

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

September 10, 2019

STATE OF MINNESOTA)  
 ) ss  
 COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on September 10, 2019 with Commissioners Gnemi, Glynn, Brady, Krueger, and Abbe present. Also present were Steele County Sheriff Lon Thiele, County Treasurer Cathy Piepho, Community Corrections Director Tim Schammel, IT Director Dave Purscell, County Engineer Greg Ilkka, Human Resources Director Julie Johnson, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the agenda with the removal of #9 for Public Works Open House. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of August 27, 2019.
- B. Approve the minutes of September 3, 2019 Special Board meeting.
- C. Approve the Listing of Bills.
- D. Approve the following Personnel Report:

**New Hires/Promotions**

<i>Name</i>	<i>Position/Dept.</i>	<i>Step</i>	<i>Start Date</i>
John Anderson	Correctional Officer/Detention Center	B24/1	09/16/19
Mattie Lestrud	Correctional Officer/Detention Center	B24/1	09/16/19
Benjamin Wilson	Correctional Corporal/Detention Center	B25/3	09/28/19

**Anniversaries:**

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Anniv.Date</i>	<i>Yrs.Service</i>
Benjamin Frear	Deputy – Sheriff’s Office	6	10/06/19	5
Chad Forystek	Sergeant – Sheriff’s Office	12	10/23/19	21
Rene Gilormini	Veteran’s Services Officer	10	10/24/19	14
William Bromley	Probation Officer II	2	10/26/19	4
Kari Woltman	Deputy – Sheriff’s Office	11	10/27/19	8
Chad Schleuter	Corporal – Detention Ctr.	5	10/29/19	5

- E. Approve the Master Service Agreement and Statement of Work documents from Language Line Interpreter Service Inc. for interpretation services for Community Corrections.
- F. Deny the Leave of Absence request from Andrea Wegener.
- G. Approve the interview process for the Facilities & Fleet Director and to appoint Commissioners Krueger and Abbe to serve on the interview team.
- H. Approve Ditch Levies for 2020.
- I. Approve the contract between Steele County and SD 761 for absentee voting election services.
- J. Approve the out of state travel for IT Director to attend the 2019 ISM Annual Conference at the Wisconsin Center, Milwaukee, WI from September 22<sup>nd</sup> - 25<sup>th</sup>.
- K. Approve a **Resolution** accepting the MN Department of Veteran’s Affairs Operational and Improvement Grant in the amount of \$10,000 for the year commencing July 2019 to June 2020.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the following 2020 Annual Appropriations:

American Legion of Ellendale - Memorial Day	\$190
American Legion of Owatonna - Memorial Day	\$1,721
Blooming Prairie Servicemen's Club - Memorial Day	\$125
City of Blooming Prairie - EDA	\$5,000
City of Ellendale - EDA	\$5,000
City of Medford - EDA	\$5,000
Owatonna Partners for Economic Development	\$5,000
Farm America	\$500
Owatonna Area Business Development Center	\$5,000

Southern MN Initiative Foundation	\$6,000
Crisis Resource Center	\$10,000
Healthy Seniors	\$10,000
Semcac	\$10,000
Steele County Food Shelf	\$10,000
Transitional Housing of Steele County	\$10,000
SE Emergency Medical Service	\$5,000
Ellendale Ambulance	\$5,000
Blooming Prairie Ambulance	\$5,000
Southern MN Tourism	\$1,829
Humane Society	\$5,000
Historical Society	\$8,000
County Ag Society	\$43,000
Soil & Water Conservation District	\$135,000

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the Public Works

Open House on October 7, 2019 from 4 to 7 p.m.

Commissioner Reports:

Commissioner Brady reported on his attendance at the Cedarview/Park Place meeting, Listening Sessions, 911 meeting, City/County meeting with Public Works, and the Work Session.

Commissioner Glynn reported on his attendance at the Cedarview/Park Place, Public Safety, Fair Board meeting, Listening Sessions, Township meeting and the Work Session.

Commissioner Gnemi reported on his attendance at Drug Court, the Work Session, University of Mn Seminar, Public Hearing on Tax Increment Financing, Cannon River Watershed Public Hearing, Drug Court, Listening Sessions, Public Works, Public Safety, Work Force Development and Farm Bureau meetings.

Commissioner Abbe reported on his attendance at two Listening Sessions, Internal Central Services, 911 Joint Powers meeting, Township meeting and the Work Session.

Commissioner Krueger reported on his attendance at South Central Health Alliance, Public Safety, Hope Special Board meeting, Tax Increment Financing for Costco and Minimizer, Internal Central Services, Kiwanis Club, SCHA meetings, three Listening Sessions, Township meeting and Budget meeting.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the following listing of bills. Ayes all.

#### LISTING OF BILLS

09/10/2019

Advanced Correctional Healthcare Inc	8,956.83
All American Arena Products	17,115.00
Amazon	2,085.54
Asbestol Inc	3,670.00
Crane Creek Asphalt	6,071.64
CRK Properties LLC	6,452.31
Distad/Dennis A	2,920.00
Four Seasons Electric	3,600.00
H & H Excavating Inc	29,000.00
Hancock Concrete Products Co LLC	8,225.26
I & S Group Inc	5,875.50
Loken Excavating & Drainage	2,865.96
Minnesota Paving and Materials	7,659.01
Mohs Contracting Inc	3,737.00
Owatonna Public Utilities	14,179.06
Summit Food Services LLC	12,874.88
United Rentals	2,186.70
West Central Industries Inc	2,882.26
Ziegler, Inc	7,980.00
113 Payments less than 2000	<u>47,538.71</u>
<b>Final Total:</b>	<b>195,875.66</b>

Motion by Commissioner Brady, seconded by Commissioner Gnemi to adjourn to the call of the chair at 5:16 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR