

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

July 14, 2020

STATE OF MINNESOTA)

) ss

COUNTY OF STEELE)

The Steele County Board of Commissioners met for a Special Session at 5:00 pm on July 14, 2020 with Commissioners Glynn, Abbe, Brady, Krueger and Gnemi present. Also present were County Sheriff Lon Thiele, IT Director Dave Purscell, Human Resources Director Julie Johnson and Planning & Zoning Director Dale Oolman. Appearing virtually were County Engineer Greg Ilkka and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the agenda. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of June 23, 2020.
- B. Approve Bills and Journal Entries.
- C. Approve Personnel Report.

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Start Date</i>
Daniel Kuhns	Environmental Specialist/Planning & Zoning	B25/2	07/06/20

Resignations/Retirements:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Jeremy Hanzek	Road Deputy	Sheriff's Office	07/01/20

- D. Approve **Resolution** accepting Public Health Donations.

RESOLUTION

**ACCEPTANCE OF DONATIONS
FOR PUBLIC HEALTH NURSING**

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- Crocheted Baby Hat by Nalani Allen-Haas, Ellendale MN
- Crib Sheets by Anonymous
- Cloth Masks and Materials by Anonymous Community Members
- KN95 Masks by Wegner Corporation, Owatonna
- Cloth Masks by Jane Nyquist, Owatonna MN
- Cloth Masks by Nancy Kennon

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's Office.

- E. Approve **Resolution** accepting K9 Donations.

RESOLUTION

**ACCEPTANCE OF CASH DONATION
FOR SHERIFF'S OFFICE K-9 PROJECT**

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donations offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

John Bowe	\$ 5,000.00
Donald & Dorothy Larson	\$ 50.00
Cindy Lammers Hair Design	\$ 100.00
Gayle & John Hofmann	\$ 50.00
Donald Buecksler	\$ 100.00
Donald & Karla Belina	\$ 50.00
Lakeside Foods Working Fund	\$ 200.00

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's Office.

- F. Approve CSAH 6 Ag Access Variance for Gary Joachim.
- G. Approve CSAH 9 Access Variance for Medford Sand and Gravel.
- H. Appoint Greg Lammers to the Board of Adjustments.
- I. Approve **Resolution** appointing Dan Kuhns as the Steele County Ag Inspector.

**RESOLUTION APPOINTING COUNTY AGRICULTURAL INSPECTOR
MINNESOTA NOXIOUS WEED LAW**

WHEREAS, pursuant to MN Statutes 18.80 Subd. 1, The county board shall either appoint at least one county agricultural inspector to carry out the duties specified under section 18.81, subdivisions 1a and 1b, or a county-designated employee to carry out the duties specified under section 18.81, subdivision 1a. A notice of the appointment of either a county agricultural inspector or county-designated employee must be delivered to the commissioner within 30 days.

WHEREAS, MN Statutes 18.81, Subd. 1a. Duties; The county agricultural inspector or county-designated employee shall be responsible for:

- (1) the enforcement provisions under sections 18.78 (Control or Eradication of Noxious Weeds), 18.82 (Transportation of Noxious Weed Propagating Parts in Infested Material or Equipment), 18.83 (Control; Eradication; Notices; Expenses), 18.84 (Liability; Appeals), 18.86 (Unlawful Acts) and 18.87 (Penalty); and
- (2) providing a point of contact within the county for noxious weed issues.

WHEREAS, MN Statutes 18.81, Subd. 1b. County agricultural inspectors. In addition to the mandatory duties specified in subdivision 1a, the county board must specify the responsibilities of the county agricultural inspector in the annual work plan. The responsibilities may include: MN Statutes 19.81, Subd. 1b, subd. 1 – 9.

NOW, THEREFORE, BE IT RESOLVED, that Daniel Kuhns shall be appointed the Steele County Agricultural Inspector to carry out the duties specified under MN Section 18.81, subdivision 1a and 1b.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's Office.

Human Resources Director Julie Johnson read the Personnel Anniversaries Report.

<i>Name</i>	<i>Position-Dept</i>	<i>Anniv. Date</i>	<i>Yrs.</i>
<i>Service</i>			
Jessica Bedney	Probation Officer I – Comm. Corrections	07/01/20	3
Spring Teichroew	Probation Officer II – Comm. Corrections	07/01/20	3
Ashley Schultz	Probation Officer II – Comm. Corrections	07/01/20	3
Jed Loftus	Sergeant – Detention Ctr./Sherriff	07/07/20	12
Katie Barden	SSTS Specialist – Planning & Zoning	07/08/20	7
Kristi Archambault	Public Health Nurse – Public Health	07/10/20	14
Karen Fontaine	Emerg. Preparedness Coord. – Public Hlth.	07/10/20	14
Linda Bettin	Office Support Specialist – Pubic Health	07/14/20	6
Chris Deml	Sign Technician – Highway	07/15/20	24
Christine Bartsch	HHA/Homemaker Lead – Public Health 0	07/16/20	8
Thomas Burger	Custodian – Buildings & Grounds	07/17/20	3
Sean Robbins	Deputy/Investigator – Sheriff's Dept.	07/21/20	6
Kristi Diercks	Probation Officer II	07/23/20	6
Karen Karow	Custodian – Buildings & Grounds	07/31/20	25

Motion by Commissioner Krueger, seconded by Commissioner Brady to approve the Revised Counties Providing Technology (CPT) Agreement. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Glynn to approve the Amendment to Conditional Use Permit #368 for Noble Properties of Owatonna LLC to construct a storage building in Section 28 of Clinton Falls Township with ten conditions and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the Amendment to Interim Use Permit #2018-02 for USS Bush Solar LLC to extend the expiration date another 15 years until 2060 in Section 31 of Clinton Falls Township with 15 conditions and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the Interim Use Permit #2020-06 for Kevin Deml to excavate fill material for the Highway 14 project from property located in Section 22 of Havana Township with 11 conditions and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve the Interim Use Permit #2020-07 for Kevin Deml to excavate fill material for the Highway 14 project from property located in Section 27 of Havana Township with 11 conditions and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve the sale of Lot 5, Block 4, West Hills Addition No. 2 to South Central Human Relations Center in the amount of \$94,000.00. Upon the vote being taken, three Commissioners voted in favor thereof, Commissioner Brady and Gnemi abstaining.

Motion by Commissioner Krueger, seconded by Commissioner Brady to appoint Commissioners Gnemi and Abbe to the CARES Act Funding Committee to provide administrative oversight along with the Administrator, Finance Director and County Attorney. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve of moving forward with the K-9 Unit. Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Abbe opposed.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to authorize the Chair to sign the Cedar-Wapsipinicon Memorandum of Agreement and appoint John Glynn to the Committee. Ayes all.

Commissioner Reports:

Commissioner Glynn reported on his attendance at a Law Enforcement Center meeting, Ditch meetings, Public Works meeting and Public Safety meeting.

Commissioner Krueger reported on his attendance at a SMART Transit meeting, Law Enforcement Meeting, Association of Minnesota Counties meeting, South Country Health Alliance meetings, Joint Powers meeting, Minnesota Counties Association Health meeting, Criminal Justice meeting, Department of Human Services meeting, Public Works meeting, Public Safety meeting, Ditch meeting and NACO meeting.

Commissioner Gnemi reported on his attendance at a Drug Court Graduation, Ditch meeting, Human Relation Center meeting, SEMCAC meeting, tour of the Bridgewater Assisted Living and a NACO meeting.

Commissioner Brady reported on his attendance at a Planning & Zoning meeting, Ditch meeting, NACO meeting, MNPrairie meeting, Highway Department meeting and a meeting with City of Medford.

Commissioner Abbe reported on his attendance at a Counties Providing Technology meeting, E911 meeting, Ditch meeting and NACO meeting.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the following listing of bills.

LISTING OF BILLS

07/15/2020

3D Specialties	\$ 7,438.93
Advanced Correctional Healthcare Inc	9,194.11
Counties Providing Technology	4,075.00
CRK Properties LLC	6,254.02
ESRI Inc.	10,504.00
Fidlar Technologies Inc.	2,413.59
Government Forms & Supplies	2,420.10
Hanson Excavation Inc.	4,155.30
ICS Consulting Inc.	76,564.58

Interstate Power Systems	5,567.24
Kronos Incorporated	3,354.94
Midstates Equipment Supply	13,440.92
Mn Dept of Transportation	3,101.07
Owatonna Public Utilities	11,397.90
RCM Specialties Inc.	4,228.16
SCR	15,254.58
SeaChange Print Innovations	5,753.09
Short Elliott Hendrickson Inc.	5,916.12
Steele County Treasurer	9,379.15
Summit Food Services LLC	14,329.14
Univ of MN Regents	50,408.96
Waste Management of Wi-Mn	52,227.16
146 Payments less than \$2,000	<u>56,761.34</u>
Final Total:	\$374,139.40

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to adjourn at 6:03 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
 AUDITOR