

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

May 22, 2018

STATE OF MINNESOTA)

) ss

COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on May 22, 2018 with Commissioners Abbe, Gnemi, Glynn, Brady and Krueger present. Also present were County Attorney Dan McIntosh, County Treasurer Cathy Piepho, Park and Recreation Director Steve Schroht, Feedlot Inspector Dan Vermylea, County Engineer Greg Ilkka, IT Director Dave Purscell, Human Resources Director Julie Johnson, County Sheriff Lon Thiele, Public Works Project Coordinator Al Forsberg, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve the agenda. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve the following consent agenda items. Ayes all.

A. Approve the minutes of May 3, 2018 Special Minutes and May 8, 2018 Minutes.

B. Approve the Listing of Bills.

C. Approve the following Personnel Report:

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Jordynn Finer	HR Generalist	Human Resources	06/29/18

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Anniv. Date</i>
David Wulff	Probation Officer II – Comm. Corrections	2	05/01/18

D. Accept the Land Use/Records Minutes.

E. Accept Public Works Committee Minutes.

F. Approve the Tobacco License for Anhorn’s Gas & Tire in Medford.

The Steele County Spotlight recognized Jody Hartle who works in the Auditor’s office. Jody is retiring after 31 ½ - years with Steele County.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve the County Sheriff to purchase three new vehicles through Enterprise Fleet Management. Ayes all.

Health Insurance Consultant, Bill Colopoulos provided an update on our current group health insurance plan, along with sharing the important factors to consider when exploring a self-insuring health plan.

Mike Jones and Justin Hanson were present to give an update on the Cedar River Watershed District.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve the updated Steele County Guidelines and Procedures for the Data Practices Manual. Ayes all.

Al Forsberg gave an update to the board on the Public Works Building Phase 2 Bids and the shop drawings.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to obtain the shop drawings for the Public Works Building in the amount of \$57,800. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to declare the intent of the board to sell the Cedarview/Park Place property. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to authorize the Chair to sign the letter of response to KODA. Ayes all.

Commissioner Brady offered the following Resolution, seconded by Commissioner Krueger

RESOLUTION

AUTHORIZATION TO ENTER INTO A GRANT-IN-AID TRAIL PERMIT AGREEMENT FOR A PORTION OF TRAIL #212 WITHIN RICE LAKE STATE PARK IN STEELE COUNTY

WHEREAS, Steele County is the fiscal agent for the Steele County Trail Association; and
WHEREAS, the Steele County Trail Association is the local association that agrees to groom and maintain Section #212 within Rice Lake State Park located in Steele County; and

WHEREAS, Steele County will act as legal sponsor for an application for Grant-in-Aid Trail Permit and enter into an agreement with the State of Minnesota on behalf of the Steele County Trails Association;

NOW, THEREFORE BE IT RESOLVED, that the Steele County Board of Commissioners approve the application for the Grant-in-Aid Trail Permit and that the Chairperson and/or County Auditor be authorized to sign all documents relating to the program.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to table the request to rename the East and West rinks at the Four Seasons Centre. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the quote from Sunshine Enterprises in the amount of \$4,500 for noxious weed and invasive plant spraying in the right of ways of Blooming Prairie, Summit and Berlin Townships with the funds to come from the Minnesota Department of Agriculture grant. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi that Dan Vermilyea be the authorized representative to sign the Noxious Weed grant with the State of Minnesota through the Agriculture Department. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to decline the lease extension option for 30th Place, LLC and authorize the County Engineer to provide the Lessor written notice. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve holding a Work Session on June 12, 2018 to discuss the disposition of Hope School, Cedarview and the County shop. Ayes all.

Reports:

Commissioner Gnemi reported on his attendance at Semcac, Land Use/Records Committee meeting, MnPrairie Joint Powers meeting, Steele County Employee luncheon and SCHR meeting.

Commissioner Brady reported on his attendance at the Zumbrota Watershed meeting, SE MN Water Resources Board and MnPrairie Joint Powers Board.

Commissioner Abbe reported on his attendance at the Public Works Policy meeting and the Steele County Employee luncheon.

Commissioner Krueger reported on his attendance at the Steele County Employee Luncheon and Health Insurance issues.

Commissioner Glynn had no report.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to go into closed session at 6:55 for the purpose of discussing pending litigation-attorney/client privilege, pursuant to Minn. State. § 13D.05, Subd. 3(b). Ayes all.

The Board was called back to order after the closed session at 8:00 p.m.

Motion by Commissioner Krueger, seconded by Commissioner Brady to direct legal counsel to move ahead with negotiations as discussed. Upon the vote being taken, 4 Commissioners voted in favor thereof, Commissioner Glynn voting against.

Motion by Commissioner Brady seconded by Commissioner Krueger to approve the following listing of bills. Ayes all.

LISTING OF BILLS
05/22/2018

30 th Place LLC	19,658.11
Acom Solutions	2,116.00
Advanced Correctional Healthcare Inc	13,027.60
All Systems Installation Inc	2,559.00
Amazon	2,271.20
American Solutions for Business	8,675.36
American Tower Corporation	6,871.16
Central Farm Services	7,157.71
Conduent Enterprise Solutions LLC	5,695.92
Hobart Service	2,032.10
Honeywell Inc	2,034.73
Mayo Clinic	3,600.00
Mn Pollution Control Agency	89,782.69
Moore Md/Kellanna J	3,000.00
MVTL Laboratories Inc	6,143.40
RCM Specialties Inc	8,543.41
Retrofit Companies Inc	29,322.31
Screen Connect	2,990.00
SHI International Corp	9,360.00
South Central College	3,500.00
Summit Food Service Management	14,001.18
Thomson Reuters – West	2,030.18
US Prisoner Transport	3,614.00
WSB & Associates Inc	18,058.25
130 Warrants under \$2,000	<u>61,882.93</u>
Total:	\$ 327,927.24

Motion by Commissioner Brady, seconded by Commissioner Krueger to adjourn to the Call of the Chair at 8:03 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR