

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

October 23, 2018

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on October 23, 2018 with Commissioners Gnemi, Glynn, Brady, Krueger and Abbe present. Also present were County Sheriff Lon Thiele, Planning & Zoning Director Dale Oolman, IT Director Dave Purscell, Human Resources Director Julie Johnson, County Treasurer Cathy Piepho, Public Health Director Amy Caron, County Attorney Dan McIntosh, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the agenda with changes. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of October 9, 2018.
- B. Approve the Listing of Bills.
- C. Approve the following Personnel Report:

New Hires/Promotions

<i>Name</i>	<i>Position/Dept.</i>	<i>Step</i>	<i>Start Date</i>
Brenda Blood (promotion)	Chief Deputy Auditor/Auditor's Office	1	09/29/18
Melissa Bos (.5 FTE)	Accounting Support Specialist/Highway	1	10/22/18
Joshua Steinberg	Road Deputy/Sheriff's Office	1	11/19/18

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Mindy Pilcher	Correctional Officer	Detention Center	10/14/18
Mandy Langer	RN	Public Health	10/25/18
Melissa Bos (.5 FTE)	Office Support Specialist	Extension	10/31/18
Larry Balzer	Landfill Operator	Landfill/Env. Services	12/28/18

- D. Accept Internal Central Services Committee Minutes
- E. Accept Lan Use/Records Committee Meeting Minutes
- F. Accept Public Works Committee Meeting Minutes

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to thank the group that brought the financial/legal compliance issue forward helping us get policies in place that will not allow those issues to come forward again and in that researching what can be done or could be done there is very little reason to keep bringing this forward and it is time to move on and put this to rest. Upon the vote being taken, three Commissioners voted in favor, Commissioners Glynn and Brady abstaining.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve issuing a notice of intent to sell the Cedarview/Park Place property and advertise for bids. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to establish a designated fund for the fairgrounds capital projects and to establish \$100,000 for projects net of the cost of the work we are already doing for the fairground's racetrack. Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Abbe abstaining.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve of hiring DJ Medin Architects to provide professional services for the courthouse renovation work in 2019 in an amount not to exceed \$28,125. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the Emergency Management Performance Grant in the amount of \$25,226. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve eliminating to current BC/BS High Deductible Health Insurance Plan 1 and only offer the current Plan 2 for 2019 and to approve the monthly premium contribution rates, HSA/VEBA contribution rates and add an Employee +1 coverage option. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve backfilling the Landfill Operator position. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve filling the vacant Public Health Nurse position. Ayes all.

Motion by Gnemi, seconded by Commissioner Brady to approve the purchase of Prosecutor by Karpel software for the County Attorney's office in the amount of \$79,325, contingent on setting the final 2019 budget. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve the purchase trade-up for M300 to M370 for the LEC firewall and extend Live Security (warranty) only on T10 temporary firewall for the Highway shop. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to upgrade the existing LEC server to VMware host at a total cost of \$4,870. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve purchasing access point for the Public Works and replacement of remaining HP Access Points. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to appoint Commissioner Brady as MCIT delegate and Commissioner Krueger as the alternate. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to set November 27, 2018 at 5:15 p.m. for the Public Hearing on the Bixby Subordinate Service District Maintenance Fees for 2019. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve the Snowmobile Grant-In-Aid Program Grant in the amount of \$62,834.51. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the extension of the contract with Groundmasters for snow and ice removal from seven Steele County parking lots for the winter of 2018-2019 with an increase for the application of salt/sand from \$70 per yard to \$100 per yard. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the purchase of a used Caterpillar forklift in the amount of \$20,350. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to set a Public Hearing for the 2019-2023 Highway Capital Improvement Plan (CIP) for November 27, 2018 at 5:30 p.m. Ayes all.

Commissioner Reports:

Commissioner Gnemi report on his attendance at a Workforce meeting, Land Use & Records Committee meeting, MNPrairie meeting, Steele County Human Relations and County Board Work Session.

Commissioner Brady reported on his attendance at a Soil & Water meeting, Weed meeting, MNPrairie meeting, Public Works Committee meeting and Steele County Human Relations meeting.

Commissioner Abbe report on his attendance at the Public Works Committee meeting and a Public Health meeting in Dodge County.

Commissioner Glynn reported on his attendance at an Internal Central Services meeting, Public Health meeting in Dodge County, 2 meetings for South Country Health Alliance, County Board Work Session, JD 24, meeting with the County Surveyor about Cedarview/Park Place plats, exit meeting for the Audit, Land Use & Records meeting, Internal Central Services and Community Health Board and County Board Work Session.

Motion by Commissioner Krueger, seconded by Commissioner Brady to go into a Closed Session for Labor Negotiations at 6:10 p.m.

The Board came back into Open Session at 6:56 p.m.

LISTING OF BILLS
10/23/2018

30th Place LLC	17,508.99
3D Specialties	2,099.77
Advanced Correctional Healthcare Inc	8,830.27
Asbestrol Inc	4,940.00
Axon Enterprise Inc	3,180.00
Bluhm/Christine	2,406.25
Central Farm Services	7,773.64
CliftonLarsonAllen LLP	9,000.00
Counties Providing Technology	14,565.00
Honeywell Inc	2,034.73
Innovative Office Solutions LLC	4,767.83
Kennedy Scales Inc	2,778.22
Malo Roofing, Inc	3,055.00
MCCC MI 33	5,408.00
MN Dept of Labor & Industry	2,384.24
Moore Md/Kellyanna J	3,000.00
Motorola Solutions Inc	2,042.44
MVTL Laboratories Inc	12,190.00
SCR	12,857.94
SE Minn Emergency Comm Brd	5,311.32
Southern Minnesota Enterprises Inc	12,854.20
Steele County Highway Dept	2,101.81
Summit Food Services LLC	13,938.26
Sunshine Enterprises LLC	11,017.50
United States Dept of Agriculture	71,264.00
130 Payments less than 2,000	<u>71,944.15</u>
Total:	\$309,253.56

Motion by Commissioner Krueger, seconded by Commissioner Brady to adjourn to the Call of the Chair at 6:56 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR