

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

February 26, 2019

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:03 p.m. on February 26, 2019 with Commissioners Brady, Krueger, Abbe, Gnemi and Glynn present. Also present were Steele County Sheriff Lon Thiele, County Engineer Greg Ilkka, County Treasurer Cathy Piepho, County Attorney Dan McIntosh, HR Assistant Gina McGuire, Park and Rec/4 Seasons Director Steve Schroht, County Assessor Bill Effertz, Planning & Zoning Director Dale Oolman, IT Director Dave Purscell, Public Health Director Amy Caron, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve the agenda with additions. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of February 12, 2019.
- B. Approve the Listing of Bills.
- C. Approve the following Personnel Report:

New Hires/Promotions

<i>Name</i>	<i>Position/Dept.</i>	<i>Step</i>	<i>Start Date</i>
Kevin Kozel	Sergeant/Detention Center	C41/4	02/16/19
Bradley Busho	Corporal/Detention Center	B25/3	03/02/19
Jesse Steneman	Interim Corporal/Detention Center	B25/3	03/02/19

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Khrystie Glassmaker	Public Health Nurse	Public Health	02/18/19
Michele Swanson	Admin. Support Asst.	Veterans Services	03/07/19

- D. Approve the LED sign for the Four Seasons Centre and the Steele County Free Fair in the amount of \$15,000 from Midwest LED Sign Co.
- E. Approve the 2018 Feedlot Officer Annual Report.
- F. Approve the out-of-state travel for the Feedlot Officer to the MN Association of County Feedlot Officer Annual Conference where the conference will include a tour of South Dakota State University's animal research facility.
- G. Approve the Compliance Fund Committee Governance.
- H. Approve a wage increase for Buildings and Grounds seasonal staff to \$15.00 per hour.
- I. Approve the withdrawal membership from MnCCC County Attorney User Group.
- J. Approve signing the engagement letter with Kennedy & Graven to assist with the withdrawal from the MnCCC County Attorney User Group.

Wayne Stenberg, Executive Director for Semcac, presented the Steele County Impact report for 2018.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to appoint Scott Ulrich to the Board of Adjustment. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve the May 14th Board Meeting time change to 4:00 p.m. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the 2019 ditch assessments for unpaid balances related to projects on CD 27 and JD24 be levied at 15 years each with interest. Upon the vote being taken four Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to award the contract for SAP 074-599-033 Bridge #74561 in Somerset Township in the amount \$484,715.84 to low bidder ICON Constructors, LLC. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the Engineering Services Agreement with Erickson Engineering in an amount not to exceed \$62,200 for the construction inspection services for the construction of Bridge #74561. Ayes all.

Commissioner Brady offered the following **Resolution**, seconded by Commissioner Abbe

Resolution Declaring a State of Emergency

WHEREAS the blizzard conditions and heavy snowfall event on February 23-25, 2019 impacted the population of Steele County and its cities; and

WHEREAS the blizzard conditions and heavy snowfall event has caused a significant impact on public safety and travel; and

WHEREAS the Steele County Department of Emergency Management requests the Steele County Board of Commissioners to declare Steele County in a STATE OF EMERGENCY for the blizzard conditions and heavy snowfall event on February 23-25, 2019;

NOW, THEREFORE, BE IT RESOLVED, that the Steele County Board of Commissioners declare Steele County in a State of Emergency for conditions resulting from the blizzard conditions and heavy snowfall event of February 23-25, 2019.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting.

A copy of the Resolution is on file in the Auditor's office.

Commissioner Abbe offered the following **Resolution**, seconded by Commissioner Brady

Resolution Ending the State of Emergency

WHEREAS the blizzard conditions and heavy snowfall event on February 23-25, 2019 impacted the population of Steele County and its cities have ended; and

WHEREAS the blizzard conditions and heavy snowfall event has caused a significant impact on public safety and travel have ended; and

WHEREAS the Steele County Department of Emergency Management requests the Steele County Board of Commissioners to end the STATE OF EMERGENCY for the blizzard conditions and heavy snowfall event in Steele County on February 26, 2019;

NOW, THEREFORE, BE IT RESOLVED, that the Steele County Board of Commissioners declare end of the State of Emergency in Steele County from the conditions resulting from the blizzard conditions and heavy snowfall event of February 23-25, 2019.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting.

A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the GIS software upgrades in the amount of \$14,489 to be paid from the Compliance Fund. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the purchase of the "ChangeFinder" software from Pictometry International, Corp in an amount not to exceed \$17,500 to be paid from the Compliance Fund. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to table the One Watershed One Plan Joint Powers Agreement until the March 12, 2019 Board meeting. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to appoint Mike Jones to the Cedar River Watershed District for another three-year term. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Abbe to approve filling the vacant Highway Maintenance Technician position in the Highway Maintenance Department. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve filling the vacant Public health Nurse position. Ayes all.

Commissioner Reports:

Commissioner Brady had no report.

Commissioner Glynn reported his attendance at the Land/Use & Records meeting.

Commissioner Gnemi reported on his attendance at SEMCAC, AMC Legislative meeting, Land/Use & Records, MN Prairie, City Council Planning Session and SCHRC meeting.

Commissioner Abbe reported on his attendance at the Internal Central Services meeting.

Commissioner Krueger reported his attendance at AMC Legislative meeting, SCHA, City Council Planning Session and the Internal Central Services meeting.

LISTING OF BILLS
02/26/2019

Advanced Correctional Healthcare Inc	\$8,427.31
Amazon	2,738.37
Applied Concepts Inc	5,457.40
CRK Properties LLC	5,794.00
Dell marketing LP	3,068.50
Digger Enterprises, LLP	21,907.30
Diversified Real Estate Services Inc	12,000.00
Erickson Engineering Co LLC	3,485.72
Four Seasons Centre	2,635.00
Honeywell Inc	5,939.47
Jones Haugh & Smith Inc	3,304.03
Kronos Incorporated	3,632.38
Moore Md/Kellyanna J	3,333.33
Ness/Bruce	4,800.00
Newman Signs Inc	5,324.81
Owatonna Groundsmanager Inc	11,261.23
RSS Industries Inc	3,700.00
SCR	3,657.60
SHI International Corp	2,620.44
Steele County Treasurer	11,091.41
Summit Food Services LLC	9,079.10
Waste Management of Wi-Mn	51,036.67
Waterford Oil Company	14,895.00
108 Payments less than 2000	<u>50,276.01</u>
Total:	\$249,465.08

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to adjourn to the Call of the Chair at 5:58 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR