

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

May 8, 2018

STATE OF MINNESOTA)
) ss
 COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on May 8, 2018 with Commissioners Krueger, Abbe, Gnemi, Glynn and Brady present. Also present were County Attorney Dan McIntosh, County Engineer Greg Ilkka, IT Director Dave Purscell, County Recorder Rick Kvien, Planning & Zoning Director Dale Oolman, Community Services Director Tim Schammel, Public Health Nurse Amy Roggenbuck, Human Resources Director Julie Johnson, Building and Grounds Director Lynn Holthus, Jail Administrator Jodi Bushy, Assistant Jail Administrator Paul Prissel, University of Mn Regional Director LuAnn Hiniker, County Sheriff Lon Thiele, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the agenda. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Brady to approve the following consent agenda items. Ayes all.

- A. Approve the minutes of April 24, 2018.
- B. Approve the Listing of Bills.
- C. Approve the following Personnel Report:

New Hires/Promotions:

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Start Date</i>
Amber Knutson	RN-MN Choices Assessor – Public Health	7	06/04/18
Kortney Miller (Promotion)	Payroll Specialist – Auditors Office	2	06/04/18

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Anniv. Date</i>
Chet Macht	Deputy – Sheriffs Dept	5	05/03/18
Michael Nelson	Building Official	11	05/03/18
Lynn Holthus	Bldg & Grounds Dept Head	12	05/07/18
Caleb Buck	Deputy – Sheriffs Dept	3	05/09/18
Kevin Kozel	Corporal – Detention Ctr	5	05/15/18
Michael Smith	Deputy – Sheriffs Dept	5	05/21/18
Steven Schulz	Correctional Officer – Detention Ctr	5	05/27/18
Marcus Twaddle	Correctional Officer – Detention Ctr	5	05/29/18

- D. Approve the Tobacco License for Finch’s Pub, LLC in Hope.
- E. Approve the Tobacco License for Lerberg’s Foods in Ellendale.
- F. Approve the Holy Trinity Church 3.2 License for their Summer Event to be held on July 29, 2018 and to waive the fee.
- G. Accept Public Safety Committee Minutes.
- H. Accept the Internal Central Services Minutes.
- I. Accept the Community Services Minutes.

Mike Weich and Kimberly Dickey from NextEra Energy Resources were present to give an update the Wind Turbine Project located in Dodge and Steele Counties.

CEO Executive Leota Lind and CFO Scott Schufman from South Country Health Alliance gave a Financial Report Update.

Human Resources Director Julie Johnson presented the Health Insurance RFP- Focus Group Update.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve Memorial Day Appropriations to the Blooming Prairie Servicemen’s Club in the amount of \$125.00, American Legion in Ellendale in the amount of \$125.00 and American Legion in Owatonna in the amount of \$1,375.00. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to table action on the Government Data Practices Manual Update. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to amend Conditional Use Permit #148 for Dave Luedtke (Dagry Tooling) for an expansion in Section 35-107-20 of Meriden Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve Conditional Permit #418 for Charles McKey (Auto Sales) to operate a used vehicle and trailer sales lot on property located at 1750 State Ave, Section 4-107-20 with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to renew Interim Use Permit #2013-02 (Mathiowetz-Howell Pit) for Mathiowetz Construction in Section 12-105-21 of Berlin Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Abbe to renew Conditional Use Permit #217 for Klemmensen Pit for Doug & Janyce Klemmensen in Section 14-105-21 with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve the ModSpace Lease Renewal for the highway construction materials test lab at a rate of \$424.78 per month through May 3, 2019. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to award the contract for the 2018 Bituminous Rehabilitation and Maintenance Overlays Option B to low bidder Ulland Brothers Inc., in the amount of \$1,826,942.14. Upon the vote being taken four Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the increase purchase price of \$2,281.84 for two Schulte batwing mowers. Total cost for the purchase will be \$46,800. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the Proclamation designating May 20-26, 2018 as National Public Works Week in Steele County. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve backfilling the part-time Accounting Support Specialist position at the Landfill. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve Fox Lawson to rate the Chief Deputy position in the Auditor's office. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve backfilling the Accounting Technician in the Auditor's office. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve backfilling the vacant Juvenile Probation Agent Position in Community Corrections office. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the Joint Powers Agreement with Mid-State Computer Collaborative. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve the Master Agreement to provide professional services between Mid-State Computer Collaborative and Computer Professionals Unlimited, Inc. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to authorize the County Recorder and one deputy to perform civil marriage ceremonies. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve using ES&S to provide training on the new DS200 voting equipment in the amount of \$1,650. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve Community Corrections Custom Alarm Security System Plan in the amount of \$1,875.15. Ayes all.

Commissioner Brady offered a **Resolution** seconded by Commissioner Gnemi to proclaim the week of May 6-12, 2018 as National Correctional Officer and Employee Week.

Upon the vote being taken five commissioners vote in favor thereof, none absent not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve an updated contract with TurnKey Corrections for the Detention Center's inmate kiosk services, visiting, vending and financial operations. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve the Public Health Director/CHS Administrator Agreement between Steele County and Dodge County. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve the University of Minnesota Extension Three-year Agreement with Steele County beginning January 1, 2019 through December 31, 2021. Ayes all.

Commissioner Brady offered the following **Resolution** seconded by Commissioner Gnemi

**THE REGION VIII EDUCATION SERVICE CENTER for THE INTERLOCAL
PURCHASING SYSTEM And STEELE COUNTY**

WHEREAS, the entity listed above, pursuant to the authority granted by the applicant's state purchasing Requirements, desires to participate in The Interlocal Purchasing System (TIPS). TIPS is a National Cooperative Purchasing Program offered by Region VIII Education Service Center, located in Pittsburg, Texas, (Camp County). Participation, through membership and utilization of competitively bid and awarded vendor contracts in a cooperative purchasing program specializing in the management of high quality cooperative procurement solutions will be beneficial to the taxpayers through the anticipated savings to be realized by such entity listed above.

Therefore, be it RESOLVED, that the entity listed above has identified a stated need for participation in The Interlocal Purchasing System (TIPS) whereby Scott Golberg is authorized and directed to sign and deliver any and all necessary documents herewith for and on behalf of above named entity requesting membership in TIPS. I certify that the foregoing is a true and correct original Resolution duly adopted by the Steele County Board of Commissioners and is filed on record with TIPS.

Upon the vote being taken five commissioners vote in favor thereof, none absent not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Reports:

Commissioner Gnemi reported on his attendance at reviewing various Steele County properties, Drug Court graduation, SCHR, Public Safety, Court House open house, CD22 Ditch, Historical Society and a Fair Board meeting.

Commissioner Brady reported on his attendance at a SCHR, Court House open house, Public Safety, 911 Joint Powers Board, Budget Work Session, CD22 Ditch, Fair Board lunch and Soil & Water Conservation meeting.

Commissioner Krueger reported on his attendance at a Drug Court graduation, Criminal Justice, Court House open house, Internal Central Services Policy, SCHR, Budget Work Session, Community Services Policy, CD22 Ditch and Fair Board meeting.

Commissioner Abbe reported on his attendance at a Dodge/Steele Community Health, Court House Open House, Budget Work Session, Community Services Policy, informational meeting with NJPA and a Fair Board meeting.

Commissioner Glynn reported on his attendance at the Court house open house, Budget Work Session, Fair Board and a CD22 Ditch meeting.

Motion by Commissioner Abbe seconded by Commissioner Brady to approve the following listing of bills. Ayes all.

**LISTING OF BILLS
05/08/2018**

Allstream	2,885.28
ASC Psychological Services	3,200.00
Computer Professionals Unlimited Inc	4,565.00
CRK Properties LLC	6,676.48
Distad/Dennis A	4,077.50
Hillyard-Hutchinson	2,186.37
L&M Boiler Systems Inc	3,000.00
Owatonna Groundsmasters	6,979.38
Owatonna Public Utilities	15,347.52
Schrader's Law Enforcement Supply	2,010.19
Short Elliott Hendrickson Inc	4,486.90
South Central College	4,235.32
SRF Consulting Group Inc	27,336.46
Steele County Treasurer	23,332.32
Stonebrooke Engineering Inc	2,166.19
Summit Food Service Management	15,930.39
Waste Management of Wi-Mn	47,949.53
WatchGurard Video	14,985.00
WSB & Associates Inc	5,254.40
128 Warrants under \$2,000	35,086.05
Total:	\$ 248,303.94

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to adjourn to the Call of the Chair at 7:55 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR