

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

October 10, 2017

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on October 10, 2017 with Commissioners Brady, Krueger, Abbe, Gnemi and Glynn present. Also present were County Attorney Dan McIntosh, Human Resources Director Julie Johnson, County Sheriff Lon Thiele, County Engineer Greg Ilkka, Chief Deputy Treasurer Joyce Hartle, Court Administrator Robin Hoesley, County Administrator Janice Fransen and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the agenda with additional bill. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve the following consent agenda items. Ayes all.

- A. Approve the Board Minutes.
B. Approve the Bills with changes.
C. Approve the following personnel actions:

Resignations/Retirements/Terminations:

Table with 4 columns: Name, Position, Department, End Date. Rows include Brian Brooks (Custodian, Bldgs & Grounds, 10/13/17) and Robert Starman (Sr. Mechanic, Highway, 10/31/17).

Anniversaries:

Table with 4 columns: Name, Position-Dept, Step, Anniv. Date. Rows include Jordynn Finer (HR Generalist-Human Resources, Step 2, 10/03/17) through Chad Schleuter (Corporal - Detention Ctr, Step 3, 10/29/17).

- D. Accept Internal Central Services Minutes.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve the FY 2018 Snowmobile Maintenance Grant Agreement between the State of Minnesota and Steele County in the amount of \$54,900.64. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve Streamline Communication's estimate #367 for additional network cabling and existing cable testing and certifying at the Courthouse. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve Streamline Communication's estimate #368 to purchase a 48" Lockable Network Cabinet and ladder rack for wiring at the Courthouse. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve Sound System change orders from AVI Systems Inc for the integration of the live audio feed in Courtrooms A, B and C with the condition that the State of Minnesota agrees to pay \$1,450.35 towards Courtroom B. Upon the vote being taken four Commissioners voted in favor thereof, Commissioner Abbe voting against.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve the bill in the amount of \$50 for a right of way permit at the tax forfeited property located at 408 Chestnut Ave., Owatonna. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to appoint Kellyanna J. Moore as the County Coroner through January 7, 2019 and to set the monthly stipend at \$3,000 per month effective January 1, 2018. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe approve replacing the Legal Administrative Assistant in the County Attorney's office due to a retirement. Ayes all.

Commissioner Glynn offered a **Resolution**, seconded by Commissioner Gnemi relating to the project and the issuance of revenue refunding notes under Minnesota Statutes, Chapter 475 and Sections 469.152 through 469.165, as amended, on behalf of Steele County Communities for a Lifetime, Inc.; calling a public hearing thereon for November 14, 2017 at 5:30 p.m.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve the Power 7 (AS400) Operating System Upgrade in the amount of \$4,995 by CPS Technology Solutions. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following ditch levies of 2018: JD #1-2%; JD #2-4.5%; JD #6-.50%; JD #10-18%; JD #11-3%; JD #23-5%; JD #24-7%; CD #1-1%; CD#1, CH BR-20%; CD #2-1%; CD #4-.50%; CD #5-.90%; CD #20-3%; CD #21-.25%; CD #22-2%; CD #24-6%; CD #27-10%; PTD #7-.50%; PTD #8-20%; PTD #11-12%' PTD #17-12%. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve eliminating the mail courier's 7:45 a.m. stop at the Administration building on Tuesdays-Fridays. Ayes all.

Commissioner Reports:

Commissioner Abbe had no meetings to report.

Commissioner Krueger reported on his attendance at the Smart Bus meeting in Waseca and Drug Court graduation.

Commissioner Glynn reported on this attendance at the Courthouse meeting, Internal Central Services and a CCA meeting.

Commissioner Gnemi reported on his attendance at the Drug Court graduation and a SEMCAC meeting.

Commissioner Brady reported on his attendance at the Multi County Solid Waste, Courthouse, SE MN Emergency Communication, Soil and Water and Water Resource Board meetings.

LISTING OF BILLS

10/10/2017

Advanced Correctional Healthcare Inc	8,434.49
Allstream	2,818.53
Block Plumbing & Heating Inc	6,203.81
Central Farm Services	2,001.94
City of Medford	5,000.00
City of Owatonna	2,412.08
Computer Professionals Unlimited Inc	4,455.00
Country Acoustics LLC	8,200.00
Crane Creek Asphalt	6,841.67
CRK Properties LLC	5,254.00
Custom Communications Inc	2,801.15
Faribo Plumbing & Heating Inc	4,400.00
Four Seasons Centre	4,250.00
Fransen HR Consulting LLC	9,650.00
Hansen Excavation Inc	7,166.30
Innovative Office Solutions LLC	2,147.53
Jones Haugh & Smith Inc	8,536.05
Kwik Trip Inc	4,361.02
MEI Total Elevator Solutions	5,979.75
Owatonna Public Utilities	28,609.73
Short Elliott Hendrickson Inc	3,427.74
Southern MN Construction Co Inc	2,773.90
Summit Food Service Management	11,861.29

Temple Electric Motor Service Inc	3,763.00
Univ of Mn Regents	13,116.00
153 Warrants under \$2,000	<u>57,943.86</u>
Total:	\$ 222,408.84

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to adjourn to the Call of the Chair at 5:44 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR