

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

July 10, 2018

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on July 10, 2018 with Commissioners Gnemi, Glynn, Brady, Krueger and Abbe present. Also present were County Attorney Dan McIntosh, County Treasurer Cathy Piepho, IT Director Dave Purscell, Human Resources Director Julie Johnson, Human Resources Assistant Gina McGuire, County Engineer Greg Ilkka, Assistant Park & Rec Director Sean Benz, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the agenda. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following consent agenda items. Ayes all.

- A. Approve the minutes of June 12, 2018.
- B. Approve the Listing of Bills.
- C. Approve the following Personnel Report:

Resignations/Retirements:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Denise Beadell	Correctional Officer	Detention Center	07/03/18

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Anniv. Date</i>
Jessica Bedney	Probation Officer I	2	07/01/18
Spring Oeltienbruns	Probation Officer I	2	07/01/18
Ashley Schultz	Probation Officer II	5	07/01/18
Jed Loftus	Sergeant-Detention Ctr	7	07/07/18
Sean Robbins	Deputy-Sheriff's Dept	5	07/21/18
Ethan Cousins	Asst IT Director	4	07/22/18
Andrea Wegener	Executive Asst – Admin	4	07/23/18
Scott Hanson	Chief Deputy – Sheriff's Dept	11	08/01/18
Kristin Deplitch	Corr Officer – Detention Ctr	11	08/23/18
Paul Prissel	Lieutenant – Detention Ctr	8	08/23/18
Rick Kvien	Recorder	8	08/24/18
Greg Hebbe	Corr Officer – Detention Ctr	5	08/27/18
Jayson Teichroew	Deputy-Sheriff's Dept	7	08/29/18

- D. Accept Internal Central Services Committee Minutes.

Human Resources Director Julie Johnson and Bill Colopoulus from Next Generation Healthcare Economics were present to give an update on the summary of the bids received from the RFP for Health Insurance.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the Temporary Event Body Art Establishment Permits for Kat's Tat's for an event at the Steele County Free Fair and an event in Blooming Prairie township. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve a change order to reflect a not-to-exceed final cost of the Administration Center second floor carpet project in the amount of \$78,000. Ayes all.

Commissioner Krueger offered a **Resolution**, seconded by Commissioner Gnemi to enter into a Joint Powers Agreement to create Counties Providing Technology, a new Joint Powers Organization that will allow member counties to cooperate in developing and sharing software and other technological related services and to appoint Commissioner Abbe as the Delegate and Commissioner Glynn as alternate. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve backfilling the Arena/Park Maintenance position. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the shared Accountant position and Support Staff positions in the Highway and Public Health Departments. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to Upgrade/replace phone system with NEC Univerge 3C from Matrix Communications in the amount of \$84,057 to be lease financed by NEC Financial replacing our existing lease. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to authorize the IT Director to renew the CSGview Gold Support Agreement with Matrix Communications for one year in the amount of \$5,300. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to Table any action on the Rules of Order until the next meeting on July 24th. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to have a Work Session on July 24, 2018 at 3:30 p.m. to meet with the SWCD for the purpose of discussing the Delegated Services Agreement and get a property dispositions update. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve replacement of the West Rink Condensing Tower at an approximate cost between \$50,000 - \$60,000. Ayes all.

Charity Floen and Marcia Jagodzinske from MnPrairie were present to give an update on the Adult and Disabilities Program.

Reports:

Commissioner Gnemi reported on his attendance at the Cedar River Watershed meeting, Semcac and the Historical Society.

Commissioner Brady reported on his attendance at the SE Mn Water Resources meeting.

Commissioner Abbe had no report.

Commissioner Krueger reported on his attendance at Smart Bus meeting and Internal Central Services meeting.

Commissioner Glynn reported on his attendance at the Internal Central Services meeting.

LISTING OF BILLS

07/10/18

Allstream	2,902.89
ANCOM Communications Inc	4,118.00
Bureau of Criminal Apprehension	6,780.00
Computer Professionals Unlimited Inc	4,665.00
Dell Marketing LP	2,441.98
Election Systems & Software Inc	2,355.90
Emergency Automotive Technology Inc	2,267.91
Erickson/Meredith A	4,018.00
Everbridge Inc	25,295.75
Innovative Office Solutions LLC	6,120.18
Medford Sand & Gravel LLC	12,265.12
Midstates Equipment Supply	4,495.00
Mn Counties Intergovernmental Trust	100,500.00
Owatonna Public Utilities	30,496.44
Schindler Elevator Corp Inc	3,003.72
SCR	5,593.45
Short Elliott Hendrickson Inc	4,354.92
SRF Consulting Group Inc	8,672.92
Steele County Highway Dept	2,268.30
Steele County Treasurer	9,379.15
Summit Food Service Management	9,822.79
Univ of Mn Regents	48,924.08
Zuercher Technologies LLC	19,916.27
137 Warrants under \$2,000	<u>42,649.31</u>

Total:

\$ 363,307.08

Motion by Commissioner Gnemi, seconded by Commissioner Brady to adjourn to the Call of the Chair at 6:55 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR