

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

June 9, 2020

STATE OF MINNESOTA)  
 ) ss  
 COUNTY OF STEELE )

The Steele County Board of Commissioners met for a Special Session at 5:00 pm on June 9, 2020 with Commissioners Abbe, Brady, Krueger, Gnemi and Glynn present. Also present were County Attorney Dan McIntosh, Four Seasons/Park & Recreation Director Steve Schroht, Planning & Zoning Director Dale Oolman, Information Systems Director Dave Purscell, County Administrator Scott Golberg and County Auditor Laura Ihrke. Appearing virtually were Human Resources Director Julie Johnson, County Treasurer Cathy Piepho, Community Corrections Director, Tim Schammel, and GIS Coordinator Nick Flatgard.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the agenda. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of May 20, 2020.
- B. Approve Bills and Journal Entries.
- C. Approve Personnel Report.

**Resignations/Retirements/Terminations:**

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Caleb Bowron	Road Deputy	Sheriff's Office	05/28/20

**Targeted Furloughs:**

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Effective Dates</i>
Melissa Marazes	Program Assistant	Community Corrections	05/23 - 07/31/20
Sean Benz	Assistant Director	Park & Recreation	05/23 - 07/31/20
Chad Staska	Arena Maint. Worker	Park & Recreation	05/23 - 07/31/20
Brian Bogen	Arena Maint. Worker	Park & Recreation	05/23 - 07/31/20
Leah Kent	Health Services Assistant	Detention Center	05/23 - 08/07/20
Lisa Risch	Records Specialist	Detention Center	05/23 - 08/07/20
Dawn Grunklee	Programs Assistant	Detention Center	05/23 - 08/07/20

**Anniversaries:**

<i>Name</i>	<i>Position-Dept</i>	<i>Anniv. Date</i>	<i>Yrs. Service</i>
Darrin Helget	Road Deputy – Sheriff's Office	06/01/20	22
Teresa Dudley	Victims Advocate Coord. – Cty Attorney	06/02/20	16
Steve Schroht	Park & Recreation Director	06/03/20	24
Travis Avelar	Correctional Officer – Det. Ctr.	06/04/20	13
Anthony Buttera	Jail Administrator – Det. Ctr.	06/04/20	13
Bernadette Kehler	Correctional Officer – Det. Ctr.	06/04/20	2
Kathleen Schroeder	Records Supervisor – Sheriff's Office	06/05/20	3
Tanner Wobschall	Bldg. Maint. I – Facilities	06/10/20	7
Tara Pitzl	Probation Officer II	06/12/20	3
Becky Melchert	Records Specialist	06/15/20	3
Cynthia Fowler	Program Coordinator	06/16/20	17
Adil Lebgue	Correctional Officer	06/16/20	17
Amy Caron	Public Health Director/CHS Admin – PH	06/22/20	5
Tim Larson	Landfill Operator – Environ. Services	06/22/20	10
Karen Meier	Administrative Assistant – Sheriff's Office	06/22/20	22
Deb Zeman	Probation Officer II – Comm. Corr.	06/24/20	29
Kendra Sirek	Probation Officer I – Comm. Corr.	06/27/20	2
Rusty Bailey	Correctional Officer – Det. Ctr.	06/29/20	3

- D. Approve **Resolution** for K-9 Donations.

**ACCEPTANCE OF CASH DONATION  
FOR SHERIFF'S OFFICE K-9 PROJECT**

**WHEREAS**, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

**WHEREAS**, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

**WHEREAS**, the Board of Commissioners finds that it is appropriate to accept the donation offered;

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

Mike & Brenda Klampe	\$ 100.00
20 Rifle & Pistol Club / Straight River Archery Club	\$ 500.00
James & Joanne Misgen	\$ 50.00
Mervle & Marilyn Henke	\$ 100.00
Todd & Raquel Hansen	\$ 150.00
Cargill - Deanna Alderetel	\$ 1,000.00
Dietz Family Farms of Steele County	\$ 50.00
Kappys Collision Center LLC	\$ 1,000.00

E. Approve **Resolution** for Performance Measurement Program.

**AUTHORIZATION TO PARTICIPATE IN THE  
PERFORMANCE MEASUREMENT PROGRAM**

**WHEREAS**, Benefits to Steele County for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

**WHEREAS**, Any city/county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

**WHEREAS**, The Steele County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

**NOW THEREFORE LET IT BE RESOLVED THAT**, Steele County will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

**BE IT FURTHER RESOLVED**, Steele County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the county.

F. Approve Renewal of Master Agency and Product & Service to MA Agreement with Alcohol Monitoring Solutions.

G. Approve Community Corrections Fee Schedule Addition.

Motion by Commissioner Gnemi, Seconded by Commissioner Krueger to approve opening Beaver Lake Beach and Park effective June 16, 2020 making the Beach House available to the public on Fridays, Saturdays and Sundays for the beach season. Ayes all.

Motion by Commissioner Krueger, Seconded by Commissioner Gnemi to approve opening the Four Seasons West Arena to summer ice beginning July 6. All user groups would be required to follow facility guidelines. Ayes all.

Commissioner Brady offered the following **Resolution**, seconded by Commissioner Krueger

**Resolution Accepting Next Generation 9-1-1 Grant funds**

**WHEREAS**, the Steele County Sheriff's Office on behalf of Steele County as a member of the Southeast Minnesota Emergency Communication Board, has entered into a contract with the State of Minnesota, Department of Public Safety, Emergency Communications Division to create the required Next Generation 9-1-1 GIS datasets. This contract will run from June 3, 2020 to March 31, 2022; and

**WHEREAS**, the Steele County Sheriff or Regional Programs Manager, or his or her successor(s), is designated the Authorized Representatives for the Steele County Sheriff's Office and Steele County. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to achieve the requirements of the grant.

**NOW, THEREFORE, BE IT RESOLVED**, that the Steele County Board of Commissioners does hereby accept the Next Generation 911 Grant funds in the amount of \$24,758.68.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and none abstaining. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Brady, Seconded by Commissioner Gnemi to approve Interim Use Permit 2020-03 for Medford Sand & Gravel in Clinton Falls Township, Lots 2 & 3 in the SW ¼, Section 21 with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Gnemi, Seconded by Commissioner Krueger to approve Interim Use Permit 2010-05 for Mathiowetz Construction Co. in Summit Township, Section 2-106-21 with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Brady, Seconded by Commissioner Gnemi to approve Interim Use Permit 2011-01 for Mathiowetz Construction Co. in Owatonna Township, in the NW 1/4 of Section 28-107-20, with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Krueger, Seconded by Commissioner Gnemi to approve Interim Use Permit 2013-03 for Lembke Masonry, LLC Sand & Gravel in Aurora Township, Section 27-106-19 with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, Seconded by Commissioner Gnemi authorizing the County Administrator to proceed with the sale of parcel 17-016-1179, a 1,200 foot landlocked residential lot. Ayes all.

Motion by Commissioner Brady, Seconded by Commissioner Glynn approving the formation of an Ad Hoc Committee to review the proposals for the split and sale of Lot 5, Block 4, West Hills Addition to South Central Human Relations. Ayes all.

Commissioner Krueger offered the following **Resolution**, Seconded by Commissioner Gnemi

**Resolution Requesting a State of Peacetime Emergency in Steele County**

**WHEREAS**, on May 25, 2020, George Floyd died while in the custody of officers of the Minneapolis Police Department; and

**WHEREAS**, the Steele County Board recognizes and supports the right to peaceful protests as protected by the Constitution of the United States and the State of Minnesota; and

**WHEREAS**, an unprecedented amount of civil disturbance has emerged; and

**WHEREAS**, this civil unrest has the potential to include mass protests, vandalism, looting and the damage and destruction of public and private property; and

**WHEREAS**, civil unrest constitutes a local emergency as defined by Minnesota Statute Section 12:03, subd. 3; and

**WHEREAS**, with communities in Steele County it is necessary, proper and prudent to protect the safety of life and property in Steele County and to implement proactive measures to reduce the possibility of civil disobedience, vandalism, looting, civil unrest and rioting resulting in property damage and threats to the health and safety of the citizens of Steele County; and

**WHEREAS**, these circumstances give rise to a county-wide emergency necessitating swift government action to preserve the safety and well-being of our citizens and their property. By way of this declaration of emergency, the chair of the Steele County Board of Commissioners is hereby assigned, delegated and empowered to implement reasonable measures to protect property and threats to the health and safety of the citizens of Steele County; and

**WHEREAS**, Minnesota Statutes Chapter 12.29 authorizes the Chair of the Steele County Board of Commissioners to sign a Declaration of Local Emergency in Steele County valid for up to 72 hours after which a meeting of the Board of County Commissioners will be needed to continue this Declaration; and

**WHEREAS**, The Chair of the Steele County Board of Commissioners, in consultation with the Emergency Management Director, recommends the Steele County Board of Commissioners declare that a Local State of Emergency exists in Steele County:

**NOW, THEREFORE BE IT RESOLVED**, that the Steele County Board of Commissioners does hereby declare Steele County to be in a Local State of Emergency June 5, 2020, due to ongoing and expected response to civil unrest activity.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and none abstaining.

A copy of the Resolution is on file in the Auditor's Office.

Commissioner Krueger offered the following **Resolution**, Seconded by Commissioner Gnemi

**Resolution Ending the State of Peacetime Emergency in Steele County**

**WHEREAS**, on May 25, 2020, George Floyd died while in the custody of officers of the Minneapolis Police

Department; and

**WHEREAS**, the Steele County Board recognizes and supports the right to peaceful protests as protected by the Constitution of the United States and the State of Minnesota; and

**WHEREAS**, an unprecedented amount of civil disturbance has emerged; and

**WHEREAS**, this civil unrest has the potential to include mass protests, vandalism, looting and the damage and destruction of public and private property; and

**WHEREAS**, civil unrest constitutes a local emergency as defined by Minnesota Statute Section 12:03, subd. 3; and

**WHEREAS**, with communities in Steele County it is necessary, proper and prudent to protect the safety of life and property in Steele County and to implement proactive measures to reduce the possibility of civil disobedience, vandalism, looting, civil unrest and rioting resulting in property damage and threats to the health and safety of the citizens of Steele County; and

**WHEREAS**, these circumstances give rise to a county-wide emergency necessitating swift government action to preserve the safety and well-being of our citizens and their property. By way of this declaration of emergency, the chair of the Steele County Board of Commissioners is hereby assigned, delegated and empowered to implement reasonable measures to protect property and threats to the health and safety of the citizens of Steele

County; and

**WHEREAS**, Minnesota Statutes Chapter 12.29 authorizes the Chair of the Steele County Board of Commissioners to sign a Declaration of Local Emergency in Steele County valid for up to 72 hours after which a meeting of the Board of County Commissioners will be needed to continue this Declaration; and

**WHEREAS**, the Chair of the Steele County Board of Commissioners, in consultation with Emergency Management Director, recommends the Steele County Board of Commissioners end the Local State of Emergency due to ongoing and expected response to civil unrest activity in Steele County on June 9, 2020;

**NOW, THEREFORE BE IT RESOLVED**, that the Steele County Board of Commissioners declare the end of the Local State of Emergency declared on June 5, 2020, due to ongoing and expected response to civil unrest activity.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and none abstaining.

A copy of the Resolution is on file in the Auditor's Office.

Motion by Commissioner Gnemi, Seconded by Commissioner Brady to resume the two regularly scheduled Board Meetings per month, with an additional work session. Upon the vote being taken, two Commissioners voted in favor thereof, two voting against and one abstaining.

Motion by Commissioner Glynn, Seconded by Commissioner Gnemi to resume the two regularly scheduled Board Meetings per month beginning in June and Policy Committee Meetings beginning in July. Ayes all.

Commissioner Reports:

Commissioner Krueger reported on his attendance at a South Country Health Alliance meeting, Utilities meeting, AMC District 9 meeting, South Country Health Alliance Joint Powers meeting and Quality meeting.

Commissioner Gnemi reported on his attendance at two Emergency Management meetings, a South Central Human Relations meeting, MN Prairie meeting, AMC District 9 meeting and SEMCAC meeting.

Commissioner Brady reported on his attendance at a County Ditch 2 meeting with Eric, AMC District 9 meeting, Fair Board meeting and Highway Department meeting.

Commissioner Abbe reported on his attendance at an AMC District 9 meeting, Park and Recreation meeting, and a Budget meeting.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve the following listing of bills.

LISTING OF BILLS

06/09/2020

American Tower Corporation	\$ 7,253.79
Axon Enterprise Inc	23,394.00
Bolton & Menk Inc	3,827.50
Helen M Nagel Inc	3,057.12
Hillyard-Hutchinson	2,072.46
Honeywell Inc.	4,099.98
I & S Group Inc	33,227.00
ICS Consulting Inc	15,800.00
L & L Street Rods & Sport Trucks	18,295.65
Medford Sand & Gravel LLC	38,521.18
Mid-America Business Systems Inc	2,737.37
Owatonna Public Utilities	3,185.32
RDO Equipment Co Inc	5,288.21
Revize LLC	2,200.00
Rice County Highway Department	1,769,744.26
Rice Lake Fabricating	9,325.00
Schaeffer's Mfg Co	2,334.45
Short Elliott Hendrickson Inc	15,535.29
Steele County Agricultural Society	21,500.00
Steele County Highway Dept	2,242.56
Steele County Historical Society	4,000.00
Summit Food Services LLC	3,738.75
Truck Utilities Inc	18,496.00
Ziegler, Inc	2,405.11
73 Payments less than \$2,000	<u>22,366.17</u>
<b>Final Total:</b>	<b>\$2,034,648.16</b>

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to adjourn at 6:22 pm. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR