

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

August 11, 2020

STATE OF MINNESOTA)

) ss

COUNTY OF STEELE)

The Steele County Board of Commissioners met for a Special Session at 4:00 pm on August 11, 2020 with Commissioners Gnemi, Glynn, Brady, Abbe and Krueger present. Also present were IT Director Dave Purscell, Human Resources Director Julie Johnson, Public Works Director Greg Ilkka, Ag Extension Educator Claire LaCanne, Planning & Zoning Director Dale Oolman and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the agenda. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve the following Consent Agenda items with the addition of a bill for Baker Tilly in the amount of \$20,300. Ayes all.

- A. Approve the minutes of July 28, 2020.
- B. Approve Bills and Journal Entries.
- C. Approve Personnel Report.

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Start Date</i>
Kendra Sirek (promotion)	Probation Officer II/Comm. Correct.	C32/2	06/27/20
Lesa Hullopeter (promotion)	Chief Deputy Recorder/Recorders Office	C41/7	08/03/20
Michael Diercks	Road Deputy/Sheriff's Office	B25/3	08/24/20

Resignations/Retirements:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Brady Radel	Hwy Maintenance Tech	Highway	08/14/20

- D. Approve 12-week parental leave of absence request of Amber Brook.

Human Resources Director Julie Johnson read the August Employee Anniversaries Report.

<u>Name</u>	<u>Position-Dept</u>	<u>Anniv. Date</u>	<u>Yrs. Service</u>
Scott Hanson	Chief Deputy – Sheriff's Office	08/01/20	20
Nick Flatgard	GIS Coordinator – IT Dept.	08/01/20	9
Steve Halvorson	Appraiser – Assessor's Office	08/01/20	26
Mary Ulrich	Investigator – Sheriff's Office	08/04/20	23
Amber Kniefel	Admin. Asst. – Community Corrections	08/07/20	3
Charlie Karsten	Hwy Maint. Tech. – Highway Dept.	08/10/20	33
Rebecca Kubicek	Executive Assistant – Administration	08/13/20	2
Scott Golberg	County Administrator – Administration	08/13/20	39
Melanie Hopman	RN – Public Health Dept.	08/14/20	1
Mary Ripple	Custodian – Bldg & Grounds Dept.	08/19/20	6
Brian Bogen	Arena Maint. Worker – Park & Rec.	08/20/20	2
Christine Hoffmann	PHN – Public Health Dept.	08/20/20	8
Katie Stricklin	RN – Public Health Dept.	08/20/20	1
Aaron Guzman	Deputy – Sheriff's Officer	08/23/20	16
Kristin Deplitch	Correctional Officer – Det. Ctr.	08/23/20	16
Paul Prissel	Asst. Jail Administrator – Det. Ctr.	08/23/20	21
Rick Kvien	County Recorder – Recorder's Office	08/24/20	11
Alisha Groeneweg	PHN – Public Health Dept.	08/26/20	1
Nancy Gritz	Accounting Support Specialist – Auditor	08/27/20	13
Greg Huebbe	Correctional Sergeant – Det. Ctr.	08/27/20	8
Barb Jindra	Custodian – Bldg & Grounds Dept.	08/28/20	2
Jayson Teichroew	Deputy – Sheriff's Office	08/29/20	4

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to award the contract for SAP 074-618-028 to low bidder Midwest Contracting, LLC in the amount of \$191,878.25. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve Interim Use Permit 2020-08 for JJD Companies to re-open a gravel pit located in the NW ¼ of the NW 1/4 in Section 21, Clinton

Falls Township with 18 conditions and to approve the Findings of Fact. Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the initial Coronavirus Relief Fund allocation plan and to authorize the County Administrator to review and approve individual county purchases. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Glynn to adopt the updated Steele County COVID-19 Pandemic Response Policy: Version #2020-2. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Glynn to adopt the updated Steele County Reopening Plans for out of County Travel: Version #2020-3. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the time change for the Work Session on August 25, 2020 to 2 p.m. Ayes all.

A short ceremony introducing the Ag Hall of Fame/Steele County Farm Family of the Year as the Dale Spindler family was presented by Ag Educator Clair LaCanne.

Commissioner Reports:

Commissioner Glynn reported on his attendance at a Steele County Fair Board meeting and SE MN Recyclers Exchange meeting.

Commissioner Krueger reported on his attendance at multiple South Country Health Alliance meetings and a Cares Act Funding Committee meeting.

Commissioner Gnemi reported on his attendance at Drug Court meetings, a Workforce meeting and a Semcac meeting.

Commissioner Brady reported on his attendance at a Planning and Zoning Committee meeting, Internal Central Services Committee meeting, Rice-Steele 911 Joint Powers Board meeting, and a MNPrairie meeting.

Commissioner Abbe reported on his attendance at the Internal Central Services Committee meeting, a Cares Act Funding Committee meeting, Counties Providing Technology meeting and Rice-Steele 911 Joint Powers Board meeting.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve the following listing of bills.

LISTING OF BILLS
8/11/20202

Advanced Correctional Healthcare Inc	\$ 8,709.17
Baker & Tilly US, LLP	20,300.00
CRK Properties LLC	6,434.64
Crysteel Truck Equipment Inc	118,435.12
Innovative Masonry Restoration	58,820.20
Karsten/Carol	9,000.00
Kendell Doors & Hardware	2,139.00
Kroll Information Assurance LLC	14,147.19
MCCC MI 33	5,516.50
Minnesota Paving & Materials	6,241.33
Owatonna Public Utilities	3,468.31
RDO Equipment Co, Inc.	2,068.92
Streamline Communications LLC	2,443.00
Summit Food Services LLC	11,683.13
Tri-State Bobcat	5,050.56
Summit Food Services LLC	7,165.73
86 Payments less than \$2,000	<u>30,989.95</u>
Final Total:	\$305,447.02

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to adjourn to the Call of the Chair at 4:30 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR