

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

May 9, 2017

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on May 9, 2017 with Commissioners Brady, Abbe, Krueger, Gnemi and Glynn present. Also present were County Treasurer Catherine Piepho, County Engineer Anita Benson, County Attorney Dan McIntosh, Human Resources Director Julie Johnson, Planning & Zoning Director Dale Oolman, Community Service Director Amy Roggenbuck, Building and Grounds Director Lynn Holthus and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the agenda. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve the following consent agenda items. Ayes all.

- A. Approve the Minutes of April 21, 2017 and April 25, 2017.
- B. Approve the Bills.
- C. Approve the personnel actions.
- D. Approve the out of State travel for Community Services Director/Public Health Director to attend the NACCHO Annual Conference July 11-13, 2017 in Pittsburgh, PA.
- E. Approve the Interpreter Agreement with Leyla Habib Abdulle to conduct Somali language interpretation services from 4/10/17 to 12/31/17.
- F. Accept Community Services Minutes.
- G. Accept Internal Central Services Minutes.
- H. Accept Planning Commission Minutes.

Motion by Commissioner Glynn seconded by Commissioner Gnemi to approve the Tobacco licenses from June 1, 2017 to May 31, 2018 for Finch’s Pub, Medford Muni, Casey’s General Store in Ellendale and Medford. Ayes all.

Motion by Commissioner Krueger seconded by Commissioner Gnemi to approve the following Memorial Day appropriations. Ayes all.

<u>Agency</u>	<u>Amount</u>
Blooming Prairie Servicemen’s Club	\$125
American Legion in Ellendale	\$125
American Legion in Owatonna	\$1,375

Commissioner Glynn offered the following **Resolution** seconded by Commissioner Abbe

ACCEPTANCE OF DONATION FOR PUBLIC HEALTH

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- Bundles of Love from Bundles of Love of Oronoco, MN

Upon the vote being taken, 5 Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Commissioner Glynn offered the following **Resolution** seconded by Commissioner Krueger

Resolution of Support for Byllesby Dam Bond Funding

WHEREAS, the Byllesby Dam (Dam) is a hydroelectric dam located on the border of Dakota and Goodhue Counties and owned and maintained entirely by Dakota County; and

WHEREAS, THE Dam's watershed covers nine counties, including Steele County, and nine legislative districts; and

WHEREAS, Dakota County maintains and monitors water level gauges throughout the watershed, which help local governments in Steele County and elsewhere track water levels and potential flood events; and

WHEREAS, Dakota County has invested approximately \$6 million in local taxpayer funds to keep the Dam safe; and

WHEREAS, Dakota County relies on revenue from hydroelectricity produced by the Dam to offset the burden on local taxpayers; and

WHEREAS, the Dam's turbines that produce the hydroelectricity are at the end of their operational lives; and

WHEREAS, Dakota County has asked the Minnesota State Legislature for \$7.5 million in bond funding to help replace the Dam's turbines and upgrade its powerhouse; and

WHEREAS, a turbine and powerhouse upgrade will allow the Dam to continue to produce clean, renewable energy for years to come and Dakota County to continue to maintain water level gauges throughout the watershed.

NOW, THEREFORE, BE IT RESOLVED, That the Steele County Board of Commissioners supports Dakota County's request for \$7.5 million in bond funding for improvements to the Byllesby Dam.

Upon the vote being taken, 5 Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Krueger seconded by Commissioner Gnemi to accept and send the Board of Commissioner Letter to Employees. Ayes all.

Motion by Commissioner Glynn seconded by Commissioner Gnemi to approve Interim Use Permit #2017-01 for Innovative Power Systems to construct and operate a 1 MW community solar garden on approximately 8 acres of land owned by RJC Farms LLC located in Section 30-108-20 of Clinton Falls Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Gnemi seconded by Commissioner Krueger to approve Interim Use Permit #2017-02 for Innovative Power Systems to construct and operate a 1 MW community solar garden on approximately 8 acres of land owned by RJC Farms LLC located in Section 29-108-20 of Clinton Falls Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Glynn seconded by Commissioner Gnemi to amend Interim Use Permit #2010-01 to add storage and processing of concrete and/or bituminous material located the NE ¼ of the SE 1/4, Section 3-107-19 in Havana Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Gnemi seconded by Commissioner Abbe to approve the review of CUP #199 for Witte Brothers for the mining of sand and gravel, crushing, screening, stockpiling of aggregate material and the stockpiling of recyclable aggregate material located the N ½ of the NE ¼ of Section 15-106-21 in Lemond Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Glynn seconded by Commissioner Gnemi to maintain the 5/31/17 elimination date and continue staff in the highway department on administrative leave. Upon the vote being taken, 4 Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Gnemi seconded by Commissioner Krueger to approve Human Resources Director Julie Johnson and Public Works Director Anita Benson to develop a couple of options for the Highway Foreman position. Upon the vote being taken, 4 Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Glynn seconded by Commissioner Gnemi to table the Front Information Desk Position until the next Board meeting. Ayes all.

Motion by Commissioner Abbe seconded by Commissioner Gnemi to approve adding the clause into the County's Accounting Policies and Procedures that Real Estate tax amounts under \$5.00 will not be refunded for real estate tax payments. Any overages over \$5.00 will be applied to either the next tax payment or a refund check will be issued, depending on taxpayer's preference. Ayes all.

Motion by Commissioner Glynn seconded by Commissioner Gnemi to approve an eight-week unpaid leave of absence request from Sergeant Justin Hebel. Ayes all.

Motion by Commissioner Glynn seconded by Commissioner Gnemi to deny a six-month unpaid leave of absence request from Nancy Borchardt due to department needs and limited accounting staff in the Public Health Department.

Motion by Commissioner Gnemi seconded by Commissioner Krueger to implement a "Steele Spotlight" program once a month to recognize an employee or program for their outstanding and/or innovative service. Ayes all.

Motion by Commissioner Glynn seconded by Commissioner Krueger to approve a one-year renewal Lease of Commercial space commencing 01/01/17 with Minnesota Prairie County Alliance in the amount of \$160,755. Ayes all.

Motion by Commissioner Krueger seconded by Commissioner Gnemi to award the bid to Icon Construction in the amount of \$424,582.60 for SAP 74-599-031 replace Bridge 74516 in Clinton Falls Township in 2017. Ayes all.

Motion by Commissioner Krueger seconded by Commissioner Gnemi to award the bid to Ulland Brothers. in the amount of \$648,156.87 for SAP 74-017-005 2017 Bituminous Maintenance Overly Contract. Upon the vote being taken, 4 Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Glynn seconded by Commissioner Gnemi to accept the bid from Willie's Painting in the amount of \$27,000 for priming and painting the walls of the Courthouse. Ayes all.

Motion by Commissioner Gnemi seconded by Commissioner Abbe to approve the cabinetry for the Court Administration work station not to exceed \$4,500. Ayes all.

Motion by Commissioner Glynn seconded by Commissioner Krueger to move forward with the concept design as provided by the Architect for the Public Works Complex, that it be a pre-cast design with in floor heating in the Mechanics area, and a flat roof with the possibility of a cold storage Lean-to on the North side. Ayes all.

Commissioners Reports:

Commissioner Abbe - no report

Commissioner Krueger reported on his attendance at the Memorial Tree Planting, Criminal Justice meeting, Drug Court graduation, SCHA, interviews with interim Administrator candidates, attend a Court of Honor for four Eagle Scouts, SCCL meeting and a joint Fair Board meeting.

Commissioner Glynn to report on his attendance at the Courthouse update, Extension Committee meeting, MNPrairie Personnel meeting, Park and Rec Commission meeting, Hope tile meeting, MNPrairie meeting, Dodge/Steele Community Health Board, Community Services Committee meeting, Internal Central Service meeting, Joint Fair Board meeting,

Commissioner Gnemi to report his attendance at the Joint Fair Board meeting, SEMCAC, and Courthouse update.

Commissioner Brady reported on his attendance at a Planning & Zoning meeting, Courthouse update, interviews with interim Administrator candidates, SE MN Water Resource meeting and a Joint Fair Board meeting.

Motion by Commissioner Gnemi seconded by Commissioner Krueger to negotiate a contract between Jan Fransen and Commissioner Brady, Commissioner Krueger, Human Resources Julie Johnson and Steele County Attorney Dan McIntosh. Contract to be brought back to the next Board meeting. Ayes all.

Motion by Commissioner Gnemi seconded by Commissioner Krueger to go into a closed session at 6:24 p.m. per Minn. Stat. §13D.03 to discuss labor negotiations.

Motion by Commissioner Gnemi seconded by Commissioner Krueger to re-open the Board Meeting at 6:41 p.m.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve the following listing of bills. Ayes all.

LISTING OF BILLS

05/09/2017

3D Specialties	2,849.42
Advanced Correctional Healthcare Inc	8,434.49
American Solutions for Business	10,581.91
Computer Professionals Unlimited Inc	4,389.00
Dennis Distad	3,622.50
Henefield and Iacovino Law Office LLC	2,078.13
Integra Telecom	2,821.80
L & M Boiler Systems Corporation	4,767.25
Local Government Information Systems	30,167.00
Magtech Ammunition	8,240.28
MVTL Laboratories Inc	6,151.30
Owatonna Public Utilities	25,969.85
Rocon Incorporated	3,500.00
Short Elliott Hendrickson Inc	190,971.13
Skold Specialty Contracting LLC	9,300.00
Southern MN construction Co Inc	2,304.98
Steele County Highway Dept	2,526.07
Steele County Treasurer	16,136.62
Summit food Service Management	9,028.22
Thomson Reuters – West	2,889.56
Wold Architects and Engineers	8,998.75
145 Warrants under \$2,000	<u>43,519.61</u>
Total:	\$399,247.87

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to adjourn the Call of the Chair at 6:43 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR