

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

May 29, 2019

STATE OF MINNESOTA)

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COUNTY OF STEELE )

The Steele County Board of Commissioners held a Work Session at 3:00 p.m. on May 29, 2019 with Commissioners Brady, Gnemi, Abbe Krueger and Glynn present. Also present were County Attorney Dan McIntosh, County Treasurer Cathy Piepho, Human Resources Director Julie Johnson, Director of Community Services Amy Caron, 4-Seasons Director Steve Schroht, Building, Grounds Director Lynn Holthus, County Engineer Greg Ilkka, County Administrator Scott Golberg and Auditor Laura Ihrke.

Meeting was called to order at 3:00 p.m.

Tim Penny & Corey Mensink from Southern Minnesota Initiative Foundation were present to review the 2018 Annual Report and give an update on programs and services being offered and request funding for 2020.

Scott gave an overview of the Procurement/Purchase policy and asked the Board to review and submit comments or suggestions for any changes they would like to see.

The Board discussed scheduling regular Work Sessions. It was agreed upon to hold regular Work Sessions the 3<sup>rd</sup> Wednesday of the month at 4 p.m. starting July 17<sup>th</sup>.

Scott presented the Board with a draft Succession Plan for the Building and Grounds Director who will be retiring January 14, 2020. There was discussion on the future scope and authority of the position.

The Board discussed various options for the disposition of the old Highway Shop. There was also discussion on putting out an RFP for the Hope and Crane Creek School properties.

The Board discussed the Annex space utilization after the Highway department moves out. There were several options discussed such as moving some of Public Health into the Extension space and moving Extension to the Highway Department area. Scott will get square footage of space needs of various departments and report back.

A proposed budget letter for MNPrairie was presented for the Board to review. It was suggested to add a 5 year budget increase history also.

Amy was present to discuss and review the changes to the Memorandum of Understanding between MNPrairie and Public Health.

Meeting was adjourned at 5:02 p.m.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR