

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

July 23, 2019

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on July 23, 2019 with Commissioners Gnemi, Glynn, Brady, and Krueger present. Also present were Steele County Sheriff Lon Thiele, County Attorney Dan McIntosh, County Assessor Bill Effertz, Human Resources Director Julie Johnson, Public Health Director Amy Caron, IT Director Dave Purscell, Planning & Zoning Director Dale Oolman, Financial Analyst Jonathan Walstrom, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve the agenda. Ayes all.

Human Resource Director, Julie Johnson introduced new employees Michelle McMurphy, Julie Flemming and Crystal Moravec as nurses at Public Health.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of July 9, 2019.
B. Approve the minutes of July 17, 2019 Board Work Session.
C. Approve the Listing of Bills and Journal Entries.
D. Approve the following Personnel Report:

New Hires/Promotions

Table with 4 columns: Name, Position/Department, Step, Start Date. Rows include Sean Robbins, Jeremy Hanzek, and Caleb Bowron.

Resignations/Retirements:

Table with 3 columns: Name, Position/Department, End Date. Row includes Chet Macht.

Anniversaries

Table with 5 columns: Name, Position/Department, Step, Anniv. Date, Yrs. Service. Rows include Kevin Kozel, Scott Hanson, Kristin Deplitch, Paul Prissel, Rick Kvien, Greg Huebbe, and Jayson Teichroew.

- E. Approve an advance of \$500,000 from the General Fund to the Community Wellness Fund.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to appoint Commissioners Abbe, Gnemi and County Administrator Scott Golberg to assist staff with the review of the County Request for Proposal properties. Upon the vote being taken, three Commissioners voted in favor thereof, Commissioner Brady abstaining, Commissioner Abbe absent and not voting.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the Cedarview/Park Place potential buyers Purchase Agreement in principle and to approve Kristin Haberman from Einhaus, Mattison, Carver, & Haberman, P.A. to assist and verify the title documents for this property; approve to continue discussion with the potential buyer regarding concerns from the Public and to bring back the Purchase Agreement to the full Board for approval. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the new County Procurement/Purchase Policy. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the 2019 Non-Union and Elected Department Heads Cost Of Living Adjustment (COLA) at 2.75%, the same health insurance

benefits, performance evaluations and step increase terms that are part of the approved collected bargaining agreements. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to set a Board Work Session for August 19, 2019 at 4:00 p.m. Ayes All.

Commissioner Brady offered the following **Resolution**, seconded by Commissioner Gnemi

**RESOLUTION**

**WHEREAS**, The County Board of Commissioners of the County of Steele, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited for non-payment of taxes: and

**BE IT RESOLVED**, that the parcels of tax forfeited land listed below be classified as non-conservation land; that the basic sale price of each parcel, which is on file with the Clerk of the County Board, be approved and authorization for a public sale of this land be granted, pursuant to Minn. Stat. §282.01; that the sale will be held at 10:00 a.m. on Wednesday, August 14, 2019, by the Steele County Auditor at the Steele County Auditor’s Office in the Steele County Administration Center, for not less than the basic sale price; and that all sales shall be full payment or on the terms set forth herein.

**BE IT FURTHER RESOLVED** that the terms of the public sale shall be for CASH OR APPROVED CHECK and has been approved by the Steele County Board of Commissioners.

Township or City	Description of Property for Sale	Basic Sale Price	Assessment Before Forfeiture
10097 Bixby Place Blooming Prairie, MN 55917	04-103-0022 Lot 21, 22 and 23, T.H. Kelly’s Addition aka Kelly’s Addition, Village of Bixby, Steele County, Minnesota	\$ 3,000.00	\$ 9,396.88
211 East Front Street Owatonna, MN 55060	17-104-0331 Lots 31 and 32, Block 3, Pettits Addition, Steele County, Minnesota	\$10,000.00	\$ 830.12
249 Plainview Owatonna, MN 55060	17-128-0216 Lot 15, except the West 6 feet of the South 53½ feet thereof, Block 2, Burkes Addition to the City of Owatonna	\$ 1,000.00	\$ 1,192.38

Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Abbe absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to backfill the vacant Human Resource Assistant position. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the updated Purchase Card Policy. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to increase the Landfill Waste Hauler In-County 2-year delivery contract rates starting January 1, 2020 to \$43 a ton and January 1, 2021 to \$44 a ton; and Out of County 2-year delivery contract rates starting January 1, 2020 to \$50 per ton and January 1, 2021 to \$52 a ton. Ayes all.

Commissioner Reports:

Commissioner Brady had no report.

Commissioner Glynn had no report.

Commissioner Gnemi reported his attendance at the Drug Court meeting, Cedarview/Park Place meeting, Land-Use, MN Prairie, Drug Court, Highway Partnership, Work Session, and South Central Human Relations meetings.

Commissioner Abbe not present.

Commissioner Krueger reported his attendance at a Work Session, Cedarview/Park Place, Children’s Mental Health Collaborative, Internal Central Services, and Work Session meeting.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve the following listing of bills. Ayes all.

LISTING OF BILLS

07/23/2019

Advanced Correctional Healthcare Inc	9,198.66
Buscho Enterprises Inc	43,316.49
Cemstone Products co Inc	3,237.50
City of Medford	6,970.00
Counties Providing Technology	14,043.00
CRK Properties LLC	6,465.79
Erickson Engineering Co LLC	5,731.44
Honeywell Inc	2,095.77
J R's Advanced Recyclers Inc	5,968.20
Kronos Incorporated	3,460.43
Malo Roofing, Inc	40,876.90
MCCC MI 33	5,516.50
Mike's Repair	5,789.12
Moore Md/Kellyanna J	3,333.33
Pitometry International Corp	15,064.50
Steele County Treasurer	2,433.23
Stewart Sanitation	2,249.03
Summit Food Services LLC	8,528.02
Waste Management of Wi-Mn	51,899.39
124 Payments less than 2000	<u>57,538.45</u>
<b>Total:</b>	<b>\$293,715.75</b>

Motion by Commissioner Gnemi, seconded by Commissioner Brady to adjourn to the Call of the Chair at 6:12 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR