

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

August 8, 2017

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on August 8, 2017 with Commissioners, Gnemi, Glynn and Brady, Krueger and Abbe present. Also present were County Engineer Al Forsberg, Human Resources Director Julie Johnson, County Sheriff Lon Thiele, Probation Services Director Tim Schammel, County Administrator Janice Fransen and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the agenda. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following consent agenda items. Ayes all.

A. Approve the July 25, 2017 Board Minutes.

B. Approve the Bills.

C. Approve the following personnel actions:

New Hires/Promotions:

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Start Date</i>
Christine Bartsch (promotion)	Home Health Aide/Homemaker Lead	1	07/31/17
Julia Forbes	Assistant County Attorney II	5	08/01/17

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Tami Wanner	Engineering Technician II	Highway	08/03/17
Adnane Afoda	Engineering Technician I	Highway	08/11/17

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Anniv. Date</i>
Scott Hanson	Chief Deputy – Sheriff	11	08/01/17
Scott Golberg	Env. Services Director	8	08/13/17
Kristin Deplitch	Corr. Officer – Det. Ctr.	10	08/23/17
Paul Prissel	Lieutenant – Det. Ctr.	7	08/23/17
Rick Kvien	Recorder	7	08/24/17
Greg Huebbe	Corr. Officer – Det. Ctr.	4	08/27/17
Jayson Teichroew	Deputy	6	08/29/17

D. Approve a five-year lease agreement with MailFinance for a new postage machine at \$295.46 per month.

E. Accept Community Services Minutes.

F. Accept Internal Central Services Minutes.

President and CEO Tim Penny gave a presentation of the Southern Minnesota Initiative Foundation and their 2016 annual report.

Bill Fahey gave an update on Steele County Communities for a Lifetime.

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Gnemi

RESOLUTION

IT IS RESOLVED that Steele County enter into MnDOT Agreement No. 1028802 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use and maintenance of County State Aid Highway No. 7, No. 30, No. 4, and No. 45 as detour routes during the Design-Build replacement or construction of six bridges on Trunk Highway No. 35 between Owatonna and Hope and four bridges on Trunk Highway No. 14 between Trunk Highway No. 35 and County State Aid Highway No. 45 under State project No. 7480-126 (T.H. 35=390) and State Project No. 7408-49 (T.H. 14=007).

IT IS FURTHER RESOLVED that the County Highway Dept Head and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the application for a Minnesota Office of Justice Program grant to fund a re-entry employment services position for up to two years through Community Corrections. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to amend the Independent Contractor Agreement with Fransen HR Consulting, LLC to extend the term of the agreement to October 31, 2017. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the recruitment and backfill for two Engineering Technician positions in the Highway Department.

Commissioner Krueger offered the following **Resolution**, seconded by Commissioner Gnemi

ACCEPTANCE OF DONATION FOR PUBLIC HEALTH

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- Medical Supplies: Colostomy Supplies, Anonymous
- \$150 Cash Donation to Family Health: Kiwanis Club of Owatonna

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting.

A copy of the Resolution is on file in the Auditor's office.

Commissioner Reports:

Commissioner Abbe reported on his attendance at the Public Safety, Public Works and 911 Joint Powers Board meetings.

Commissioner Krueger reported on his attendance at the Drug Free Coalition picnic, SCHA Board and SCCL meetings.

Commissioner Glynn reported on his attendance at the Fair Board and Internal Central Services meetings.

Commissioner Gnemi reported on his attendance at the Budget meetings, Drug Free Coalition picnic, Work Force luncheon, Steele County Historical Society, and KODA meetings.

Commissioner Brady reported on his attendance at the Childrens Mental Health, Hope tile, 911 Joint Powers Board and Planning and Zoning Committee meetings.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following listing of bills. Ayes all.

LISTING OF BILLS

08/08/2017

Allstream	2,787.75
Aurora Township	19,547.00
City of Owatonna	6,913.00
Computer Professionals Unlimited Inc	4,455.30
Country Acoustics LLC	2,000.00
CRK Properties LLC	6,692.77
Four Seasons Centre	9,380.00

Four Seasons Electric	7,410.00
Fransen HR Consulting LLC	7,651.67
HP Inc	4,355.13
Innovative Office Solutions LLC	3,841.72
KSW Roofing & Heating Inc	31,706.00
L&L Street Rods & Sport Trucks	2,225.00
Local Government Information Systems	2,588.05
MCCC MI33	11,415.00
Mills Fleet Farm	2,043.13
Mobotrex	21,025.00
Northern Technologies LLC	6,381.25
Owatonna Motor Company	3,841.19
Owatonna Public Utilities	32,302.53
RCM Specialties Inc	4,257.00
Southern MN Construction Co Inc	2,271.96
Steele County Auditor	35,000.00
Summit Food Service Management	14,844.96
Sunbelt Rental	3,127.88
The Sidwell Company	4,579.41
Tim Pippo Consulting	3,200.88
Tri-M Graphics	2,352.27
Univ of Mn Regents	4,478.65
Zep Sales & Service	2,860.25
Ziegler, Inc	8,350.00
137 Warrants under \$2,000	<u>54,823.27</u>
Total:	\$ 328,708.02

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to adjourn to the Call of the Chair at 5:42 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR