

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

February 14, 2017

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on February 14, 2017 with Commissioners Abbe, Krueger, Gnemi, Glynn and Brady present. Also present were Human Resources Director Julie Johnson, County Attorney Dan McIntosh, Assistant County Attorney Christy Hormann, Planning & Zoning Director Dale Oolman, Environmental Services Director Scott Golberg, County Treasurer Catherine Piepho, County Engineer Anita Benson, County Administrator Laura Elvebak, County Sheriff Lon Thiele and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to approve the agenda. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve the following consent agenda items. Ayes all.

- A. Approve the Minutes of January 24, 2017 Board Meeting and January 26, 2017 Work Session.
B. Approve the Bills.
C. Approve the following personnel actions:

New Hires/Promotions:

Table with 4 columns: Name, Position-Dept, Step, Start Date. Rows include Jonathan Quinlivan, Jonathan Walstrom, and Chad Staska.

Resignations/Retirements/Terminations:

Table with 4 columns: Name, Position, Department, End Date. Row includes Michael McGinn.

Anniversaries:

Table with 4 columns: Name, Position-Dept, Step, Anniv. Date. Rows include Timothy Schammel, Nathan Boysen, and Melissa Marazes.

- D. Approve the Renewal of Consumption & Display Permit for Finch's Pub LLC in Hope, MN.
E. Accept Internal Central Services Minutes.
F. Accept Community Services Policy Committee Minutes.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the 2017 Rules of Order as amended which will permit additional Board discussion and public comment. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve CUP #407 for Glass House LLP to construct a commercial greenhouse for growing leafy greens and herbs in the E 1/3 of the SE 1/4 of Section 20, Clinton Falls Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Glynn seconded by Commissioner Abbe to approve eliminating one Record Specialist position in the Records Dept. at the LEC and create a new Records Supervisor position along with decreasing one Records Specialist position from 1.0 FTE to .75 FTE. This proposal will be reevaluated at the end of 2017. Ayes all.

Motion by Commissioner Abbe seconded by Commissioner Gnemi to solicit proposals from firms to serve as a Registered Municipal Advisor to the County to provide specialized advice regarding the County's

membership in SCCL or as otherwise requested. Submission of proposals must be received no later than 5:00 pm, February 26, 2017. Ayes all.

Motion by Commissioner Abbe seconded by Commissioner Krueger to change the date for the Financial Services Request for Proposals from February 26, 2017 to February 24, 2017. Ayes all.

Motion by Commissioner Krueger seconded by Commissioner Gnemi to set a Board meeting for February 21 at 6 p.m. for a workshop to discuss the Public Works Building Project. Ayes all.

Commissioner Glynn offered the following **Resolution** seconded by Commissioner Gnemi

### **2017 County Highway and Road Weight Restrictions**

**WHEREAS**, the Minnesota Department of Transportation determines the beginning and end date of Spring Weight Restrictions for Trunk Highways, and

**WHEREAS**, the Steele County Highway System; as a whole, is more vulnerable than State Highways; as a whole, to damage during the Spring Weight Restriction time period, and

**WHEREAS**, each spring it is necessary to establish road restrictions so to protect the roadway system from serious damage and the start date of Spring Weight Restrictions as established by MNDOT will be the start date for Steele County, and

**WHEREAS**, the default axle weight limit outside of the Spring Weight Restriction Time period without posting signage is ten tons per axle provided the gross vehicle weight limit is not exceeded and bridge load postings are followed, and

**WHEREAS**, the majority of County and County State Aid Highways were not designed to a ten ton per axle structural capacity,

**THEREFORE, BE IT RESOLVED**, that no person shall operate any vehicle or combination of vehicles upon County State Aid Highways and County Roads that exceed the restrictions as shown on the attached map entitled "2017 Spring Weight Restrictions"; effective when Spring Weight Restrictions are placed, on County State Aid Highways and County Roads, and

**BE IT FURTHER RESOLVED**, that no person shall operate any vehicle or combination of vehicles upon County State Aid Highways and County Roads that exceed the restrictions as shown on the attached map entitled "Legal Load Limits" ; effective when Spring Weight Restrictions are not in effect on County State Aid Highways and County Roads,

**BE IT FURTHER RESOLVED**, the County Engineer shall make changes to the load limits and cause the maps and corresponding load posting signage to be updated based on changing road conditions throughout the year, and

**BE IT FURTHER RESOLVED**, the County Engineer is hereby authorized to erect and maintain signs plainly indicating the prohibitions and restrictions as above described at each of the County Highways and Roads affected thereby and to determine the end date for Spring Load Restrictions in Steele County.

Upon the vote being taken, 5 Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to exercise the two-year extension option with the current Recycling Agreement with Waste Management to extend the expiration date from 10/31/17 to 10/31/19. Ayes all.

County Administrator, Laura Elvebak gave the Board an update on the Courthouse.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to Table the quotes for bat removal at Courthouse. Ayes all.

Motion by Commissioner Krueger seconded by Commissioner Glynn to add as an agenda item for the meeting on February 21, 2017 at 6:00 pm the proposals from the architects to repair the damages and/or next steps to the Courthouse repair from a pipe burst on January 10, 2017. Ayes all.

#### Commissioners Reports:

Commissioner Abbe reported on his attendance at the Dodge/Steele, Rice-Steele and Owatonna Forward committee meetings.

Commissioner Krueger reported on his attendance at a Community 101 meeting, Public Works session, Dodge/Steele Committee meeting and LEC meeting.

Commissioner Glynn reported on his attendance at Community Service meeting, Public Works session, MCIT, meeting regarding Race Track at the Fairgrounds, Dodge/Steele Community Health and LEC meeting.

Commissioner Gnemi reported on his attendance at Dodge/Steele Community Health, Historical Society, Aging Conference, SEMCAC meeting and SCCL meeting.

Commissioner Brady reported on his attendance at 911 Joint Powers Board, SE Water Resources meeting, Planning & Zoning meeting, Somerset Township meeting, Zumbrota Watershed, Owatonna Forward meeting and Emergency Communication meeting.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve the following listing of bills. Ayes all.

LISTING OF BILLS

02/14/2017

30 <sup>th</sup> Place LLC	22,219.30
A'viands, LLC	18,053.30
Addictions & Stress Clinic	2,400.00
Advanced Correctional Healthcare Inc	16,298.52
Assoc of MN Counties	16,245.00
Big Tex Outdoors	3,368.90
Block Plumbing & Heating Inc	3,955.02
Businessware Solutions	5,004.53
City of Blooming Prairie	7,495.69
Compass Minerals America	31,617.93
Computer Professionals Unlimited Inc	4,389.00
Express Services Inc.	3,779.35
Four Seasons Centre	3,011.25
Holsterops	3,403.35
Honeywell Inc	7,682.35
Integra Telecom	2,753.00
Kappy's Auto Restoration	3,719.70
KOWZ-KRUE Radio	2,455.00
Jeff Larson	2,517.00
Local Government Information Systems	6,728.94
Loken Excavating & Drainage	6,395.88
Metro Sales Inc.	4,953.38
Microsoft	10,448.95
Motorola Solutions Inc	5,969.24
Newman Signs Inc	2,164.86
Olympic Fire Protection Corp	4,149.85
Owatonna Groundsmaters Inc	10,485.54
Owatonna Public Utilities	37,449.32
Riverland Comm College Austin	2,200.00
Michelle Schmid-Egleston	3,120.00
SE MN Water Resources Board	5,000.00
Sheriff of Dakota County	8,814.09
Steele County Highway Dept	4,569.09
Steele County Treasurer	165,353.12
Stewart Sanitation	2,367.64
Stonebrooke Engineering Inc.	19,430.53
StreamWorks LLC	9,960.00
Thomson Reuters – West	3,140.78
Tim's Auto Service Inc	2,024.93
Waste Management of WI-MN	52,102.46
181 Warrants under \$2,000	53,220.82
<b>Total:</b>	<b>\$580,417.61</b>

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to adjourn the Call of the Chair at 7:00 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR