

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

June 11, 2019

STATE OF MINNESOTA)  
 ) ss  
 COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on June 11, 2019 with Commissioners Glynn, Krueger, Abbe, Gnemi and Brady present. Also present were County Attorney Dan McIntosh, County Engineer Greg Ilkka, Human Resources Director Julie Johnson, IT Director Dave Purscell, Emergency Management Assistant Director Tom Karnauskas, County Treasurer Cathy Piepho, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve the agenda with additions. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve the following Consent Agenda items with the following change: remove the 2019 Payment of Appropriations. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to add the 2019 Payment of Appropriations to the general agenda. Ayes all.

- A. Approve the minutes of May 28, 2019.
- B. Approve the minutes of May 29, 2019.
- C. Approve the Listing of Bills with addition of AMCOM Solutions.
- D. Approve the following Personnel Report:

**New Hires/Promotions**

<i>Name</i>	<i>Position/Dept.</i>	<i>Step</i>	<i>Start Date</i>
Chad Schlueter (promotion)	Training & Compliance Officer/Det. Ctr.	B25/4	05/06/19
Michael Smith (promotion)	Sergeant/Sheriff's Office	C43/7	06/08/19
Ashley Schultz (demotion)	Probation Officer II/Community Corrections	C43/7	06/08/19

**Resignations/Retirements/Terminations:**

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Kelly Kraay	HR Generalist	Human Resources	06/07/19

**Anniversaries:**

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Anniv.Date</i>	<i>Yrs.Service</i>
Jessica Bedney	Probation Officer I	3	07/01/19	2
Spring Oeltjenbruns	Probation Officer I	3	07/01/19	2
Ashley Schultz	Probation Officer II	8	07/01/19	3
Jed Loftus	Sergeant – Detention Ctr.	8	07/07/19	11
Sean Robbins	Deputy – Sheriff's Dept.	6	07/21/19	5
Ethan Cousins	Asst. IT Director	5	07/22/19	6
Andrea Wegener	Executive Asst. – Admin.	5	07/23/19	4

- E. Approve the on-sale 3.2 beer license for Holy Trinity Church of Litomysl for their summer event to be held July 28, 2019.
- F. Approve the revised Memorandum of Understanding between MNPrairie County Alliance and Steele County Public Health.
- G. Approve a **Resolution** accepting the anonymous donation of toys for Public Health.
- H. Approve the renewal of Consumption and Display Permit for the Blooming Prairie Country Club.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve the following 2019 Annual Appropriations. Ayes all.

<b><u>Agency</u></b>	<b><u>Amount</u></b>
City of Blooming Prairie EDA	\$5,000
City of Ellendale EDA	\$5,000
City of Medford EDA	\$5,000
Owatonna Partners for Economic Development	\$5,000
Southern MN Initiative Foundation	\$6,000
FarmAmerica	\$500

Owatonna Area Business Development Center	\$10,000
Crisis Resource Center	\$5,000
Healthy Seniors	\$10,000
SEMCAC	\$10,000
Steele County Food Shelf	\$10,000
Steele County Transitional Housing	\$10,000
Veteran's Home is SE MN	\$5,000
Blooming Prairie Ambulance	\$5,000
Ellendale Ambulance	\$5,000
Southern MN Tourism	\$1,829
Humane Society	\$10,000

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to award the contract for the courthouse exterior renovations in the amount of \$668,000 to low bidder, Innovative Masonry Restoration, LLC. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Glynn to award the CSAH 3 Pavement Reclamation project, SAP 074-603-016 in the amount of \$2,731,803.27 to Crane Creek Asphalt. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Glynn to authorize staff to prepare a Request for Proposals for the sale of the following county properties: Hope School, Crane Creek School, Clinton Falls Lot and appoint Commissioners Gnemi and Brady to serve as review committee for the RFP Project. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve sending a letter to MNPrairie regarding their 2020 budget and to send copies to the Board Chairman for Dodge County and the Waseca County Board of Commissioners. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve the replacement of the Computer Room AC in the amount of \$52,086.59 to the following: \$39,980 to Owatonna Heating and Cooling of, \$3,000 to Four Seasons Electric, \$1,106.59 to Access Floor Systems and \$8,000 to Mohs. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Abbe to approve backfilling the Building and Grounds Department Head position with modifications to the position description and a projected start date of November 2019. Ayes all.

Commissioner Reports:

Commissioner Brady reported his attendance Work Session, 911 Rice/Steele Joint Powers, and Emergency Communication Board meetings.

Commissioner Glynn reported his attendance at the Land/Use & Records, Fair Board, and SEMREX meetings.

Commissioner Gnemi reported his attendance at SEMCAC, Mn Work Force, Emergency Medical Services and Work Session meetings, the Vine Street Apartment ribbon cutting ceremony and the District 9 AMC meeting in Winona.

Commissioner Abbe reported his attendance at the Internal Central Services meeting and the 911 Rice/Steele Joint Powers meeting.

Commissioner Krueger reported his attendance at the Work Session, three Steele County Health Alliance meetings, District 9 AMC meeting, and the Vine Street Apartment ribbon cutting ceremony.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve the following listing of bills. Ayes all.

LISTING OF BILLS

06/11/2019

Amcon Solutions	2,147.74
Advanced Correctional Healthcare Inc	8,988.24
CRK Properties LLC	6,498.67
H & L Mesabi, Inc	11,733.60
Innovative Office Solutions, LLC	5,009.95
Kecks Repair Inc	2,062.41
Klapperich-Stahl/Megan	2,300.00
Metal Culverts Inc	2,020.35
Nuss Truck & Equipment	2,457.59

Summit Food Services LLC	14,154.59
US Prisoner Transport	2,002.00
WSB & Associates Inc	4,971.00
Ziegler, Inc	2,615.32
139 Payments less than 2000	<u>45,545.40</u>
<b>Final Total:</b>	<b>\$112,506.86</b>

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to adjourn to the Call of the Chair at 5:52 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR