

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

August 25, 2020

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met for a Special Session at 5:00 pm on August 25, 2020 with Commissioners Krueger, Gnemi, Glynn, Brady and Abbe present. Also present were County Attorney Dan McIntosh, County Treasurer Cathy Piepho, IT Director Dave Purscell, Human Resources Director Julie Johnson, Public Works Director Greg Ilkka, County Auditor Laura Ihrke and County Administrator Scott Golberg.

Call to Order and Pledge of Allegiance.

Chair Jim Abbe called the Ditch Authority meeting to order at 5:00 p.m.

Ditch Inspector Eric Gulbransen reviewed with the Board bids received for a ditch cleaning of approximately 11,000 feet. 2 Bids were received from H & H Excavating and Southern Mn Enterprises.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to rebid the cleaning project to request the bids be more specific as to costs. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to close the ditch meeting at 5:09 p.m. Ayes all.

The Regular Session was brought to order at 5:09 p.m.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the Agenda. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of August 11, 2020.
B. Approve Bills and Journal Entries.
C. Approve Personnel Report.
D. Approve and authorize signatures for the 2020 Election CARES Act Grant Agreement.
E. Accept Resolution for K-9 Project donations.

ACCEPTANCE OF CASH DONATION FOR SHERIFF'S OFFICE K-9 PROJECT

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donations offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

Table with 2 columns: Donor Name and Amount. Rows include Beverly Page (\$ 25.00), Western Fraternal Life Assn. (\$ 200.00), Lodge Owatonna 127 Z.C.B.J., Karen M. VonRuden (\$ 100.00), Schultz Excavating, LLC (\$ 200.00), and Jerry & Kathleen Schultz.

- F. Accept Resolution for Public Health Donations

ACCEPTANCE OF DONATION FOR PUBLIC HEALTH

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- Baby Blankets by Birthright of Owatonna

- G. Approve **Resolution** for Final Payment for 2019 Maintenance Overlays, CP 074-019-002, Contract No. 191902.
- H. Approve **Resolution** for Final Payment for CSAH 3 pavement Reclamation, SAP 074-603-016, Contract No. 190316.
- I. Approve DOC ICWC (Institution Community Work Crew) Contract Amendment.
- J. Approve DOC Work Release Contract Amendment.
- K. Approve Coronavirus Relief Fund (CRF) Support Agreements.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to authorize the County Administrator sign the letter of intent proposal from Holiday Station Stores, LLC on the Old Highway Shop North property and negotiate a purchase agreement. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Krueger to authorize the County Administrator to contact the City of Owatonna on the Old Highway Shop South property to determine their interest in the property. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve awarding the Hope School Property proposal to Dan Niles and authorize the Administrator to proceed with the purchase agreement and sale of property. Ayes all.

Commissioner Krueger offered the following **Resolution**, seconded by Commissioner Gnemi

RESOLUTION

Vacation of Excess Highway Easement

WHEREAS, Steele County maintains a system of public roadways, including Steele County State Aid Highway 45 (CSAH 45); and

WHEREAS, Steele County does not own the land upon which CSAH 45 is constructed, but has retained easements on which CSAH 45 is constructed and additional right-of-way easements adjacent to the roadway; and

WHEREAS, BAR Partnership has identified highway right-of-way easements on a property it owns in Steele County, identified as parcel number 110164301; and

WHEREAS BAR Partnership has submitted a petition to the Steele County Board of Commissioners requesting the County to vacate 65 feet of existing highway right-of-way easement along the westerly right-of-way line toward the centerline of CSAH 45 of parcel number 110164301 (see attached petition and supplemental materials); and

WHEREAS the Steele County Engineer has reviewed the petition, considered the current and future needs of Steele County, and determined that the 65 feet of existing highway right-of-way easement along the westerly right-of-way line toward the centerline of CSAH 45 of parcel number 110164301 as “excess right-of-way” and unnecessary to retain for the County’s current and foreseeable future needs; and

WHEREAS the legal description of the area vacated is: All that part of STEELE COUNTY RIGHT OF WAY PLAT NO. 5, Parcel 8 and Parcel 4, in the NW1/4 of Section 16-T108N-R20W, Steele County, Minnesota, described as follows:

Beginning at the southwest corner of said Parcel 8; thence South 89°46'05" East a distance of 68.13 feet, on an assumed bearing on the south line of said Parcel 8 and continuing on south line of said Parcel 4;

thence North 17°12'33" West a distance 836.13 feet, to the east extension of the north line of said Parcel 8;

thence South 72°47'27" West a distance of 65.00 feet, to the northwest corner of said Parcel 8;

thence South 17°12'33" East a distance of 815.71 feet, to the point of beginning; and

WHEREAS existing utilities will be affected by vacating the excess right-of-way; and

WHEREAS an easement shall be retained for drainage and utility purposes; and

WHEREAS the legal description of the easement area to be retained is: All that part of STEELE COUNTY RIGHT OF WAY PLAT NO. 5, Parcel 8 and Parcel 4, in the NW1/4 of Section 16-T108N-R20W, Steele County, Minnesota, described as follows:

Commencing at the southwest corner of said Parcel 8; thence South 89°46'05" East a distance of 36.48 feet, on an assumed bearing on the south line of said Parcel 8, to the point of beginning;

thence South 89°46'05" East a distance of 31.65 feet, on said south line and continuing on the south line of said Parcel 8 and Parcel 4;

thence North 17°12'33" West a distance of 836.13 feet, to the east extension of the north line of said Parcel 8;

thence South 72°47'27" West a distance of 35.71 feet, to a point on the north line of said Parcel 8, bearing North 72°47'24" East a distance of 29.29 feet from the northwest corner of said Parcel 8;

thence South 17°12'33" East a distance of 103.51 feet, parallel with the west line of said Parcel 8;

thence South 72°47'27" West a distance of 10.75 feet, parallel with the north line of said Parcel 8;

thence South 17°12'33" East a distance of 13.86 feet, parallel with the west line of said Parcel 8;

thence North 72°47'27" East a distance of 16.26 feet, parallel with the north line of said Parcel 8;

thence South 17°12'33" East a distance of 709.28 feet, parallel with the west line of said Parcel 8, to the point of beginning; and

WHEREAS vacation of the excess right-of-way will promote economic activity and enhance the value of parcel number 110164301.

NOW, THEREFORE BE IT RESOLVED, that the Steele County Board of Commissioners hereby deems the 65 feet of existing highway right-of-way easement along the westerly right-of-way line toward the centerline of CSAH 45 of parcel number 110164301 as excess right-of-way and unnecessary to the County's current and foreseeable future needs and, pursuant to the authority in Minn. Stat. §163.11, subd. 1, hereby vacates its easement interest in the excess right-of-way identified in this Resolution in favor of the property owner, BAR Partnership.

Upon the vote being taken, 5 Commissioner voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Reports:

Commissioner Glynn reported on his attendance at a Public Works policy meeting and a Public Safety policy meeting.

Commissioner Krueger reported on his attendance at a Public Works policy meeting, Public Safety policy meeting, South Country Health Alliance meeting, LEC meeting, AMC meeting, Work Session and a Cares Act Funding Committee meeting.

Commissioner Gnemi reported on his attendance at Drug Court meetings, a Workforce meeting, Farm America fundraiser, History Center meeting, MNPrairie meeting and a South-Central Human Relations meeting.

Commissioner Brady reported on his attendance at a Canvass Board meeting, MNPrairie meeting, LEC meeting, Work Session and South-Central Human Relations Center meeting.

Commissioner Abbe reported on his attendance at a Cares Act Funding Committee meeting, Counties Providing Technology meeting, Work Session and an RFP for properties meeting.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to go into Closed Session for the purpose of labor negotiations strategy, per MN statute 179A.01, section 13D.03. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to come out of closed session at 6:32 p.m. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve the following listing of bills.

LISTING OF BILLS
8/25/2020

Barna, Guzy & Steffen Ltd	\$ 2,291.65
Community Co-op Oil Assn	11,451.77
Counties Providing Technology	4,155.00
Election Systems & Software Inc	5,656.35
Galls LLC	15,415.97
H & H Excavating Inc	25,750.00
Honeywell Inc	2,971.89
ICS Consulting Inc	506,242.00
Mayo Collaborative Services	3,844.00
Metal Culverts Inc	2,033.40
Mike's Repair	3,292.48
Minnesota Equipment Inc	8,000.00
Moore MD, Kellyanna J	3,433.33
Nuss Truck & Equipment	2,520.61
Sherwin-Williams Company	3,328.48
Short Elliott Hendrickson Inc	8,249.31
SRF Consulting Group Inc	21,611.00
Steele County Treasurer	6,053.10
Summit Food Services LLC	4,397.97
Towmaster	16,264.00
Verizon Wireless	4,461.00
Waste Management of WI-MN	52,509.17
Ziegler, Inc	2,608.28
91 Payments less than \$2,000	<u>33,384.30</u>
Final Total:	\$749,925.06

Motion by Commissioner Gnemi, seconded by Commissioner Brady to adjourn to the Call of the Chair at 6:33 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR