

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

April 10, 2018

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on April 10, 2018 with Commissioners Krueger, Abbe, Gnemi, Glynn and Brady present. Also present were Steele County Sheriff Lon Thiele, Planning & Zoning Director Dale Oolman, County Engineer Greg Ilkka, IT Director Dave Purscell, Human Resources Director Julie Johnson, County Treasurer Catherine Piepho, Community Service Director Amy Roggenbuck, County Attorney Dan McIntosh, Jail Administrator Jodi Bushey, Public Works Project Coordinator Al Forsberg, County Assessor Bill Effertz, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the agenda. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following consent agenda items. Ayes all.

- A. Approve the minutes of March 27, 2018.
B. Approve the Listing of Bills.
C. Approve the following personnel actions:

New Hires/Promotions:

Table with 4 columns: Name, Position-Dept, Step, Start Date. Rows include Brock Nelson, Andrea Marshall, Paul Sponholz, Benjamin Albert.

Anniversaries:

Table with 4 columns: Name, Position, Step, Anniv. Date. Rows include Matthew Gwin, Sean Benz, Travis Ernste, Benjamin Wilson, Marta Grieman, James Cole.

- D. Approve the On-Sale Liquor license for Spurgy's Bar & Grill in Hope, MN.
E. Approve the Off-Site Gambling Permit for the Blooming Prairie Chamber of Commerce for gambling at the Blooming Prairie Country Club.
F. Approve the On-Sale Liquor license and Dance permit for Monterey Ballroom.
G. Accept Internal Central Services Committee Minutes.
H. Accept Community Services Committee Minutes.

Executive Director Jane Hardwick, Adult & Disability Social Services Supervisor Tara Watson and Adult & Disability Manager Charity Floen gave an update of the 2018 MNPrairie Joint Powers Board.

Commissioner Brady offered the following Resolution, seconded by Commissioner Gnemi

DEED Grant Right of Way Declaration

Whereas, the \$4,000,000 Minnesota DEED Grant for construction of the building authorized by the Minnesota Legislature requires a declaration restricting future use and sale of the facility; and

Whereas, earlier the Board passed a resolution for a similar declaration and the State is now requiring a revised form; now

Therefore resolved, the Board Chair is authorized to sign the attached General Obligation Bond Financed DECLARATION.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Brady, seconded by Commissioner Krueger to award contract CP 074-018-001 for 2018 highway striping to Traffic Marking Services, Inc for the low bid amount of \$136,877.14. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve the IUP #2018-01 for Crane Creek Asphalt to place a temporary asphalt plant for the 2018 construction season in the Lemond Quarry located in Section 01-106-21 of Lemond Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Brady to approve the purchase of office furniture for the Assessor's Office not to exceed \$8,000 with funds coming from the Compliance Fund. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve an internal Interim Corporal position at the Detention Center due to an indeterminate medical leave. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve an intern for the summer utilizing AIS (Aquatic Invasive Species) grant funds. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve the purchase of ConnectWise-Manage (PSA) and Connect Wise-Control (RMM) software in the amount of \$11,630 for the IT Department for a ticketing system. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Gnemi to approve increasing the Steele County LEC'S change fund from \$50 to \$200. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to authorize the Chair to sign the National Joint Powers Alliance Agreement. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve sending an electronic survey to all employees to solicit their input in the Strategic Plan Development. Ayes all.

Commissioner Krueger offered the following **Resolution**, seconded by Commissioner Gnemi

ACCEPTANCE OF DONATION FOR PUBLIC HEALTH

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- Baby Welcome Kits from Target

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Brady offered the following **Resolution**, seconded by Commissioner Gnemi

WHEREAS, the Minnesota Wetland Conservation Act of 1991 (WCA) requires local government units (LGUs) to implement the rules and regulations promulgated by the Board of Water and Soil Resources (BWSR) pertaining to wetland draining, filling and excavation; and

WHEREAS, Minnesota Rules, chapter 8420 have been adopted by BWSR in accordance with the rulemaking provisions of Minnesota Statutes, chapter 14, for the purpose of implementing WCA; and

WHEREAS, Minnesota Rules 8420.0200, Subpart 1, Item E allows a county, city, or town to delegate implementation of chapter 8420 and the act to another governmental entity by the passage of resolutions by both parties; and

WHEREAS, both parties must provide notice to BWSR, the Department of Natural Resources, and the Soil and Water Conservation District of the delegation, including a copy of the resolution and a description of the applicable geographic area, within 15 business days of adoption of the resolution.

THEREFORE, BE IT RESOLVED by the {LGU Name} {Board of Commissioners¹} that the authority and administrative responsibility to implement WCA as the LGU within the legal

boundaries of {LGU Name} is delegated to {Name of designee – SWCD, County, WD, WMO} as of {Date} in accordance with Minnesota Rules, Chapter 8420.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve the purchase of office furniture for two offices and an additional workstation in the Public Health Department from Intereum for the low bid amount of \$3,865.92. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve out of state travel for Public Health Director Amy Roggenbuck to attend the NACCHO Annual Conference July 10th – 12th, 2018 in New Orleans, LA. Ayes all.

Commissioner Reports:

Commissioner Gnemi reported on his attendance at a Historical Society and Semcac meeting.

Commissioner Brady reported on his attendance at a 911 Joint Powers Board and SE Emergency Communication Board meeting.

Commissioner Krueger reported on his attendance at a SMART Bus, South Country Health Alliance, Internal Central Services, Community Services and Public Health meeting.

Commissioner Abbe reported on his attendance at a South Country Health Alliance, Community Services, 911 Joint Powers Board and MN Solid Waste meeting.

Commissioner Glynn reported on his attendance at an internal Central Services meeting.

Motion by Commissioner Krueger seconded by Commissioner Brady to approve the following listing of bills. Ayes all.

LISTING OF BILLS
04/10/2018

Advanced Correctional Healthcare Inc	8,695.95
Allstream	2,912.16
Block Plumbing & Heating Inc	2,535.60
Bravo Company USA Inc	2,330.00
Bureau of Criminal Apprehension	8,280.00
Computer Professionals Unlimited Inc	4,565.00
CRK Properties LLC	6,693.58
Hillyard-Hutchinson	2,585.86
Innovative Office Solutions LLC	17,339.93
Johnson Hardware Company	4,480.00
Krause/Roger D	2,080.00
Local Government Information Systems	32,739.00
Medford Sand & Gravel LLC	2,426.52
Owatonna Public Utilities	30,484.13
SHI International Corp	9,360.00
Short Elliott Hendrickson Inc	4,431.14
SRF Consulting Group Inc	35,297.74
Street Smart Rental	15,670.00
Summit Food Service Management	20,474.23
Waste Management of Wi-Mn	95,841.04
137 Warrants under \$2,000	<u>51,766.31</u>
Total:	\$ 360,988.19

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to go into closed session at 6:45 p.m. to discuss potential litigation – attorney/client privilege, pursuant to Minn. Stat. § 13D.05, Subd. 3(b). Ayes all.

The Board came back into Open Session at 8:23 p.m.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to adjourn to the Call of the Chair at 8:23 p.m. Ayes all.

ATTEST: _____
AUDITOR