

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

September 24, 2019

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on September 24, 2019 with Commissioners Abbe, Gnemi, Glynn, Brady and Krueger present. Also present were County Engineer Greg Ilkka, County Treasurer Cathy Piepho, County Assessor Bill Effertz, Chief Deputy Attorney Christy Hormann, Planning & Zoning Director Dale Oolman, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the agenda. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of September 10, 2019 Work Session.
B. Approve the minutes of September 10, 2019.
C. Approve the Listing of Bills.
D. Approve the following Personnel Report:

New Hires/Promotions

Table with 4 columns: Name, Position/Dept., Step, Start Date. Row 1: Bobbie Harriman, HR Assistant/Human Resources, B24/5, 09/30/19

Resignations/Retirement/Terminations:

Table with 4 columns: Name, Position-Dept, Department, End Date. Row 1: Crystal Moravec, Registered Nurse, Public Health, 9/17/19

- E. Approve an access variance request on CSAH 3 for Philip Brase.
F. Award the 2019-2020 Parking Lot Snow Removal contract to Owatonna Groundskeeper, Inc.
G. Approve Resolutions for final payments on the following 10 contracts: Viking Automatic Sprinkler Co., J&B Equipment Co., Inc., Thyssenkrupp Elevator Corporation, Carciofini Company, General Sheet Metal, Firedges Drywall, Inc., Hufcor, Inc., Fabcon Precast, LLC, MetCon Construction, and Alltech Engineering for the New Public Works Building.
H. Authorize the Chair to sign the subrecipient Feedlot Fixup Grant Agreement with Goodhue County SWCD.
I. Approve the backfilling of the Executive Assistant in the Administration department, pending outcome of due process hearing for current incumbent in position.
J. Approve a Resolution accepting a donation for Steele County Public Health of miscellaneous medical supplies.

Commissioner Gnemi offered the following Resolution, seconded by Commissioner Brady

RESOLUTION

BE IT RESOLVED, that the preliminary net tax levy for 2020 be set at \$25,776,488 and the preliminary total budget be set at \$53,069,358.

BE IT FURTHER RESOLVED That the County Board set the time, date and location of the County Board meeting at which the final budget/tax levy will be discussed on December 10, 2019 at 6:00 p.m. This meeting will be held in the Steele County Administration Board Room.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to rescind policy 14-Hwy-01 Disposition of Excess Right-of-Way Easements adopted on April 22, 2014. Ayes all.

Commissioner Glynn offered the following Resolution, seconded by Commissioner Abbe

VACATION OF EXCESS HIGHWAY EASEMENT

WHEREAS, Steele County maintains a system of public roadways, including Steele County State Aid Highway 45 (CSAH 45); and

**WHEREAS**, Steele County does not own the land upon which CSAH 45 is constructed, but has retained easements on which CSAH 45 is constructed and additional right-of-way easements adjacent to the roadway; and

**WHEREAS**, BAR Partnership has identified highway right-of-way easements on a property it owns in Steele County, identified as parcel number 160164402; and

**WHEREAS** BAR Partnership has submitted a petition to the Steele County Board of Commissioners requesting the County to vacate 15 feet of existing highway right-of-way easement along the easterly right-of-way line toward the centerline of CSAH 45 of parcel number 160164402 (see attached petition and supplemental materials); and

**WHEREAS** the Steele County Engineer has reviewed the petition, considered the current and future needs of Steele County, and determined that the 15 feet of existing highway right-of-way easement along the easterly right-of-way line toward the centerline of CSAH 45 of parcel number 160164402 as “excess right-of-way” and unnecessary to retain for the County’s current and foreseeable future needs; and

**WHEREAS** the legal description of the area vacated is: The northeasterly 15.00 feet of Parcel 2, Steele County Highway Right of Way Plat No. 5; and

**WHEREAS** no existing utilities would be affected by vacating the excess right-of-way; and

**WHEREAS** vacation of the excess right-of-way will promote economic activity and enhance the value of parcel number 160164402.

**NOW, THEREFORE BE IT RESOLVED**, that the Steele County Board of Commissioners hereby deems the 15 feet of existing highway right-of-way easement along the easterly right-of-way line toward the centerline of CSAH 45 of parcel number 160164402 as excess right-of-way and unnecessary to the County’s current and foreseeable future needs and, pursuant to the authority in Minn. Stat. §163.11, subd. 1, hereby vacates its easement interest in the excess right-of-way identified in this Resolution in favor of the property owner, BAR Partnership.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve of the U.S. Fish & Wildlife Service land purchase of 212 acres in Section 22 of Summit Township from Richard Raimann. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to set a Board Work Session for 3:00 p.m. and a County Ditch 4 meeting at 4:30 p.m. on October 8, 2019 at. Ayes all.

**Commissioner Reports:**

Commissioner Brady reported on his attendance at the Weed Tour, Resource Conservation & development meeting, Steele County Human Relations Center and the City of Medford meeting.

Commissioner Glynn reported on his attendance at the Public Works meeting, Land Use & Records, Listening Session and the JD24 meeting.

Commissioner Gnemi reported on his attendance at the Joint Powers meeting, MN Work Force in Rochester, Steele County Human Relations Center and JD24 meeting.

Commissioner Abbe reported on his attendance at the Land Use & Records meeting, MNPrairie, Internal Central Services and JD24 meeting.

Commissioner Krueger reported on his attendance at the AMC Policy meeting, interviews for the Building & Grounds/Facilities & Fleet Director, SCHA and Veterans Court meeting.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve the following listing of bills. Ayes all.

**LISTING OF BILLS**

09/24/2019

Baker Tilly Virchow Krause LLP	6,910.00
Boyer Trucks	3,842.41
Central Farm Services	33,321.83
Counties Providing Technology	3,963.00
Crysteel Truck Equipment Inc	20,042.27
Fidlar Technologies Inc	2,448.40
Full Wave Tower & Broadcast LLC	2,500.00
Honeywell Inc	2,095.77

J R's Advanced Recyclers Inc	7,429.35
Klapperich-Stahl/Megan	4,507.71
Kronos Incorporated	3,519.50
Mayo Clinic	10,800.00
Moore Md/ Kellyanna J	3,333.33
Nuss Truck & Equipment	5,402.08
SCR	3,760.51
Short Elliott Hendrickson Inc	7,217.35
Smith Mill Impl Inc	5,942.93
Steele County Highway Dept	10,601.44
Steele County Treasurer	7,938.98
Stewart Sanitation	2,106.12
Striechers Inc	2,112.81
Summit Food Services LLC	4,184.27
United Rentals	2,186.70
US Highway 14 Partnership	2,500.00
Waste Management of Wi-MN	52,281.14
WSB & Associates Inc	3,632.00
Ziegler, Inc	2,148.29
108 Payments less than 200	<u>45,577.37</u>
<b>Final Total:</b>	<b>262,305.56</b>

Motion by Commissioner Brady, seconded by Commissioner Gnemi to adjourn to the call of the chair at 5:26 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR