

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

April 10, 2020

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met for a Special Session at 10:00 a.m. on April 10, 2020 with Commissioners Abbe, Brady, Krueger, Gnemi and Glynn present. Also present were IT Director Dave Purscell, GIS Coordinator Nick Flatgard, County Treasurer Cathy Piepho, County Administrator Scott Golberg and County Auditor Laura Ihrke. Those attending remotely were County Attorney Dan McIntosh, Veterans Service Officer Rene Gilormini, Sheriff Lon Thiele, Emergency Management Director Mike Johnson and Planning & Zoning Director Dale Oolman.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the agenda. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of March 24, 2020 Board Meeting.
B. Approve the Listing of Bills and Journal Entries.
C. Approve the Personnel Report.

Anniversaries:

Table with 4 columns: Name, Position-Dept, Anniv. Date, Yrs. Service. Lists 25 employees and their service dates and lengths.

D. Approve the following Resolution

ACCEPTANCE OF DONATION FOR PUBLIC HEALTH

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- Homemade Fabric Masks by Steele County Public Health Employee
- Homemade Fabric Masks by Steele County Public Health Employee

E. Approve the following **Resolution**

**ACCEPTANCE OF CASH DONATION
FOR SHERIFF'S OFFICE K-9 PROJECT**

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

Heavy Metal Barbell	\$ 100.00
Costco Wholesale	\$ 1,000.00
Radel Properties	\$ 250.00
Paul Borash	\$ 100.00
Alexander Lumber	\$ 200.00

F. Approve annual On-Sale Liquor License for Monterey Ballroom.

G. Approve On-line Inmate Visitations due to COVID-19 Pandemic.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to Renew the Farmland Lease Agreement of 81.5 acres in Aurora Township with Dean Schroeder. Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to award Contract SAP 074-607-023, 074-613-008, and 074-629-003 for Culvert Replacements and Drainage Improvement to low bidder JJD Companies in the amount of \$612,991.10. Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to award Contract SAP 074-643-007 for Bridge No. 74J24-CSAH 43 over Maple Creek to low bidder GRS Enterprises, Inc., in the amount of \$185,747.50. Ayes all.

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Gnemi,

**RESOLUTION
For Agreement to State Transportation Fund
Local Bridge Replacement Program
Grant Terms and Conditions
SAP 074-643-007**

WHEREAS, Steele County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 74J24; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$72,530.75 by reason of the lowest responsible bid;

NOW, THEREFORE BE IT RESOLVED that Steele County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and none abstaining.

A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the Maintenance Contract with Pro-West and Associations in the amount of \$3,685 to upgrade the Land Records mapping applications, with funds to come from the Compliance Fund. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Brady to limit public access to County Facilities until further notice. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the Steele County Telework Policy During Emergencies. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the Steele County Interim Policy 2020-01: COVID-19 Pandemic Policy for Employees which excludes Law Enforcement Personnel, Correctional Institution Personnel, Nurses and Public Health Personnel from the expanded FMLA Act of the Families First Coronavirus Response Act. Ayes all.

Commissioner Reports:

Commissioner Glynn reported his attendance at an Extension meeting.

Commissioner Krueger reported his attendance at South Country Health Alliance Finance Committee meeting, South Country Health Alliance Joint Powers meeting, AMC videoconference and a telephone conference with South Country Health Alliance.

Commissioner Gnemi reported on his attendance at Workforce Development Meeting by phone.

Commissioner Brady reported on his attendance via teleconference for a Weed Management meeting, 911 Dispatch meeting and an Extension meeting.

Commissioner Abbe reported his attendance for a 911 Dispatch meeting via Zoom.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following listing of bills.

LISTING OF BILLS
04/10/2020

Advanced Correctional Healthcare Inc.	\$ 9,189.71
Athletica Sports Systems Unlimited Corp	2,187.25
Bolton & Menk, Inc.	3,875.00
Cen Tec Cast Metal Products Inc.	2,258.77
Central Farm Services	9,371.01
Counties Providing Technology	4,075.00
CRK Properties, LLC	6,500.61
Hillyard-Hutchinson	3,633.85
L & L Street Rods & Sport Trucks	3,725.10
Link Support Services LLC	5,015.70
MCCC MI 33	5,516.50
Metro Sales Inc.	2,185.12
Nuss Truck & Equipment	5,102.94
Owatonna Police Dept	2,075.00
Parsons Electric LLC	15,790.00
SHI International Corp	3,723.30
Short Elliott Hendrickson, Inc.	3,746.25
Steele County Highway Depart	21,176.11
Summit Food Services, LLC	16,952.38
Univ of MN Regents	49,716.48
Weinberg Supply & Equipment	10,100.00
132 Payments less than \$2,000	<u>47,151.60</u>
Final Total:	\$ 233,067.68

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to adjourn at 10:46 am. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR