

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

February 27, 2018

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on February 27, 2018 with Commissioners Gnemi, Glynn, Brady, Krueger and Abbe present. Also present were Steele County Sheriff Lon Thiele, Detention Center Lieutenant Paul Prissel, County Engineer Greg Ilkka, Human Resources Director Julie Johnson, County Treasurer Catherine Piepho, Community Service Director Amy Roggenbuck, Chief Deputy Attorney Christy Hormann, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the agenda. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to accept and place on file the Correspondence from the Cedar River Watershed District Advisory Committee and the Northern Lights 2019 Expansion project. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve the following consent agenda items. Ayes all.

- A. Approve the minutes of February 13, 2018.
B. Approve the Listing of Bills.
C. Approve the following personnel actions:

New Hires/Promotions:

Table with 4 columns: Name, Position-Dept, Step, Start Date. Rows include Mary Jo Olson and David Purscell.

Resignations/Retirements/Terminations:

Table with 4 columns: Name, Position, Department, End Date. Rows include Nathan Boysen and Rachel Schmidt.

- D. Accept Public Works Policy Committee Minutes.
E. Accept Community Services Policy Committee Minutes.
F. Approve the Renewal of Consumption & Display Permit for Finch's Pub LLC in Hope, MN.
G. Approve the bid to BRN Lawn & Landscaping LLC for 2018 and 2019 in the amount of \$334.50 per time for the County Park and Landfill mowing services.

Wayne Stenberg and Cindy Vitse gave a presentation and impact report on Semcac.

Steele County Sheriff Lon Thiele and Wong and Chris from Enterprise Fleet Management gave a Presentation about leasing vehicles.

The Public Hearing for the 2018 Fee Schedule was called to order at 5:50 p.m.

County Administrator Scott Golberg gave an overview of Steele County's 2018 Fee Schedule.

The hearing was then open to questions from those in attendance.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to close the hearing at 5:55 p.m. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the 2018 Fee Schedule. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the Equitable Sharing Agreement and Certification for the County Attorney's office. Ayes all.

Commissioner Krueger offered the following **Resolution** seconded by Commissioner Gnemi

**ACCEPTANCE OF DONATION FOR PUBLIC HEALTH**

**WHEREAS**, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

**WHEREAS**, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

**WHEREAS**, the Board of Commissioners finds that it is appropriate to accept the donation offered;

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- Baby Clothes from Anonymous

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the purchase of an uplift desk frame to convert the existing GIS desk to a standing workstation not to exceed \$850 from the Compliance fund. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to authorize staff to travel to Wisconsin to pick up church pews for the Courthouse. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve changing the March 13, 2018 County Board Meeting to 2:30 p.m. Ayes all.

Commissioner Gnemi offered the following **Resolution** seconded by Commissioner Krueger

**WHEREAS**, Steele County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government, and

**WHEREAS**, Steele County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years.

**NOW, THEREFORE BE IT RESOLVED** that the following deficient bridges are high priority and Steele County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

Old Bridge Number	Road Number or Name	Total Project Cost	Township or State Bridge Funds	Federal Funds	Local or State Aid Funds	Proposed Construction Year
74525	CR 198	\$400,000	\$350,000	\$0	\$50,000	2018
92779	CSAH 6	\$190,000	\$90,000	\$0	\$100,000	2018
89080	CSAH 28	\$190,000	\$90,000	\$0	\$100,000	2018
74508	SW 32 <sup>nd</sup> Ave.	\$600,000	\$580,000	\$0	\$20,000	2018
N/A	CSAH 43	\$230,000	\$137,500	\$0	\$92,500	2019
N/A	CSAH 18	\$110,000	\$50,000	\$0	\$60,000	2019
L3951	NE 34 <sup>th</sup> Ave.	\$200,000	\$180,000	\$0	\$20,000	2019
95786	SE 18 <sup>th</sup> St.	\$130,000	\$110,000	\$0	\$20,000	2020
L5798	NE 76 <sup>th</sup> St	\$130,000	\$110,000	\$0	\$20,000	2021
97815	SW 51 <sup>st</sup> St.	\$200,000	\$180,000	\$0	\$20,000	2022
6743	CSAH 45	\$600,000	\$275,000	\$0	\$325,000	TBD
4686	CR 180	\$160,000	\$150,000	\$0	\$10,000	TBD

**BE IT FURTHER RESOLVED**, Steele County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

**BE IT FURTHER RESOLVED**, Steele County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve the purchase of a Case/IH Tractor for the low bid amount of \$80,454.13 from Matejcek Implement. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the lease for 18.5 acres of farmland in Section 5, Township 107N, Range 20W with David Janke in the amount of \$317 per acre totaling \$5,864.50. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the out of state travel for Highway Maintenance Technicians Chris Deml and David Brown to attend the ATTSA Northland “How To” Workshop March 19 – 21, 2018 in Fargo, North Dakota. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the Physical Therapist Agreement with Greg Schroeder and Steele County Public Health Department to contract Physical Therapy services through the Home Health Program for the period of 01/1/2018 through 12/31/2018. Ayes all.

Commissioner Reports:

Commissioner Gnemi reported on his attendance at a MNPrairie meeting.

Commissioner Brady reported on his attendance at a MNPrairie, SCHR and Soil and Water conservation meetings.

Commissioner Krueger reported on his attendance at a History Center meeting, Hwy 12 Open House and a Public Health meeting.

Commissioner Abbe reported on his attendance at the Public Works and Community Services Policy meetings.

Commissioner Glynn had no report.

Motion by Commissioner Krueger seconded by Commissioner Abbe to approve the following listing of bills. Ayes all.

LISTING OF BILLS  
02/27/2018

AVI Systems Inc	7,430.39
Bravo Company USA Inc	2,330.00
Central Farm Services	6,984.45
Compass Minerals America	10,804.55
Four Seasons Centre	3,357.50
Four Seasons Electric	5,297.60
Honeywell Inc	5,889.83
J R's Advanced Recyclers Inc	6,480.25
Jones Haugh & Smith Inc	4,451.05
Kiesler's Police Supply Inc	4,362.78
Kronos Incorporated	3,371.76
Medford Sand & Gravel LLC	3,621.32
Midstates Equipment Supply	12,794.12
Midwest Monitoring & Surveillance	4,918.10
Moore Md/Kellyanna J	3,000.00
SCR Southern-Rochester	3,904.56
Short Elliott Hendrickson Inc	7,505.48
SRF Consulting Group Inc	44,183.53
Steele County Auditor	2,643.44
Steele County Treasurer	10,847.42
Stonebrooke Engineering Inc	4,595.75
Streamline Communications LLC	5,517.00
Summit Food Service Management	10,602.90
Thompson's Garage Door Co Inc	4,610.00
Waseca County Auditor-Treasurer	22,734.85
Waste Management of Wi-Mn	47,332.57
Waterford Oil Company	28,382.06
92 Warrants under \$2,000	<u>37,487.71</u>
<b>Total:</b>	<b>\$ 315,440.97</b>

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to adjourn to the Call of the Chair at 6:25 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR