

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

October 24, 2017

STATE OF MINNESOTA)

) ss

COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on October 24, 2017 with Commissioners Krueger, Abbe, Gnemi, Glynn and Brady present. Also present were Chief Deputy Attorney Christy Hormann Ayers, Environmental Services Director Scott Golberg, Human Resources Director Julie Johnson, County Engineer Greg Ilkka, Highway Accountant Erin Edel, Assistant County Assessor Tyler Diersen, County Treasurer Catherine Piepho, County Administrator Janice Fransen and Deputy County Auditor Jody Hartle.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the agenda. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the following consent agenda items. Ayes all.

- A. Approve the October 10, 2017 and October 12, 2017 Special Board Minutes.
- B. Approve the Bills.
- C. Approve the following personnel actions:  
*None*
- D. Accept Land Use & Records Minutes.
- E. Accept Public Works Minutes.
- F. Accept Public Safety Minutes.
- G. Approve purchasing a chair and a sit/stand desktop workstation for the Treasurer's Office in the amount of \$664.75 through the Compliance fund.
- H. Approve Out of State travel for Bonnie Johnson, Dennis Hollatz, Robert Beier, Donald Nollet and Sherry Segal of the Steele County Community Emergency Response Team to attend the Emergency Management Institute in Emmitsburg, MD.

This month's Steele Spotlight featured Bruce Holland, Denise Krell, Michelle Carsrud and Tim Larson from the Steele County Landfill who gave a presentation on their operations.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve the 2016 Audit Report as presented by Sarah Utsch, Audit Engagement Manager of CliftonLarsonAllen. Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Brady voting against.

Director Jane Hardwick and Finance Manager Kevin Venenga of MN Prairie County Alliance gave an update of the activities through the 2<sup>nd</sup> quarter of 2017.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the Employment Contract between Steele County and the new County Administrator Scott Golberg. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to appoint Scott Golberg as Steele County Administrator effective October 30, 2017. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to amend the Independent Contract Agreement between Steele County and Fransen HR Consulting, LLC to extend the term of the agreement to November 9, 2017. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to reappoint Rene Gilormini as the Veterans Service Officer for a four-year term through October 4, 2021. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to set the date for a work session to continue discussions regarding the 2018 Budget for November 9, 2017 at 6:30 p.m. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to award the bid to Dean Schroeder in the amount of \$5,631 for leasing approximately 77 acres of Farmland located in the E ½ of Section 28, Aurora

Township for the 2018-2019 season. Upon the vote being taken, four Commissioners voted in favor thereof and Commissioner Brady abstained.

Commissioner Abbe offered the following **Resolution**, seconded by Commissioner Glynn

**WHEREAS**, the County of Steele, Minnesota, requires assistance in maintaining stream stage gages on the Straight and Maple Rivers at Owatonna, MN;

**WHEREAS**, Steele County is a public entity within the State of Minnesota;

**WHEREAS**, the State is duly qualified and agrees to provide the services described in the contract

**NOW, THEREFORE, BE IT RESOLVED**, that the County Board of Steele County enter into a Contract with the State of Minnesota, acting through its Department of Natural Resources, Division of Ecological and Water Resources.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve joining the MCCC Joint Powers Tax Court User Group to access web based software to share cross County tax court data and authorize the County Assessor to sign the service agreement effective November 1, 2017. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to authorize the Assessor to hire an outside appraisal firm for Lowe's Tax Court Case not to exceed \$40,000. Upon the vote being taken, four Commissioners voted in favor thereof and Commissioner Gnemi abstained.

#### Commissioner Reports:

Commissioner Abbe reported on his attendance at a JD24, Public Works, Public Safety and Rotary meetings.

Commissioner Krueger reported on his attendance at the Land Use meeting, Special Board meeting - replacing the boiler at the Annex and a Rotary meeting.

Commissioner Glynn reported on this attendance at the Special Board meeting – replacing the boiler at the Annex and MNPrairie meeting.

Commissioner Gnemi reported on his attendance at a JD24 meeting, Interviews for County Administrator, Public Works, Joint Powers, MNPrairie meetings and Special Board meeting – replacing the boiler at the Annex and SCHR meeting.

Commissioner Brady reported on his attendance at a Soil & Water meeting, Interviews for County Administrator, Special Board meeting – replacing the boiler at the Annex, Public Safety and SCHR meetings.

#### LISTING OF BILLS

10/24/2017

30 <sup>th</sup> Place LLC	17,412.61
AMCON	20,037.00
Axon Enterprise Inc	2,907.63
Block Plumbing & Heating Inc	2,950.00
Borneke Construction Inc	123,861.95
Braun Intertec Eng Inc	9,410.00
Bureau of Criminal Apprehension	9,015.00
Cerberus LLC	2,949.00
CliftonLarsonAllen LLP	23,950.00
Crane Creek Asphalt	2,060.42
Erickson Engineering Co LLC	10,564.30
Jones Haugh & Smith Inc	2,000.00
Kronos Incorporated	3,228.72
L & L Street Rods & Sport Trucks	2,225.00
Local Government Information Systems	29,477.00
MCCC MI 33	5,612.11
Medford Sand & Gravel LLC	2,236.11
Metro Sales Inc	2,363.92
Microsoft	8,735.89
Mike's Repair	4,956.24
Mn Counties Intergovernmental Trust	2,500.00
Motorola Solutions Inc	10,129.70
Owatonna Park and Recreation	7,220.00

RCM Specialties Inc	4,578.05
Rocon Incorporated	26,798.93
Schultz Excavating	35,720.00
SHI International Corp	53,016.00
Short Elliott Hendrickson Inc	27,858.07
Steele County Revenue	6,115.00
Steele County Treasurer	12,271.10
Summit Food Service Management	4,743.17
Univ of Mn Regents	44,673.46
Waste Management of Wi-Mn	51,379.49
WSB & Associates Inc	17,812.50
129 Warrants under \$2,000	<u>65,446.18</u>
<b>Total:</b>	<b>\$ 656,214.55</b>

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to adjourn to the Call of the Chair at 6:13 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR