

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

November 13, 2018

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on November 13, 2018 with Commissioners Abbe, Gnemi, Glynn, Brady and Krueger present. Also present were County Attorney Dan McIntosh, Public Health Director Amy Caron, County Sheriff Lon Thiele, County Treasurer Cathy Piepho, Buildings & Grounds Director Lynn Holthus, County Engineer Greg Ilkka, Human Resources Director Julie Johnson, IT Director Dave Purscell, Court Administrator Robin Hoesley, Community Services Director Tim Schammel, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the agenda. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of October 23, 2018.
B. Approve the Listing of Bills.
C. Approve the following Personnel Report:

New Hires/Promotions

Table with 4 columns: Name, Position/Dept., Step, Start Date. Rows include Anthony Buttera, Laura Isenor, and Rachel Grunklee.

Resignations/Retirements/Terminations:

Table with 4 columns: Name, Position, Department, End Date. Row includes David Wulff.

Anniversaries:

Table with 4 columns: Name, Position - Dept, Anniv. Date, Yrs. Service. Rows include Jesse Steneman, Kristin Otto, Andrew Seifert, Shawn Jore, Jacob Miller, and Mindy Pilcher.

- D. Accept Internal Central Services Committee Minutes.

Commissioner Krueger offered the following Resolution, seconded by Commissioner Gnemi

ACCEPTANCE OF DONATION FOR PUBLIC HEALTH

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- Adult Health Supplies from Anonymous

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve the purchase of a Sign Truck in the amount of \$197,218.00, to be paid in 2019, contingent on approval of the 2019 budget. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the OSHA proposal to reduce the bat fine proposal to \$4,000 and extension of the abatement period to coincide with the 2019 courthouse renovations project and communication with Court Administration of protocol/expectations going forward. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve filling the vacant Office Support Specialist position in the Extension Office at the current rate of \$17.56 per hour. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve filling the vacant Probation Officer Position in the Community Corrections office. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to adopt the Purchase Card Policy & Procedures. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the transfer of \$427,822.71 from the general fund balance to the capital fund balance for the courthouse remodeling project. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve awarding Baker Tilly a 3-year contract for audit services for 2018 - 2020. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve out-of-state travel to Barron, Wisconsin for the three buildings and grounds staff and two Commissioners to research geothermal HVAC options for the Detention Center. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve 2019 Office Lease Agreements with MN Prairie and MRCI and authorize the Chair to sign the agreements. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to set a public hearing for December 11th at 5:15 pm for the 2019 Steele County fee schedule. Ayes all.

An Opioid Case Management presentation from South Country Health Alliance was given by Leota Lind.

Director Jane Hardwick and Finance Manager Kevin Venenga of MnPrairie gave a 3rd quarter update and Michael Pegg gave an update on the Eligibility Unit.

Commissioner Reports:

Commissioner Gnemi report on his attendance at an AMC, Hope School Meeting, Drug Court, Fair Board, Public Safety Committee, Head Start, SE Joint Powers Board and a Workforce meeting.

Commissioner Brady reported on his attendance at a Hope School meeting, Fair Board and 911 Joint Powers Board meeting.

Commissioner Abbe reported on his attendance at the JD 6, AMC District 9, Fair Board, Rice-Steele Committee and General Election Canvass Board meeting.

Commissioner Krueger reported on his attendance at the NextEra Energy Resources, AMC District 9, SCHA, Fair Board, Criminal Justice, Internal Central Services, Tall Cop presentation in Waseca and the General Election Canvass Board meeting.

Commissioner Glynn reported on his attendance Internal Central Services meetings and Fair Board meeting.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to set the 2nd meeting in December for December 20th at 5:00 p.m.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to go into a Closed Session at 7:23 p.m. per Minnesota Statute §13D.05, Subd. 3 to evaluate the performance of an individual who is subject to its authority-Scott Golberg, County Administrator.

The Board came back into Open Session at 8:17 p.m.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following Listing of Bills. Ayes all.

11/13/2018

30th Place LLC	17,705.69
Advanced Correctional Healthcare Inc	8,683.48
Blaha/Joyce	9,000.00
Crane Creek Asphalt	5,024.99
CRG	4,497.97
Curts Truck & diesel Svc	2,075.44
Custom Communications Inc	8,620.18
Honeywell Inc	4,032.41
Jones Haugh & Smith Inc	5,173.35
Kecks Repair	2,731.27
Malo Roofing, Inc	20,864.90
Marco Technologies, LLC	5,415.93
Met-Con Construction Faribault Div.	2,362.50
Miners's Outdoor & Rec	2,693.88
Mn Pollution Control Agency	55,880.92
Owatonna Heating and Cooling	3,705.52
Owatonna Park and Recreation	5,560.00
Owatonna Public Utilities	32,453.19
RCM Specialties Inc	4,595.50
Short Elliott Hendrickson Inc	7,566.74
Southern Minnesota Enterprises Inc	13,069.19
Southern Mn Construction Co Inc.	4,911.57
Steele County Highway Dept	28,290.83
Steele county Treasurer	10,847.42
Streamline Communications LLC	4,151.15
Summit Food Services LLC	13,014.47
Ziegler, Inc.	20,000.00
179 Payments less than 2,000	<u>82,405.64</u>
Total:	\$385,334.13

Motion by Commissioner Brady, seconded by Commissioner Abbe to adjourn to the Call of the Chair at 8:17 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR