are taken by roll call.

BE IT RESOLVED that in light of the current emergency declarations and public health crisis, the Steele County Board of Commissioners will adopt the following meeting schedule and alternative means of providing public access, and means to conduct business, while the National, State and County emergency declaration remain in effect:

1. The Steele County Board of Commissioners has previously declared a state of emergency due to health pandemic.

2. The Steele County Board of Commissioners will amend its meeting schedule to once per month, the second Tuesday of each month at 5:00 p.m. at the Steele County Administration Center.

3. The in-person public comment portion of the meeting agenda will be suspended. Persons wishing to make a brief public comment may submit such comments prior to start of the meeting to the County Administrator at scott.golberg@co.steele.mn.us via email. E-mailed public comments must include the name and address of the commenter or they will not be read as part of the meeting agenda.

4. Board members may attend by phone or other electronic means, provided that all members can hear each other and the public can hear all discussion between members.

5. Steele County will provide a livestream service of each monthly meeting through Owatonna Live to provide public access to the meeting or provide some other means for the public to monitor the meeting to the greatest extent feasible during the current emergency.

6. The Steele County committee meeting schedule is suspended during the emergency declaration

7. If any bills, contracts or other documents must be executed between the monthly meetings, and such business cannot wait until the monthly meeting of the Board, the Board Chair or Administrator is authorized to sign on behalf of the County, after consultation with relevant

staff and legal counsel. The Board Chair or Administrator shall report any action taken under this authorization at the next scheduled meeting of the full Board.

Upon the vote being taken, 5 Commissioners voted in favor thereof, none absent and none not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve a 75% reduction of the Landfill fee for the demolition waste from a fire that destroyed downtown businesses to expedite cleanup and redevelopment of the property. Ayes all.

Commissioner Reports:

Commissioner Glynn reported his attendance at Public Works and Public Safety meetings.

Commissioner Krueger reported his attendance at Public Works and Public Safety meetings and a Legislative meeting with South Country Health Alliance.

Commissioner Gnemi reported his attendance at the Drug Courts, Workforce meeting, MN Prairie and a Commissioner Emergency meeting and a South Central Human Relations meeting.

Commissioner Brady reported his attendance at a Public Health meeting, MN Prairie and a County Emergency meeting and a South Central Human Relations meeting.

Commissioner Abbe reported his attendance at the AMC Legislative Conference, Internal Central Services meeting, 911 Joint Powers and Mission Statement Meeting.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the following listing of bills. Ayes all.

LISTING OF BILLS
03/24/2020

Central Square Technologies	\$ 22,487.09
Counties Providing Technology	4,075.00
CRK Properties, LLC	6,615.74
Election Systems & Software	6,129.68
Four Seasons Centre	4,812.50
Honeywell, Inc.	2,095.77
L & S Group, Inc.	15,176.30
Jones Haugh & Smith, Inc.	6,990.00
L & L Street Rods & Sport Trucks	2,384.48
Moore MD/Kellyanna J.	3,433.33
Nuss Truck & Equipment	3,429.10
Olympic Fire Protection Corp	7,637.45
OpenGov, Inc.	29,181.00
Short Elliott Hendrickson, Inc.	16,735.68
Steele County Treasurer	6,053.10
Summit Food Services, LLC	18,433.66
Verizon Wireless	3,708.62
Waseca Glass LLC	4,235.00
Waste Management of WI-MN	52,227.16
95 Payments less than \$2,000	<u>37,706.55</u>
Final Total:	\$ 253,547.21

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to adjourn at 5:38 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR