

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION

March 10, 2020

STATE OF MINNESOTA)  
 ) ss  
 COUNTY OF STEELE )

The Steele County Board of Commissioners met in Regular Session at 4:00 p.m. on March 10, 2020 with Commissioners Brady, Krueger, Gnemi and Glynn present. Commissioner Abbe was absent. Also present were County Attorney Dan McIntosh, County Engineer Greg Ilkka, County Treasurer Cathy Piepho, IT Director Dave Purscell, Human Resources Director Julie Johnson, Planning & Zoning Director Dale Oolman, County Sheriff Lon Thiele. Deputy Chad Forystek, Buildings and Maintenance Director Jacob Rysavy, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the agenda with changes. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following Consent Agenda items with an additional bill of \$11,425.00 payable to Karpel Solutions . Ayes all.

- A. Approve the minutes of February 25, 2020.
- B. Approve the Listing of Bills and Journal Entries.
- C. Approve the following Personnel Report:

**New Hires/Promotions/Demotions/Transfers. Positions previously approved by Board:**

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Start Date</i>
Terri Rau (.5 FTE)	Family Health Educator - Public Health	C43/2	03/02/20
Jeffrey Gunther	Patrol Deputy – Sheriff’s Office	B25/2	03/02/20
Amber Brooks	Technical Clerk I - Planning & Zoning/Facilities	B22/1	03/09/20

**Resignations/Retirements/Terminations:**

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Barbara Rupprecht	Records Specialist, Lead	Sheriff’s Office	03/18/20
Dan Vermilyea	Feedlot Officer/Ag Inspector	Planning & Zoning	05/29/20

**Anniversaries:**

<i>Name</i>	<i>Position-Dept</i>	<i>Anniv. Date</i>	<i>Yrs.Service</i>
Dave Purcell	Director of IT – IT Dept.	03/01/20	2
Barb Osman	Assessment Technician – Assessor’s Office	03/04/20	1
Sasha Henning	Asst. Cty. Attorney II – Attorney’s Office	03/12/20	8
Steve Rick	Asst. Director of Comm. Corrections – CCA	03/13/20	3
Tyler Diersen	Asst. County Assessor – Assessor’s Office	03/14/20	15
Doug Jensen	Engineering Tech III – Highway Dept	03/15/20	35
Tonia Miller	Accounting Tech Lead – Public Health	03/17/20	11
Julie Flemming	RN – Public Health Dept.	03/18/20	1
Gina McGuire	Asst. Director of HR – HR Dept.	03/20/20	6
Joleen Koenig	Admin. Support Asst. – Extension Dept.	03/25/20	18
Kristi Blum	Technical Clerk II – Recorder’s Office	03/25/20	7
Tyler Brase	Road Deputy – Sheriff’s Office	03/29/20	3

- D. Approve the following **Resolution**

**ACCEPTANCE OF DONATIONS FOR PUBLIC HEALTH**

**WHEREAS**, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

**WHEREAS**, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

**WHEREAS**, the Board of Commissioners finds that it is appropriate to accept the donations offered;

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

Infant Scale by Goodhue County WIC Program, Redwing, MN	\$150.00
12 Children's Toys and Books by Steele County Public Health Employee	\$ 60.00
12 Baby Bundles by Bundles of Love	\$360.00

E. Approve the following **Resolution**

**ACCEPTANCE OF CASH DONATION  
FOR SHERIFF'S OFFICE K-9 PROJECT**

**WHEREAS**, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

**WHEREAS**, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

**WHEREAS**, the Board of Commissioners finds that it is appropriate to accept the donation offered;

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

Pal's Machining, Inc.	\$ 500.00
Lakeside Foods, Inc.	\$ 200.00

F. Approve out of state travel for County Attorney's Office staff to attend the Karpel National Conference in St. Louis, MO in April 2020. This conference is hosted by the provider of the case management software used by the County Attorney's Office

Commissioner Krueger offered the following **Resolution**, seconded by Commissioner Gnemi

**Resolution Approving the Arbitration Award and Adopting Negotiated Changes To The  
2019 – 2020 Minnesota Teamsters Public and Law Enforcement Employees' Union, Local #320  
Detention Center Non-Licensed Essential Correctional Sergeants Labor Agreement**

**WHEREAS**, representatives of Steele County and representatives of Teamsters Local 320 presented unresolved issues to an arbitrator as required by Minn. Stat. Sec. 179A; and,

**WHEREAS**, the arbitration award directed the inclusion of the following language into the collective bargaining agreement;

17.7 Satisfactory Performance. Beginning on January 1, 2020, an employee must have satisfactory work performance to be eligible for step increases. For purposes of this section, an employee's work performance shall be satisfactory unless the employee has received the lowest rating in 30% or more of the categories being evaluated on their annual performance evaluation. An employee may elect to appeal the denial of a step increase to the grievance procedure;

**WHEREAS**, the current Collective Bargaining Agreement between the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local #320, Detention Center Non-Licensed Essential Correctional Sergeants expired effective December 31, 2018; and

**WHEREAS**, the County has recently negotiated a two (2) year labor agreement with TEAMSTERS; and

**WHEREAS**, the proposed agreement is reasonable, fiscally prudent and within current budget parameters;

**NOW, THEREFORE, BE IT RESOLVED**, that the County Board approves the arbitration award and labor agreement effective January 1, 2019 through December 31, 2020 between Steele County and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local #320, Detention Center Non-Licensed Essential Correctional Sergeants and directs and authorizes County representative to prepare and sign contract documents incorporating this arbitration award and other agreements.

Upon the vote being taken, 4 Commissioners voted in favor thereof, Commissioner Abbe absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve the 2020 Maintenance Overlays, CP-074-020-002 with Crane Creek Asphalt. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve the Renewal of the 2020 CUP #256 (Witte Brothers-Souba Pit) with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve backfilling the Feedlot Officer/Ag Inspector Position as an Environmental Specialist position in the Planning and Zoning Department. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to enter into a Professional Service Agreement for a potential data breach and authorize Dave Russell, IT Director to sign. Ayes all.

Commissioner Reports

Commissioner Glynn reported his attendance at a Fair Board meeting.

Commissioner Krueger reported his attendance at the AMC Legislative Conference, Planning Commission, Criminal Justice meeting, Mission-Vision Statement meeting, Quality session for South Country Health Alliance and a Board of Adjustment meeting.

Commissioner Gnemi reported on his attendance at the AMC Legislative Conference, Drug Court Workforce meeting, SEMCAC, and MN Prairie meetings.

Commissioner Brady reported his attendance at Planning and Zoning, Internal Central Services meeting, a meeting with Hope residents, 911 meeting and the Canvassing Board.

Commissioner Abbe was absent.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following listing of bills. Ayes all.

LISTING OF BILLS  
03/10/2020

Advanced Correctional Healthcare, Inc.	\$ 9,217.58
Baker Tilly Virchow Krause, LLP	2,300.00
Barna, Guzy & Steffen	2,226.60
Compass Minerals America	16,859.16
Customer Communications, Inc.	5,329.74
Hillyard Hutchinson	2,229.67
Honeywell, Inc.	2,092.77
ICS Consulting	192,165.00
Jones Haugh & Smith, Inc.	5,855.98
Karpel Computer Systems, Inc.	11,425.00
L & L Street Rods & Sport Trucks	2,734.48
Loken Excavating & Drainage	5,427.21
Magtech Ammunition	5,037.84
Marco Technologies, LLC	2,767.90
Minnesota Valley Testing Labs	4,221.90
Owatonna Groundmasters, Inc.	10,517.67
Owatonna Heating & Cooling, Inc.	4,990.57
Owatonna Public Utilities	28,713.42
Parsons Electric, LLC	3,005.00
SeaChange Print Innovations	2,011.35
Short Elliott Hendrickson	5,674.08
Stretchers, Inc.	2,767.01
Summit Food Services, LLC	4,243.21
US Prisoner Transport	2,502.00
Waseca County Auditor-Treasurer	30,230.54
105 Payments less than \$2,000	<u>29,733.82</u>
<b>Final Total:</b>	<b>\$ 394,279.50</b>

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to the call of the chair at 4:45 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR