

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

December 22, 2020

STATE OF MINNESOTA)
) ss
 COUNTY OF STEELE)

The Steele County Board of Commissioners met for a Special Session at 5:00 p.m. on December 22, 2020 with Commissioners Glynn, Krueger, Abbe, Brady and Gnemi present. Also present were Human Resources Director Julie Johnson, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the agenda with changes. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve the following Consent Agenda. Ayes all.

- A. Approve December 8, 2020 Board Minutes
- B. Approve Bills and Journal Entries
- C. Approve Personnel Report

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Start Date</i>
Patrick Zeman	Maintenance Tech/Highway	B22/5	12/14/20

- D. Approve Ditch Interest Rate at 2% for 2021
- E. Approve the renewal of the Strohschein Property Lease for 2021 in the amount of \$9,000.00
- F. Approve the Technology Services Agreement with MN Prairie for the years 2020 – 2025
- G. Approve the Citizen Advisory Committee Re-Appointments for 2021.
- H. Approve the Resolution for the 2021 Petty Cash/Cash Change Funds.

**RESOLUTION
 Petty Cash/Cash Change Funds**

BE IT RESOLVED, that the following amounts be appropriated for Petty Cash/Change Funds to the following listed departments as custodians of these funds in Steele County for 2021:

Department	Petty Cash	Change Fund
Treasurer	\$ -	\$ 500
Recorder	-	200
LEC - Records Dept	-	200
Sheriff's Advance	200	-
Sheriff's Civil	50	-
Planning & Zoning	-	100
Four Seasons	-	100
Public Health	-	25
Road & Bridge	-	50
Landfill	-	500
Totals	\$ 250	\$ 1,675

- I. Approve the Body Art License for Thee Dragons Lair
- J. Approve the Coronavirus Relief Fund Final Expenditure Report.
- K. Authorize the CRF Committee & Administrator to administer the new State Business Relief Program.
- L. Approve the Cedar-Wapsipicon Watershed Sub Agreements and authorized the Chair to sign
- M. Approved the Purchase of a Web Based Soil Module from Pro West & Associates at \$10,000 initial cost with funds from the Compliance Fund and \$500 annual maintenance fee.

Commissioner Krueger offered the following Resolution, seconded by Commissioner Glynn:

SETTING THE 2021 COMMISSIONER SALARY & PER DIEM

BE IT RESOLVED that the salary for the position of Steele County Commissioner be set at \$22,433 per year for 2021.

BE IT RESOLVED that the per diem rate shall be set at \$70 per day. The following meetings, committees, boards, or commissions are deemed to be eligible for per diem payment:

Area Agency on Aging	Multi-County Solid Waste Committee
Association of Minnesota Counties	National Association of Counties
Cannon River 1-Watershed Policy Committee	Park & Recreation Commission
Cedar River Watershed Advisory Committee	Planning & Zoning Commission
Children's Mental Health Collaborative	Recorder's Compliance Fund Committee
Community Corrections Advisory Committee	Regional Radio Board
Community Health Board	Regional Railroad Authority
Counties Providing Technology	Resource Conservation and Development
County/City Intergovernmental Committee	SE MN Association of Regional Trails
CP/DM&E Task Force	SEMCCAC
Criminal Justice Committee	SE MN Emergency Communications
Cultural Diversity Network	SE MN Emergency Medical Services
911 Dispatch Joint Powers Board	SE MN Recycler's Exchange
Drainage Ditch Meetings & Inspections	SMART Transit Advisory Board
Economic Development Authority	Soil & Water District Liaison
Extension Committee	South Central Human Relations Center
Fair Board Liaison	Southern Minnesota Tourism
Highway 14 Partnership	Steele County Historical Society Liaison
Hope Drainage	Steele County Water Planning Committee
Intergovernmental Committees	Steele County Weed Management Assoc.
Law Enforcement Committee	Steele-Waseca Drug Court
Law Library Board	Transportation Planning Committees
Minnesota River Board	Workforce Development Committees
MN Counties Intergovernmental Trust	Zumbro River Watershed Partnership
MN Prairie Meetings	

In addition, any other official committee, board, or commission appointed by the County Board of Commissioners through the course of the year shall be eligible for per diem payment.

Upon the vote being taken, 5 Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi not to proceed with the sale of Parcel 17-016-1179 due to the cost of the title work. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the Ditch Inspector Contract for 2021. Ayes all.

The Public Hearing for the Fee Schedule was called to order at 5:15 p.m.

County Administrator Scott Golberg reviewed the fee schedule with those present.

The hearing was then open to public comment. There were no comments.

Motion made by Commissioner Gnemi, seconded by Commissioner Krueger to close the public hearing at 5:25 p.m. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to Adopt the 2021 Fee Schedule as presented. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to Approve the Office Space Lease for MnPrairie at \$165,578 for 2021 with no increase. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to Approve the MRCI Lease at \$21,924 reflecting an increase to \$14.00/square foot. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to appoint Commissioners Abbe and Brady to the Joint Agency Task Force made up of representatives from the City of Owatonna, OPU, County, and Owatonna School District. Ayes all.

Commissioner Krueger offered the following **Resolution**, seconded by Commissioner Gnemi:

**Resolution Adopting Negotiated Changes to The
2021 – 2022 AFSCME, Council 65
Highway Unit Labor Agreement**

WHEREAS, the current Collective Bargaining Agreement between the American Federation of State, County and Municipal Employees – Courthouse Unit expires effective December 31, 2020; and

WHEREAS, the County has recently negotiated a two (2) year labor agreement with AFSCME; and

WHEREAS, the proposed agreement is reasonable, fiscally prudent and within current budget parameters;

NOW, THEREFORE, BE IT RESOLVED, that the Steele County Board of Commissioners approves the proposed labor agreement effective January 1, 2021 through December 31, 2022 between Steele County and the American Federation of State, County and Municipal Employees AFL-CIO, Council 65, Local 147 – Highway Unit.

Upon the vote being taken, 5 Commissioners voted in favor thereof, none absent and not voting. A copy of the **Resolution** is on file in the Auditor's office.

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Gnemi:

**Resolution Adopting Negotiated Changes To The
2021 – 2022 Law Enforcement Labor Services
Sheriff's Department – Certified Peace Officers Unit Labor Agreement**

WHEREAS, the current Collective Bargaining Agreement between the Law Enforcement Labor Services (LELS), Sheriff's Department – Certified Peace Officers Unit expires effective December 31, 2020; and

WHEREAS, the County has recently negotiated a two (2) year labor agreement with LELS; and

WHEREAS, the proposed agreement is reasonable, fiscally prudent and within current budget parameters;

NOW, THEREFORE, BE IT RESOLVED, that the Steele County Board of Commissioners approves the proposed labor agreement effective January 1, 2021 through December 31, 2022 between Steele County and the Law Enforcement Labor Services, Sheriff's Department – Certified Peace Officers Unit.

Upon the vote being taken, 5 Commissioners voted in favor thereof, none absent and not voting. A copy of the **Resolution** is on file in the Auditor's office.

Commissioner Krueger offered the following **Resolution**, seconded by Commission Brady:

**Resolution Adopting Negotiated Changes To The
2021 – 2022 Minnesota Public Employees Association
Sheriff's Department - Essential Jailer Unit Labor Agreement**

WHEREAS, the current Collective Bargaining Agreement between the Law Enforcement Labor Services (LELS), Sheriff's Department – Essential Jailer Unit expires effective December 31, 2020; and

WHEREAS, the County has recently negotiated a two (2) year labor agreement with Minnesota Public Employees Association (MNPEA); and

WHEREAS, the proposed agreement is reasonable, fiscally prudent and within current budget parameters;

NOW, THEREFORE, BE IT RESOLVED, that the Steele County Board of Commissioners approves the proposed labor agreement effective January 1, 2021 through December 31, 2022 between Steele County and Minnesota Public Employees Association, Sheriff's Department – Essential Jailer Unit.

Upon the vote being taken, 5 Commissioners voted in favor thereof, none absent and not voting. A copy of the **Resolution** is on file in the Auditor's office.

Commissioner Brady offered the following **Resolution**, seconded by Commissioner Krueger:

**Resolution Adopting Negotiated Changes To The
2021 – 2022 Minnesota Public Employees Association
Detention Center Non-Licensed Essential Correctional Sergeants Labor Agreement**

WHEREAS, the current Collective Bargaining Agreement between the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local #320, Detention Center Non-Licensed Essential Correctional Sergeants expires effective December 31, 2020; and

WHEREAS, the County has recently negotiated a two (2) year labor agreement with Minnesota Public Employees Association (MNPEA); and

WHEREAS, the proposed agreement is reasonable, fiscally prudent and within current budget parameters;

NOW, THEREFORE, BE IT RESOLVED, that the Steele County Board of Commissioners approves the proposed labor agreement effective January 1, 2021 through December 31, 2022 between Steele County and Minnesota Public Employees Association, Detention Center Non-Licensed Essential Correctional Sergeants Unit.

Upon the vote being taken, 5 Commissioners voted in favor thereof, none absent and not voting. A copy of the **Resolution** is on file in the Auditor's office.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve Interim Policy 2020-02 which extends the Families First Coronavirus Response Act emergency sick leave provision through March 31, 2021. Ayes all.

Commissioner Reports:

Commissioner Glynn reported his attendance at Public Works meeting.

Commissioner Krueger reported his attendance at Public Works meeting, Tour of Rice County, SMART Transit meeting and a County Based Purchasing meeting.

Commissioner Gnemi reported his attendance at Sheriff's New Trailer, Truth and Taxation meeting, State of the Union (OPU) meeting, Land Use meeting, MnPrairie, Drug Court and Work Force meetings.

Commissioner Brady reported his attendance at the Emergency Communications Board, MnPrairie, Internal Central Services meeting and Work Session.

Commissioner Abbe reported his attendance at the Land Use meeting and Internal Central Services meeting.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve the following listing of bills. Ayes all.

LISTING OF BILLS
12/22/2020

Advanced Correctional Healthcare Inc	9,189.71
American Engineering Testing Inc	4,635.38
Axon Enterprise Inc	3,578.00
Bolton & Menk Inc	28,287.00
City of Owatonna	2,160.00
Corporate Recognition Inc	2,067.73
Counties Providing Technology	4,075.00
Dakota County Financial Services	3,673.50
Dell Marketing LP	8,942.73
Faribo Plumbing & Heating Inc	12,400.00
High Point Networks	6,705.00
Honeywell Inc	2,200.55
ICS Consulting Inc	254,825.99
Jones Haugh & Smith Inc	2,160.00
Klapperich-Stahl/Megan	9,655.00
Local Government Information Systems	37,766.41
MacQueen Equipment	10,178.84
Marvin Purrier Concrete & Masonry Cons	3,475.00
Met-Con Construction Faribault Div	17,199.00
Mike's Repair	3,292.00
Minnesota Counties Computer Coop	3,552.25
Minnesota Paving & Materials	3,118.54
Minnesota Secretary of State	7,673.94
Mn County Attorneys Assn	4,974.00
Moore Md/Kellyanna J	3,433.33
Rice County Auditor-Treasurer	25,702.28
SCR	2,872.82
Short Elliott Hendrickson Inc	6,850.67
Sign Pro of Owatonna, Inc	2,750.00
SRF Consulting Group Inc	5,668.35
Steele County Soil & Water Conserv Dist	8,284.50
Steele County Treasurer	6,097.90
Summit Food Services LLC	11,920.06
Sunshine Enterprises LLC	8,536.93
Superior Jetting Inc	7,058.75

Univ of MN Regents	49,716.48
US Prisoner Transport	3,050.00
Valley Asphalt Products Inc	6,182.55
Vanguard Appraisals Inc	20,700.00
Waste Management of Wi-Mn	52,974.16
104 Payments less than 2000	<u>45,820.10</u>
Final Total:	\$713,404.45

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to adjourn to the call of the chair at 5:50 p.m. Ayes all.

CHAIRMAN

ATTEST: _____

AUDITOR