

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

November 26, 2019

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on November 26, 2019 with Commissioners Krueger, Abbe, Gnemi, and Glynn present. Commissioner Brady was absent. Also present were Steele County Sheriff Lon Thiele, County Treasurer Cathy Piepho, County Engineer Greg Ilkka, County Attorney Dan McIntosh, Human Resources Director Julie Johnson, County Assessor Bill Effertz, Planning & Zoning Director Dale Oolman, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the agenda. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the following Consent Agenda items with a change moving item #14 to the general agenda under 18a. Ayes all.

- A. Approve the minutes of November 12, 2019 – Work Session.
B. Approve the minutes of November 12, 2019.
C. Approve the Listing of Bills.
D. Approve the following Personnel Report:

New Hires/Promotions

Table with 4 columns: Name, Position/Dept., Step, Start Date. Row 1: Rebecca Kubicek, Executive Assistant – Administration, B25/1, 12/02/19

Resignations/Retirements/Terminations:

Table with 4 columns: Name, Position, Department, End Date. Row 1: Brandon Herrmann, Road Deputy, Sheriff's Office, 11/12/19. Row 2: Denise Ballstadt, Office Support Specialist, Planning & Zoning, 12/05/19

- E. Approve a Resolution for final payment on contract no. 190919 to Wencil Construction, Inc. in the amount of \$18,798.17 for culverts.
F. Approve a Resolution for final payment on contract no. 191903 to Pearson Bros. in the amount of \$66,644.80 for countywide seal coating.
G. Approve a Resolution for an extension on the Municipal State-Aid Construction Fund Balance.
H. Approve a Resolution to adopt the 2020 Aquatic Invasive Species Prevention Plan.
I. Appoint Dale Oolman, Planning & Zoning Director as the Steele County Representative and name him the authorized signer for the MPCA Feedlot Grant.
J. Approve the 2020-2021 MPCA County Feedlot Program Delegation Agreement Work Plan.
K. Approve the 2020-2021 MN DOC Grant Application Agreement in the amount of \$612,579 for the period January 1, 2020 – December 31, 2020.
L. Approve the purchase of two additional Courthouse Cameras in an approximate amount of \$1,000.00.

Amanda from Northland Securities was present to review with the General Obligation Loans and the Municipal Advisory Service Agreement.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve the Municipal Advisory Service Agreement with Northland Securities, Inc. in the amount of \$22,525 for services related to the issuance of the General Obligation Jail Bonds, Series 2020A. Ayes all.

Commissioner Glynn offered the following Resolution, seconded by Commissioner Abbe

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF GENERAL OBLIGATION JAIL BONDS, SERIES 2020A

BE IT RESOLVED by the Board of Commissioners (the "Board") of Steele County, Minnesota (the "County"), as follows:

Section I. PURPOSE; AUTHORITY. It is hereby determined to be in the best interests of the County to issue its General Obligation Jail Bonds, Series 2020A (the

"Bonds"), as authorized pursuant to Minnesota Statutes, Chapter 475 and Section 641.23, for the purpose of financing detention center improvements.

**Section 2. NOTICE OF SALE.** Northland Securities, Inc. ("Northland"), municipal advisor to the County, has prepared a Notice of Sale for the Bonds in the form attached as EXHIBIT A, which is hereby approved. Northland, as independent municipal advisor, pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9), is hereby authorized to solicit bids for the Bonds on behalf of the County on a competitive basis without requirement of published notice.

**Section 3. ADJUSTMENT OF PRINCIPAL AMOUNT OF BONDS.** The principal amount of the Bond issue may be adjusted in accordance with staff recommendations, provided that the principal amount shall be approximately \$4,760,000.

**Section 4. AWARD AND SALE.** The Board shall meet at the times and place shown in the attached Notice of Sale for the purpose of considering sealed bids for the purchase of the Bonds and of taking such action thereon as may be in the best interest of the County.

Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Brady absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Gnemi

**ACCEPTANCE OF CASH DONATION  
FOR SHERIFF'S OFFICE K-9 PROJECT**

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

Owatonna Veterinary Services	\$ 200.00
Holland Hogs, Matthew Holland	\$ 100.00
Darrick's Preferred Auto	\$ 250.00
Anonymous Donor	\$ 15,000.00

Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Brady absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the 2020-2024 Highway Capital Improvement Plan. Ayes all.

Jeanine Vorland from DNR talked about the land purchase in Aurora Township of 260 Acres donated by the Trust for Public Land utilizing Lessard-Sams Outdoor Heritage (Legacy) Council funding and to be added to the Wildlife Management Area.

Commissioner Reports:  
Commissioner Brady not present.

Commissioner Glynn reported on his attendance at a Joint City/County Public Works, Land Use & Records and Public Safety meetings.

Commissioner Gnemi reported on his attendance at two Drug Court meetings, Transitional Housing Fundraiser, Land Use & Records, MNPrairie, Public Safety, Joint Powers meeting in Rochester, Steele County Human Relations meetings and the Extension Office Open House.

Commissioner Abbe reported on his attendance at District 9 meeting in Kasson, Hwy 14 Ribbon Cutting, Legislative meeting, Internal Central Services and a Joint Powers Steele/Rice meeting.

Commissioner Krueger reported on his attendance at a meeting for a Grant for Drug Court, Meeting with Owatonna Peoples Press Publisher, and SCHA Utilization meeting.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to go into closed session at 5:40 p.m.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to come out of closed session at 6:38 p.m.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the following listing of bills. Ayes all.

LISTING OF BILLS

11/26/2019

Advanced Correctional Healthcare Inc	8,961.39
Baker Tilly Virchow Krause LLP	8,800.00
Berlin Township	2,000.00
Central Farm Services	18,492.80
Counties Providing Technology	3,963.00
Fidlar Technologies Inc	3,446.25
Honeywell Inc	2,095.77
Houston Engineering Inc	4,000.00
HP Inc	6,031.00
J R's Advanced Recyclers Inc	7,470.95
JK Routh Contracting LLC	7,560.00
Kronos Incorporated	3,492.47
Lemond Township	2,000.00
Loken Excavating & Drainage	3,936.15
Matejcek Implement Co	5,796.45
Mike's Repair	2,761.24
Moore Md/Kellyanna J	3,333.33
Rinke-Noonan	2,400.00
Steele County Treasurer	9,664.48
Streamline Communications LLC	2,980.00
Streichers Inc	3,492.95
Summit Food Services LLC	9,010.04
Waste Management of Wi-Mn	52,173.65
112 Payments less than 2000	<u>48,077.65</u>
<b>Final Total:</b>	<b>221,939.57</b>

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to adjourn to the call of the chair at 6:38 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR