

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

June 13, 2017

STATE OF MINNESOTA)
) ss
 COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on June 13, 2017 with Commissioners Glynn, Brady, Abbe, Krueger and Gnemi present. Also present were County Attorney Dan McIntosh, County Sheriff Lon Thiele, County Treasurer Catherine Piepho, Human Resources Director Julie Johnson, Building & Grounds Director Lynn Holthus, Planning & Zoning Director Dale Oolman, Community Corrections Director Tim Schammel, Court Administrator Robin Hoesley, Judge Bueltel, County Administrator Janice Fransen and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the agenda. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the following consent agenda items. Ayes all.

- A. Approve the Work Session Minutes and Board Minutes of May 23, 2017 and May 30, 2017.
- B. Approve the Bills with changes.
- C. Approve the following personnel actions:

New Hires/Promotions:

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Start Date</i>
Abbey Paukert (promotion)	Public Health Nurse	6+	05/18/17
Theresa Welna	Public Health Nurse	2+	06/01/17
Kathleen Schroeder	Records Supervisor	10	06/05/17
Tara Pitzl	Probation Officer 1-Intake	1	06/12/17
Rebecca Melchert	Records Specialist (.75 FTE)	1	06/15/17
Kevin Lindquist	Interim Maintenance Supervisor	12	06/19/17

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Becky McCarty	Asst. County Engineer	Public Works	06/14/17
Troy Stockwell	Correctional Sergeant	Detention Center	06/21/17
Anita Benson	PW Div. Director/Cty Engineer	Public Works	06/22/17

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Anniv. Date</i>
Teresa Dudley	Victim Services Coord.-Attorney	12	06/02/17
Steve Schroht	Park & Recreation Director	7	06/03/17
Travis Avelar	Correctional Officer-Det. Ctr.	8	06/04/17
Anthony Buttera	Corporal-Det. Ctr.	9	06/04/17
Cynthia Fowler	Program Coordinator	2	06/16/17
Adil Lebgue	Correctional Officer	10	06/16/17
Amy Roggenbuck	Community Services Div Director	4	06/22/17

- D. Approve the South Central Drug Investigation Unit Joint Powers Agreement.
- E. Approve the new Steele County Community Corrections Department Logo.
- F. Authorize 2 deputies in the Recorder's office to attend the Fidler education opportunity in October, 2017 in Davenport, IA.
- G. Accept the Community Services Minutes.
- H. Accept the Internal Central Services Minutes.
- I. Approve the quote from Jaguar Telecommunications in the amount of \$3,447 for the fiber connection to the new Steele County Public Works building for Internet/network access.

Mitch Rasmussen and Fausto Cabral from MnDOT were present to discuss the requirements for the Interim Department Head of the Highway Department and County Engineer position.

Project Manager Scott Quiring with Amcon Inc. gave the Board an update on the Public Works Complex.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve the Forbearance Agreement with SCCL effective July 1, 2017. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the amendment to Conditional Use Permit #328 for Dan Haberman in Section 22-106-20 of Somerset Township to allow a seasonal wedding and event venue with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the renewal of Conditional Use Permit #294 for Edward Springer in Section 8-105-19 of Blooming Prairie Township for the excavation of sand, gravel, crushing, screening and stockpiling aggregate material with conditions per the Planning Commission and to accept the Findings of Fact. Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the amendment of Conditional Use Permit #215 for Tracy Holland in Sections 14 & 15 of Berlin Township to allow the expansion of 10 acres in Section 22 of Berlin Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve Interim Use Permit #2017-03 for Mathy Construction Co in Section 1-106-21 of Lemond Township to place a temporary asphalt plant in the Spinler Quarry with conditions per the Planning Commissioner and to accept the Findings of Fact. Ayes all.

Representatives from Nextera Energy gave a presentation to the Board on the Wind Energy project which will be located in parts of Havana and Aurora Township in Steele County.

Bob Goede from MCIT was present to give a member report update for Steele County.

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Abbe

ACCEPTANCE OF DONATION FOR PUBLIC HEALTH

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

WIC Toys from Kristy Bentley, Owatonna MN

Medical Equipment from Mandy Langer, Owatonna MN

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Krueger

WHEREAS, Steele County agrees to be sponsors of the Steele County Trail Association, Inc.; and

NOW, THEREFORE, BE IT RESOLVED that the Steele County Board of Commissioners do hereby name Ed Nelson as the Steele County Trail Administrator.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the 3.2 On-Sale Liquor License and the Consumption & Display Permit for the Blooming Prairie Country Club. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve the recruitment of a County Engineer. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve hiring Al Forsberg as the Interim Department Head of the Steele County Highway Department effective June 22, 2017 and to authorize the Chairman and Administrator to sign the Agreement. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve hiring Kevin Lindquist as the interim Highway Maintenance Supervisor effective June 19, 2017. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve contracting with WSB & Associates to provide a licensed Professional Engineer to oversee and manage the county's construction and maintenance projects for up to 40 hours per week on an as needed basis for up to 18 weeks pending approval of the County Attorney. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve the increase in Danny Hedberg's hourly wage rate from \$9.50 per hour to \$11.00 per hour. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve delaying the anniversary wage step increases for Community Corrections until 2018 due to their reclassifications effective July 1, 2017. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the recruitment of an Administrative Assistant position in the Steele County Community Corrections Department and authorize the recruitment process for possible vacancies with Community Corrections Probation Officer positions if any of the current choose not to convert to Steele County. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to give Al Forsberg authority to approve up to \$7,500 to keep projects moving for the Public Works Facility. Ayes all.

Lynn Holthus was present to give an update on the Courthouse project.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve the proposal to replace light fixtures at the Courthouse at a net cost of \$20,460. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Glynn to proceed with the option for Courtroom C at the Courthouse. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to authorize using reserves to finance up to \$600,000 for Courtroom C. Ayes all.

The meeting was then open to comments from the public.

Commissioner Reports:

Commissioner Abbe reported on his attendance at the Memorial Day Parade, meeting with the interim Highway Supervisor, 911 meeting and meeting with Interim Dept. Head Al Forsberg.

Commissioner Krueger reported on this attendance at the Memorial Day Parade, Drug Court, SCHA Quality meeting, met with interim Highway Supervisor, meeting with interim Dept. Head Al Forsberg and SCCL meeting.

Commissioner Glynn reported on his attendance at a SEMREX meeting, Internal Central Services and a Fair Board meeting.

Commissioner Gnemi reported on his attendance at Drug Court, Cannon River Watershed meeting, Historical Society meeting, SEMCAC and SCCL meeting.

Commissioner Brady reported on his attendance at the AMC District meeting and ACB meeting in Rochester.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to go into Closed Session for the purpose of discussing potential litigation-Attorney/client privileges, pursuant to Minn. Stat. §13D.05, Subd. 3(b). Ayes all.

Commissioners came out of Closed Session at 7:52 p.m.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the following listing of bills. Ayes all.

LISTING OF BILLS

06/13/2017

30 th Place LLC	17,236.27
Advanced Correctional Healthcare Inc	8,434.49
APG Media of Southern Minnesota LLC	2,021.11
Block Plumbing & Heating Inc	2,433.92
Bluhm/Christine	2,365.00
BRN Lawn & Landscape LLC	2,007.00
Computer Professionals Unlimited Inc	4,589.00
CRK Properties LLC	6,246.83
DLT Solutions	4,150.87
Emergency Automotive Technology Inc	2,780.31
ESRI Inc	6,200.00
Everbridge Inc	24,400.75
Express Services Inc	2,016.00
Fransen HR Consulting LLC	3,658.33
Innovative Office Solutions LLC	3,797.93
Kwik Trip Inc	3,723.45
Local Government Information Systems	35,919.50
Midstates Equipment Supply	24,336.00
MN Counties Intergovernmental Trust	2,310.00
Nuss Truck & Equipment	97,532.09
Owatonna Public Utilities	23,906.82
RDO Equipment Co, Inc	3,088.99
Rocon Incorporated	6,524.50
Short Elliott Hendrickson Inc	11,397.98
Steele County Highway Dept	5,443.32
Stonebrooke Engineering Inc	3,895.42
Summit Food Service Management	14,331.24
Veit and Company Inc	8,570.65
Veit and Company Inc	162,842.35
Venture Hydraulics Inc	2,634.00
Waste Management of WI-MN	52,690.54
Willies Painting LLC	18,000.00
181 Warrants under \$2,000	67,381.54
Total:	\$636,866.20

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to adjourn to the Call of the Chair at 7:52 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR