

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION

February 11, 2020

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Regular Session at 5:04 p.m. on February 11, 2020 with Commissioners Krueger, Abbe, Gnemi, Glynn and Brady present. Also present were County Sheriff Lon Thiele, County Engineer Greg Ilkka, County Treasurer Cathy Piepho, IT Director Dave Purscell, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the agenda with changes. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of January 28, 2020.
- B. Approve the Listing of Bills and Journal Entries.
- C. Approve the following Personnel Report:

Anniversaries:

Name	Position-Dept	Anniv. Date	Yrs. Service
Mary Urch	Health Planner – Public Health	02/01/20	29
Kortney Miller	Payroll Specialist – Auditor/Finance	02/02/20	4
Jonathan Walstrom	Financial Analyst – Finance	02/06/20	3
Matt Koch	Engineering Technician II – Highway	02/06/20	5
Stacey Zabel	Legal Admin Asst – Attorney	02/11/20	29
Chad Staska	Arena/Park Maint Worker – Park & Rec.	02/13/20	3
Karen Winter	Accounting Technician – Auditor	02/19/20	7
Timothy Schammel	Community Corrections Director	02/19/20	16
Melissa Marazes	Program Assistant – Comm Corrections	02/22/20	27
Todd Edel	Facilities Main. Worker II – Bldgs & Grounds	02/26/20	19
Renee Babcock	Records Specialist – Sheriff’s Office	02/27/20	19
Loren Jensen	Maintenance Technician – Highway	02/28/20	26

- D. Approve the out of state travel for Finance Director Cathy Piepho to attend GFOA Annual Conference May 17 – 20 to be held in New Orleans, LA.
- E. Approve the out of state travel for Community Services/Public Health Director Amy Caron to attend the FEMA Healthcare Coalition Response Leadership Course March 16 – 20 to be held in Anniston, AL.
- F. Approve the out of state travel for Highway Maintenance Technicians Chris Deml and David Brown to attend ATTSA Training and Education Workshop March 16 – 18 to be held in Fargo, ND.
- G. Approve committing funds of \$373,344 towards future capital purchases for Road & Bridge Fund.
- H. Approve the application for Exempt Permits for Holy Trinity Parish Litomysl for events to be held on April 5, July 26, and November 22, 2020.
- I. Approve the **Resolution** for final payment for SAP 074-604-017, CP 074-018-002 Contract 181802 to Ulland Bros Inc. in the amount of \$124,825.65.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to award a contract for the Pavement Reclamation projects for CSAH 9, 17, 34, & 60, SAPs 074-609-020, 074-617-015, 074-634-027, & 074-660-005 to Crane Creek Asphalt in the amount of \$3,102,014.39. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to appoint Commissioners Abbe and Krueger to a working committee to review and recommend potential changes to the current Mission and Vision Statements. Ayes all.

Commissioner Reports:

Commissioner Glynn – No report

Commissioner Krueger reported his attendance at Steele/Dodge Public Health meeting, SCHA Planning Committee meeting, School District Community Panel.

Commissioner Gnemi reported on his attendance at Drug Courts and SEMCAC meetings.

Commissioner Brady reported his attendance at a Planning & Zoning, ICS, 911, ECB meeting and Community Panel for the School District.

Commissioner Abbe reported his attendance at a Dodge/Steele Public Health Nurse meeting, Department Head meeting, ICS, Rice Steele 911, and SCHA meeting.

LISTING OF BILLS
02/11/2020

Baker Tilly Virchow Krause LLP	\$ 4,500.00
Compass Minerals America	25,418.44
CRA International	12,500.00
CRK Properties LLC	6,693.04
Crysteel Truck Equipment Inc.	13,345.16
Custom Communications Inc.	2,115.83
I & S Group Inc.	8,860.00
Ics Consulting Inc.	1,038,236.20
Kiesler's Police Supply Inc.	4,417.74
L & L Street Rods & Sport Trucks	10,280.70
Loken Excavating & Drainage	6,096.09
MEI Total Elevator Solutions	3,223.00
Midstates Equipment Supply	13,030.08
Overhead Door Co of Albert Lea, Inc.	2,278.90
SafeAssure Consultants Inc.	9,801.00
SHI International Corp.	2,405.46
Staples Oil Co. Inc.	16,413.58
Summit Food Services LLC	8,719.05
Ziegler, Inc.	3,862.25
116 Payments less than \$2,000	<u>35,638.94</u>
Final Total:	\$1,227,835.46

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to adjourn to the Call of the Chair at 6:08 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR