

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

April 9, 2019

STATE OF MINNESOTA)
) ss
 COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on April 9, 2019 with Commissioners Abbe, Gnemi, Glynn, Brady, and Krueger present. Also present were County Engineer Greg Ilkka, Planning & Zoning Director Dale Oolman, Steele County Sheriff Lon Thiele, IT Director Dave Purscell, Interim Jail Administrator Officer Anthony Buttera, Human Resources Director Julie Johnson, County Treasurer Cathy Piepho, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the agenda with changes. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of March 26, 2019.
- B. Approve the Listing of Bills.
- C. Approve the following Personnel Report:

New Hires/Promotions

<i>Name</i>	<i>Position/Dept.</i>	<i>Step</i>	<i>Start Date</i>
Anthony Cassen	Maintenance Tech/Highway	B22/5	04/08/19
Matthew Koch (promotion)	Engineering Tech II/Highway	B24/5	04/13/19
Stephen Tschopp (promotion)	Engineering Tech II/Highway	B24/4	04/13/19

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Gary Okins (retirement)	Sergeant/Investigator	Sheriff's Office	04/30/19
Michael Nelson	Building Official	Planning & Zoning	05/27/19

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Anniv.Date</i>	<i>Yrs.Service</i>
Chet Macht	Deputy – Sheriff's Dept.	6	05/03/19	5
Michael Nelson	Building Official	12	05/03/19	26
Lynn Holthus	Bldg & Grounds Dept. Head	13	05/07/19	32
Caleb Buck	Deputy – Sheriff's Dept.	4	05/09/19	3
Michael Smith	Deputy – Sheriff's Dept	6	05/21/19	5
Steven Schulz	Correctional Officer – Det. Ctr.	6	05/27/19	5
Marcus Twaddle	Correctional Officer – Det. Ctr.	6	05/29/19	5

- D. Approve the On-Sale Liquor license for Spurgy's Bar & Grill in Hope, MN.
- E. Approve the On-Sale Liquor for Monterey Ballroom pending receipt of additional documents.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to award the 2019 county-wide striping contract CP 074-019-001 to AAA Striping Service in the amount of \$118,113.85. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Glynn to award the Lemond Township Bridge 74J27 replacement project (SAP 074-599-034) to JJD Companies in the amount of \$165,201.01. Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Brady, seconded by Commissioner Glynn to approve IUP 2009-06 from Wencil Construction Inc. to operate a gravel pit located on 18.5 acres in section 30-107-20 on property owned by Wencil Land Company, LLC with seventeen conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve IUP 2019-02 from JJD Companies to operate a gravel pit on 5.5 acres located Section 11-107-20 on property owned by the Partridge

Core LLC with nineteen conditions per the Planning Commission and to accept the Findings of Fact. Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to schedule a Work Session on April 19, 2019 at 7:30 a.m. to consider an offer on the Cedarview/Park Place property. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to authorize the Auditor to make necessary repairs and improvements on tax forfeited properties. Ayes all.

Commissioner Gnemi offered the following **Resolution**, seconded by Commissioner Glynn

WHEREAS, The County Board of Commissioners of the County of Steele, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited for non-payment of taxes; and

WHEREAS, the County Board of Commissioners must approve the seizure and sale of any abandoned personal property on tax forfeited land according to M.S. 504B.271.

NOW, THEREFORE, BE IT RESOLVED That the Steele County Board of Commissioners hereby authorize the County Auditor to seize and sell any remaining personal property on tax forfeited properties.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve filling the Building Official position due to a retirement with a .5 FTE part-time position. Ayes All.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to deny the leave of absence request by Justin Hebel. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Brady to approve the PFM Payment Solutions program as the Steele County's purchase card vendor and authorize the Treasurer to sign documents to enroll in the program. Ayes all.

Commissioner Gnemi offered the following **Resolution**, seconded by Commissioner Abbe

Steele County Drainage System Account

WHEREAS, Minnesota Statutes 103E.655 requires the costs for a drainage project proceeding and construction be paid from the drainage system account by drawing on the account,

WHEREAS, if money is not available in the drainage system account on which the warrant is drawn, the board may transfer funds from the county general fund to the drainage system account.

WHEREAS, if the board transfers money from another fund to a drainage system account, the money plus interest must be reimbursed from the proceeds of the drainage system that received the transfer,

WHEREAS, the interest must be computed for the time the money is needed at the same rate per year charged on drainage liens and assessments.

NOW THEREFORE BE IT RESOLVED, the Steele County Board of Commissioners approve the drainage system policy effective December 31, 2018 as follows:

At a rate adopted by the County Board, the Steele County Board of Commissioners shall loan/pay amounts from the general fund to ditch systems with negative/positive cash balances based on average cash balance maintained during the year. At least a \$1,000 balance will be maintained at year end.

Costs not directly linked to one particular ditch system will be allocated based on benefited acres of all ditches.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Reports:

Commissioner Brady reported his attendance at the SE MN Water Resources, Planning and Zoning, 911 Rice/Steele Joint Powers, Extension Committee meetings and a meeting with Zion Lutheran Church members.

Commissioner Glynn reported his attendance at Fair Board meeting.

Commissioner Gnemi reported his attendance at the AMC/Co. roundtable, SE MN Emergency Management, Drug Court, and SEMCAC meetings.

Commissioner Abbe reported his attendance at the SCHA, Internal Central Services, and 911 Rice/Steele Joint Powers meetings.

Commissioner Krueger reported his attendance at a So. MN SMART meeting, South Country Health Alliance and Internal Central Services meetings and a conference call with a broker about Cedarview/Park Place.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to go into closed session at 5:46 p.m. to discuss labor negotiations. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to reopen the Board meeting at 6:15 p.m. Ayes all.

Commissioner Brady offered the following **Resolution**, seconded by Commissioner Gnemi

**Resolution Adopting Negotiated Changes To The
2019 – 2020 LELS
Sheriff's Department – Licensed Sergeants Unit**

WHEREAS, the current Collective Bargaining Agreement between the Law Enforcement Labor Services (LELS), Sheriff's Department – Licensed Sergeants Unit expired effective December 31, 2018; and **WHEREAS**, the County has recently negotiated a two (2) year labor agreement with LELS; and

WHEREAS, the proposed agreement is reasonable, fiscally prudent and within current budget parameters;

NOW, THEREFORE, BE IT RESOLVED, that the Steele County Board of Commissioners approves the proposed labor agreement effective January 1, 2019 through December 31, 2020 between Steele County and the Law Enforcement Labor Services, Sheriff's Department – Licensed Sergeants Unit.

Upon the vote being taken, three Commissioners voted in favor thereof, Commissioner Glynn and Commissioner Abbe voting against. A copy of the Resolution is on file in the Auditor's office.

Commissioner Gnemi offered the following **Resolution**, seconded by Commissioner Abbe

**Resolution Adopting Negotiated Changes To The
2019 – 2020 Law Enforcement Labor Services
Sheriff's Department – Certified Peace Officers Unit Labor Agreement**

WHEREAS, the current Collective Bargaining Agreement between the Law Enforcement Labor Services (LELS), Sheriff's Department – Certified Peace Officers Unit expired effective December 31, 2018; and

WHEREAS, the County has recently negotiated a two (2) year labor agreement with LELS; and

WHEREAS, the proposed agreement is reasonable, fiscally prudent and within current budget parameters;

NOW, THEREFORE, BE IT RESOLVED, that the Steele County Board of Commissioners approves the proposed labor agreement effective January 1, 2019 through December 31, 2020 between Steele County and the Law Enforcement Labor Services, Sheriff's Department – Certified Peace Officers Unit.

Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Glynn voting against. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the following listing of bills. Ayes all.

CDW Government Inc	5,052.00
Central Farm Services	3,263.07
Counties Providing Technology	4,083.00
CRK Properties LLC	6,676.80
H & L Mesabi, Inc.	2,456.10
Kelley, Wolter, & Scott, P.A.	7,000.00
Koda Living Community	27,744.94
Medford Sand & Gravel LLC	3,886.39
Midwest LED Sign Co	28,050.00
Owatonna Groundskeeper Inc	4,801.05
Owatonna Motor Company	3,691.16
Owatonna Park and Recreation	4,550.00
Owatonna Public Utilities	17,604.04
Parsons Electric LLC	3,396.00
Rochester Sand & Gravel	2,991.60
SHI International Corp	3,573.00
SRF Consulting Group Inc	57,925.09
Univ of Mn Regents	49,549.24
Waste Management of Wi-Mn	104,226.16
WSB & Associates Inc	21,577.50
Zieglar, Inc	68,369.68
121 Payments less than 2000	<u>38,668.99</u>
Final Total:	469,135.81

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to adjourn to the Call of the Chair at 6:17 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR