

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

November 28, 2017

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on November 28, 2017 with Commissioners Abbe, Gnemi, Glynn, Brady and Krueger present. Also present were County Attorney Dan McIntosh, County Sheriff Lon Thiele, Planning & Zoning Director Dale Oolman, Human Resources Director Julie Johnson, County Engineer Greg Ilkka, County Treasurer Catherine Piepho, County Assessor Bill Effertz, Public Works Project Coordinator Al Forsberg, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the agenda. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the following consent agenda items. Ayes all.

- A. Approve the minutes of November 14, 2017.
B. Approve the Listing of Bills.
C. Approve the following personnel actions:

New Hires/Promotions:

Table with 4 columns: Name, Position-Dept, Step, Start Date. Row 1: Kristin Castle, Legal Administrative Assistant, 5, 12/04/17

Resignations/Retirements/Terminations:

Table with 4 columns: Name, Position, Department, End Date. Rows: Anthony Malepsy (Road Deputy, Sheriff's Office, 11/21/17), Brianna Smith (Correctional Officer, Detention Center, 11/27/17), John Borger (Information Technology Director, IT, 12/14/17)

- D. Approve the Contract between the City of Medford and the Steele County Sheriff to provide Law Enforcement Protection from 01/01/18 through 12/31/18.
E. Accept Public Works Policy Committee Minutes.
F. Accept Land Use & Records Committee Minutes.
G. Approve the 2018-2019 Landfill Waste Delivery Contracts.
H. Authorize the chair to sign the 2018-2019 Feedlot Delegation Agreement Work Plan.
I. Approve \$1,101.46 from the Aquatic Invasive Species Grant funds for AIS ad space in the 2018 Steele County plat book.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve the 2018-2019 Radiological Emergency Preparedness Grant Agreement in the amount of \$12,000. Ayes all.

Executive Director Jane Hardwick and Finance Manager Kevin Venenga gave a 3rd quarter update for MnPrairie County Alliance. Charity Floen and Brandon Smith explained the Adult & Disabilities Services Program.

Commissioner Glynn offered the following Resolution seconded by Commissioner Krueger

FOR AQUATIC INVASIVE SPECIES PREVENTION AID

WHEREAS, 2014 Session Law Chapter 308 enacted by the Legislature provides Minnesota counties a County Program Aid grant for Aquatic Invasive Species (AIS) prevention. The amount designated to each county is based on the number of watercraft trailer launches as well as the number of watercraft trailer parking spaces within each county. Steele County was allocated approximately \$8,162 in 2014 and \$18,138 for 2015 and each year after, and;

WHEREAS, the legislation requires that Steele County must establish, by resolution or through adoption of a plan, guidelines for the use of the proceeds which are to prevent the introduction or limit the spread of aquatic invasive species at all access sites within the county, and;

WHEREAS, the county may appropriate the proceeds directly, or may use any portion of

the proceeds to provide funding for a joint powers board or cooperative agreement with another political subdivision, a soil and water conservation district in the county, a watershed district in the county, or a lake association located in the county. Any money appropriated by the county to a different entity or political subdivision must be used as required under this section, and;

WHEREAS, the county must submit a copy of its guidelines for use of the proceeds to the Department of Natural Resources by December 31 of the year the payments are received.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of Steele County, Minnesota, adopts the Steele County 2018 Aquatic Invasive Species Prevention Plan.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Al Forsberg gave an update to the Board on the Steele County Public Works Building.

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Abbe

WHEREAS, the Minnesota Legislature has authorized \$4 million in State bonds for construction of a Public Works Building for Steele County; and

WHEREAS, the grant agreement needed to make these funds available requires the County execute a "Conflict of Interest Disclosure Form";

NOW, THEREFORE, BE IT RESOLVED, the County Board Chair and County Administrator are authorized to sign both forms.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Krueger

WHEREAS, the Minnesota Legislature has authorized \$4 million in State bonds for construction of a Public Works Building for Steele County; and

WHEREAS, the grant agreement needed to make these funds available requires the County execute a CERTIFICATION for a Minnesota Management and Budget State of Minnesota General Obligation Bond Financed Property land restriction form;

NOW, THEREFORE, BE IT RESOLVED, the County Board Chair and County Administrator are authorized to sign both forms.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Glynn offered a **Resolution**, seconded by Commissioner Krueger Relating to Financing of Certain Proposed Projects to be undertaken by the County; Establishing Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve a supplemental Agreement to the Amcon Construction Management Contract for an additional \$130,000 for the Public Works Building. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve the Steele County Attorney and Administrator to negotiate a lease agreement with Steele County Transitional Housing to lease County owned property at 119-121 E Mill St and authorizing the Administrator and County Attorney to negotiate terms and execute the lease. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the Asset transfer of a 1988 John Deere Row Crop Tractor, Unit #2064 from the Highway Department to the Landfill Department. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve the Asset transfer of a 1984 Ford F-350 Flatbed, Unit #8140 from the Highway Department to the Buildings and Grounds Department. Ayes all.

Commissioner Reports:

Commissioner Abbe reported on his attendance at the Rice/Steele County Joint Dispatch meeting, Auditor held Election equipment demonstration and the Public Works Policy meeting.

Commissioner Krueger reported on his attendance at the Auditor held Election equipment demonstration, SCCL and Land Use and Records meetings and Steele County Health Fair.

Commissioner Glynn reported on his attendance at the MnPrairie meeting.

Commissioner Gnemi reported on his attendance at the Mayor's Prayer breakfast, SCCL, Land Use and Records, 911 Joint Powers, SCHR and Public Works Policy meetings.

Commissioner Brady reported on his attendance at the Clinton Falls, Steele County Courthouse and SCHR meetings.

LISTING OF BILLS

11/28/2017

Amazon	4,868.30
Erickson Engineering Co LLC	5,695.41
Jones Haugh & Smith Inc	3,642.80
Microsoft	5,317.94
Mn Dept of Transp – Commiss of Transp	6,428.59
Newegg	4,023.44
Oertel Architects	11,239.50
RDO Equipment Co, Inc	4,098.51
Rocon Incorporated	57,132.65
SCR Southern-Rochester	3,391.26
Short Elliott Hendrickson Inc	12,295.67
Steele County Treasurer	12,271.10
Streamline Communications LLC	3,264.88
Summit Food Service Management	10,338.84
Sunbelt Rental	7,791.26
Wencl Drywall LLC	3,000.00
128 Warrants under \$2,000	<u>47,694.09</u>
Total:	\$ 202,494.24

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to adjourn to the Call of the Chair at 7:48 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR