

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

August 22, 2017

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on August 22, 2017 with Commissioners, Abbe, Gnemi, Glynn, Brady and Krueger present. Also present were County Attorney Dan McIntosh, Planning & Zoning Director Dale Oolman, County Engineer Al Forsberg, Human Resources Director Julie Johnson, County Sheriff Lon Thiele, Jail Administrator Jodi Bushey, County Treasurer Catherine Piepho, Building & Grounds Director Lynn Holthus, Environmental Services Director Scott Golberg, Court Administrator Robin Hoesley, County Administrator Janice Fransen and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the agenda. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the following consent agenda items. Ayes all.

- A. Approve the August 8, 2017 Board Minutes.
B. Approve the Bills.
C. Approve the following personnel actions:

New Hires/Promotions:

Table with 4 columns: Name, Position-Dept, Step, Start Date. Row 1: Michelle Bromley, Correctional Officer-Detention Ctr, 1, 09/05/17

- D. Accept Public Safety Minutes.

Human Resources Director Julie Johnson introduced new employee Amber Kniefel as an Administrative Assistant in the Community Corrections Department.

This month's Steele Spotlight featured Assistant County Attorney Laura Isenor from the Attorney's office. Laura recently received a statewide award honoring her as a Minnesota "DWI Enforcer All-Star" by the Minnesota Department of Public Safety.

A presentation of the Steele County Humane Society was given by Liane Peterson and Elizabeth Bratsch.

Brett Ostby and Dan Shafer gave a presentation about the Zumbro Watershed Partnership and their request for funds to be used towards operational expenses.

Transportation Planning Director Ronda Allis gave a presentation of the MnDOT District 6 draft 10-year district work plan.

President Dan Deml and Fair Manager Jim Gleason from the Steele County Fair Board gave a presentation of the Steele County Free Fair.

Commissioner Glynn offered the following Resolution, seconded by Commissioner Gnemi

WHEREAS, Steele County supports healthy initiatives,
WHEREAS, Steele County supports that all citizens should have access to health care,
WHEREAS, it is known that routine preventative dental services may prevent serious health issues in the future and Healthy Smiles provides these services,
NOW THEREFORE BE IT RESOLVE, that the Steele County Board of Commissioners do hereby approve the agreement with Shannon Kruckeberg, DBA as Healthy Smiles.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve CUP #408 for MJC Farms to place four 25,800-gallon liquid fertilizer storage tanks on property owned by Jerald Ingvalson located

in the NW ¼ of the SE ¼, Section 13, Blooming Prairie Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to officially state the Board's intention to exit Steele County Communities for a Lifetime (SCCL). Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to authorize the County Administrator and the Board Chair to enter into negotiations with the County Engineer candidate Gregory Ilkka. Ayes all.

Human Resources Director Julie Johnson outlined the interview process for the County Administrator's position.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the selected eight candidates for the first round of interviews for the Administrator position. Ayes all.

County Treasurer Cathy Piepho gave a 2018 Budget update.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve a 1:1 match of \$4,000 to conduct a security assessment and a 1:1 match of \$2,000 for security training through the Safe and Secure Courthouse Initiative Grant Agreement between the State of Minnesota and Steele County. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the solicitation of bids for a new squad car. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve moving forward with a contract for service with Stage by Stage for dual chemical dependency treatment at the Detention Center. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve a five-year service agreement between the Steele County Sheriff's Office and Motorola Solutions. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the Highway Building layout with an additional 6,000 sq. ft. storage space on the second floor. Ayes all.

Building and Grounds Director, Lynn Holthus and Robin Hoesley gave an update on the Courthouse project.

Commissioner Reports:

Commissioner Abbe reported on his attendance at the Public Works Policy and Public Safety meetings. Commissioner Krueger reported on his attendance at the Fair Board, Assessor Certification test with the Board of Equalization and Community Services meeting.

Commissioner Glynn reported on this attendance at a meeting with a landowner and neighbors regarding some water issues with a ditch, Fair Board, MnPrairie, Internal Central Services and Community Services meetings.

Commissioner Gnemi reported on his attendance at the Budget meetings, View the Detention Center, Public Works Policy, SEMCAC, MnPrairie and Fair Board meetings.

Commissioner Brady reported on his attendance at the SE MN Emergency Communication Board and County Engineer Interviews.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to schedule a Work Session on September 11, 2017 at 7:00 a.m. to discuss the Steele County budget. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to meet in Special Session to conduct interviews with the candidates for the Steele County Administrator's position on August 30th, 2017, time to be determined. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the following listing of bills. Ayes all.

LISTING OF BILLS

08/22/2017

30 th Place LLC	17,596.25
Advanced Correctional Healthcare Inc	8,699.60
All American Arena Products	10,935.00
AMCON	24,652.00
Bishop Excavating, Inc.	35,728.98
Block Plumbing & Heating Inc	6,701.93
Borneke Construction, Inc.	482,986.65
Central Farm Services	4,229.99
Crane Creek Asphalt	2,562.39
CRK Properties LLC	5,974.00
Honeywell Inc	5,794.74
Innovative Office Solutions LLC	5,763.55
J R's Advanced Recyclers Inc	6,060.70
Local Government Information Systems	29,477.00
Medford Sand & Gravel LLC	14,234.13
Mn Counties Intergovernmental Trust	2,500.00
Mn Dept of Transportation	2,699.14
MVTL Laboratories Inc	11,520.90
Olmsted County Community Svcs	2,220.00
Olympic Fire Protection Corp	3,120.00
Pictometry International Corp	24,096.67
Rocon Incorporated	21,723.16
Soldo Consulting PC	3,281.16
Southern Mn Construction Co Inc.	14,734.39
Steele County Treasurer	12,271.10
Summit Food Service Management	9,416.34
Waste Management of Wi-Mn	52,348.27
WSB & Associates Inc	11,229.15
121 Warrants under \$2,000	<u>59,977.93</u>
Total:	\$ 892,535.12

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to adjourn to the Call of the Chair at 8:15 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR