

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

December 8, 2020

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met for a Special Session at 5:00 pm on December 8, 2020 with Commissioners Glynn, Krueger, Abbe, Brady and Gnemi present. Also present were Ditch Inspector Eric Gulbransen, Sheriff Lon Thiele, IT Director Dave Purscell, Human Resources Director Julie Johnson and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Ditch meeting was called to order at 5:00 pm to discuss ditch cleaning and re-sloping for County Ditch #25 in Section 6 of Summit Township and Sections 1 and 2 in Berlin Township.

Motion by Commissioner Brady, seconded by Commissioner Glynn to accept the bid from Southern Minnesota Enterprises, Inc. in the amount of \$15,200.00. Upon the vote being taken four commissioners voted in favor thereof, Commission Krueger voting against.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to close the ditch meeting at 5:08 p.m. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the agenda. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the following Consent Agenda items. Ayes all.

- A. Approve November 24, 2020 Board Minutes
B. Approve December 1, 2020 Board Work Session Minutes
C. Approve Bills
D. Approve Personnel Report

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

Table with 4 columns: Name, Position/Dept., Rating/Step, Start Date. Row 1: Christine Laue, Technical Clerk I/Auditor, B22/1, 12/07/20

- E. Approve Body Art Establishment License for Irish Eyes Studio
F. Approve Final Payments Resolution for SAP 074-643-007 to GRS Enterprises, Inc.
G. Approve 2021 Snowmobile Grant-In-Aid Contract Agreement with State of Minnesota
H. Approve Drainage Authority Legal Services Agreement with Rinke-Noonan
I. Authorize Chairman to sign bills on December 30, 2020

Human Resources Director Julie Johnson presented the following December Anniversary report.

Table with 4 columns: Name, Position, Start Date, Anniversary. Lists staff members like Jesse Steneman, Dan McIntosh, Penny Miller, etc., with their roles and start dates.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to set a Board Work Session for December 22, 2020 at 3:00 p.m. and a Strategic Planning Meeting for January 21, 2021 at 8:00 a.m. Ayes All.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to approve the Steele County Reopening Plan Version 2020-4, and to suspend in-person attendance by the public at County Board meetings until further notice. Ayes all.

Commissioner Reports:

Commissioner Glynn reported on his attendance at the Joint Transportation Meeting, Jail Workshop, Extension SEMREX and Community Corrections.

Commissioner Krueger reported on his attendance at the Joint Transportation Meeting, SCHA Joint Powers meeting, Space Study and Quality Assurance meetings.

Commissioner Gnemi reported on his attendance at the Drug Court, Jail Study, City of Owatonna TNT Meeting, Workforce and AMC Virtual.

Commissioner Brady reported on his attendance at the Jail Study, 911 Joint Dispatch and AMC Virtual.

Commissioner Abby reported on his attendance at the Jail Study and 911 Joint Dispatch Meeting.

Motion by Commissioner Brady, seconded by Commissioner Krueger to recess until 5:55 p.m.

The Public Hearing and Presentation of the 2021 Budget and Tax Levy was called to order at 6:00 p.m.

County Administrator Scott Golberg and County Treasurer Cathy Piepho gave an overview of the budget process and talked about the major drivers for the 2021 levy increase of 2.2%.

The hearing was then open to questions from those in attendance.

Commissioner Brady offered the following **Resolution**, seconded by Commissioner Krueger

**RESOLUTION
Steele County
2021 Final Budget and Tax Levy**

WHEREAS, Minnesota Statutes 275.065 requires the County Board to adopt a final property tax levy, and

WHEREAS, Minnesota Statutes 275.065 requires the County Board to conduct a public hearing prior to the adopting of its final property tax levy, and

WHEREAS, the budget requests, revenue projections, levy data and needs of Steele County have been duly considered, and

NOW THEREFORE BE IT RESOLVED, the Steele County Board of Commissioners approves the following 2021 tax levy totaling \$25,697,008. The 2021 tax levy and budget are detailed as follows:

	<u>Tax Levy</u>	<u>Budget</u>
General Government	\$ 22,908,013	\$ 31,194.964
Road & Bridge	2,786,074	17,926,246
Ditch Fund	-	300,000
Bixby Sewer District	-	16,631
Bonded Debt	1,861,756	1,861,756
Capital Improvements	727,096	2,968,393
Landfill	-	2,153,971
Clean Water Partnership	-	111,800
Other Trust Funds	-	300
SUBTOTAL	\$ 28,282,939	\$ 56,534,061
Public Library (excluding cities of Owatonna and Blooming Prairie)	191,500	191,500
TOTAL TAX LEVY	28,474,439	
Less: County Aid	(2,217,572)	TOTAL CERTIFIED BUDGET
TOTAL CERTIFIED TAX LEVY	\$ 26,256,867	\$ 56,725,561

BE IT FURTHER RESOLVED, the Minnesota State Statutes allow less than 105% of the current principal and interest due, provided sufficient funds have been accumulated for the applicable debt payments and because sufficient funds are unavailable, the debt service levy will be increased as indicated in the table below:

	<u>Scheduled Levy</u>	<u>Proposed Levy</u>
2020A – G. O. CIP Bond Detention Center HVAC & LED Lighting	\$ 337,250	\$ 354,113
2018A – G. O. CIP Bond Public Works Facility Construction	428,100	449,505
2015A – G.O. Refunding Bond Detention Center & Road Bonds	1,058,138	1,058,138
Totals	\$ 1,823,488	\$ 1,861,756

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the following listing of bills.

LISTING OF BILLS
12/08/2020

Axon Enterprise Inc	\$ 3,342.00
Corporate Recognition Inc	2,618.00
CRK Properties LLC	6,584.54
Election Systems & Software Inc	7,415.24
FFF Enterprises	16,122.90
H & H Excavating Inc	7,162.50
I & S Group Inc	60,000.00
JJD Companies LLC	141,033.20
Kronos Incorporated	3,524.03
Leads Online LLC	2,128.00
Minnesota Counties Computer Coop	3,093.00
Owatonna Park and Recreation	6,410.00
Paape Companies Inc	2,820.00
Pictometry International Corp	24,474.67
ReCollect Systems Inc	3,813.00
Schultz Excavating	14,027.50
Short Elliott Hendrickson Inc	3,571.42
Southern Lock & Glass	13,813.20
Steele County Highway Dept	5,600.60
Summit Food Services LLC	7,351.83
Wold Architects and Engineers	3,158.13
84 Payments less than \$2,000	<u>34,266.31</u>
Final Total:	\$372,330.07

Motion by Commissioner Gnemi seconded by Commissioner Krueger to adjourn to the Call of the Chair at 6:55 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR