

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

April 25, 2017

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on April 25, 2017 with Commissioners Glynn, Brady, Abbe and Krueger present. Commissioner Gnemi was absent. Also present were County Treasurer Catherine Piepho, County Engineer Anita Benson, Human Resources Director Julie Johnson, County Sheriff Lon Thiele, Probation Services Director Tim Schammel, Environmental Services Director Scott Golberg, Jail Administrator Jodi Bushey, Court Administrator Robin Hoesley, Assessor Bill Effertz and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

The Chairman called the Ditch Authority meeting to order at 5:00 p.m.

Commissioner Glynn offered the following **Resolution** seconded by Commissioner Krueger

WHEREAS, it appears that the original benefits or damages determined in County Ditch No. 22 do not reflect reasonable present day land values; and

WHEREAS, it appears that the present day land values of land benefited or damaged have changed;

NOW, THEREFORE, BE IT RESOLVED, that the Steele County Drainage Authority hereby ordains that a Redetermination of Benefits and Damages pursuant to M.S. §103E.351 is appropriate and that the same shall be carried out.

RESOLVED FURTHER that the redetermined benefits and damages and benefited and damaged areas shall hereafter be used in place of the original benefits and damages and benefited and damaged areas in all subsequent proceedings relating to the aforementioned drainage system.

Upon the vote being taken four Commissioners vote in favor thereof, Commissioner Gnemi absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the order appointing Chris Christianson, Mark Behrends and Dennis Distad as Viewers and Kendall Langseth as an alternate in the Matter of the Redetermination of Benefits of County Ditch No. 22. Ayes all.

Motion by Commissioner Glynn seconded by Commissioner Krueger to approve the order appointing Jones, Haugh & Smith as the Engineering firm in the Matter of the Redetermination of Benefits of County Ditch No. 22. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to adjourn the Ditch Authority at 5:04 p.m. Ayes all.

Commissioner Brady called the Regular Session of the County Board to Order at 5:04 p.m.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the agenda with changes. Ayes all.

Director Jane Hardwick and Finance Manager Kevin Venenga of MN Prairie County Alliance gave an update of the activities during the 4th quarter of 2016 and 1st quarter of 2017.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve the following consent agenda items. Ayes all.

A. Approve the Minutes of April 4, 2017 and April 11, 2017.

B. Approve the Bills.

C. Approve the following personnel actions:

New Hires/Promotions:

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Start Date</i>
David Wulff	Probation Officer II	1	05/01/17

- D. Approve the purchase of twelve desktop computers for Planning & Zoning, IT, Auditor and Landfill offices in an amount not to exceed \$9,200 out of the Compliance Fund.
- E. Accept Land Use and Records Minutes.
- F. Accept Public Works Minutes.
- G. Approve 2017 PREA Audit contract between Steele County and Tim Pippo for the Steele County Detention Center.
- H. Approve request for a Detention Center employee to attend out of state travel for a Verbal Judo Instructor course in St. Louis, MO.
- I. Recognize National Correctional Officer week of May 7-13, 2017.
- J. Accept Probation Dashboard.

Human Resources Director Julie Johnson introduced Travis Ernst as a Probation Officer in the Community Corrections Department.

Motion by Commissioner Glynn seconded by Commissioner Abbe to approve the purchase of a John Deere Commercial Mower from Ag Power Enterprises in the amount of \$31,500. Ayes all.

County Treasurer Catherine Piepho presented the projected timeline for the 2018 Budget process.

Motion by Commissioner Krueger seconded by Commissioner Glynn to approve the Community Corrections Lease Option #1 with CRK Properties, LLC located at 631 N Cedar Avenue, and the purchase of furniture in the amount of \$10,000 from CRK Properties, LLC. Upon the County Attorney's review and approval, the Board Chair is authorized to sign the lease. Ayes all.

Motion by Commissioner Glynn seconded by Commissioner Abbe to approve the Contract Agreement for sharing of background studies data between Steele County Sheriff's Office and Minnesota Prairie County Alliance. Ayes all.

Motion by Commissioner Glynn seconded by Commissioner Abbe to approve extending the Recycling Contract for five years with Waste Management beginning November 1, 2017. Ayes all.

Motion by Commissioner Krueger seconded by Commissioner Abbe to award the bid to Borneke Construction in the amount of \$1,590,602.50 for Phase 4F-G landfill cells and closure of phase B-C areas. Upon the vote being taken, three Commissioners voted in favor thereof, Commissioner Brady abstained and Commissioner Gnemi was absent.

Motion by Commissioner Glynn seconded by Commissioner Abbe to award the 2017 Striping bid for CP 074-017-001 to Traffic Marking Services in the amount of \$83,212.11. Ayes all.

Motion by Commissioner Krueger seconded by Commissioner Abbe to award the 2017 Bituminous Construction Projects Option B to Crane Creek Asphalt for the low bid amount of \$4,582,856.58. Upon the vote being taken, three Commissioners voted in favor thereof, Commissioner Brady abstained and Commissioner Gnemi was absent.

Motion by Commissioner Glynn seconded by Commissioner Krueger to authorize Kurt Deter and Steve Penkava to prepare the Petition for a potential new Hope Public Drainage system per MN §103E in an amount not to exceed \$1,000. Ayes all.

Commissioners Reports:

Commissioner Abbe reported on his attendance at a Public Safety meeting, Public Works meeting, CCA Transition work session and Dodge/Steele Community Health Board meeting.

Commissioner Krueger reported on his attendance at a Land Use meeting, Land Use Training Session, CCA Transition work session, Dodge/Steele Community Health Board meeting and Community Service meeting.

Commissioner Glynn to report at next board meeting.

Commissioner Gnemi to report at next board meeting.

Commissioner Brady reported on his attendance at a Southeast MN Water Resource Board, Extension meeting, Berlin Township meeting, Land Use Training Session, CCA Transition work session, SCHR, Hope Tile meeting and working with Human Resources Director to find an Intern Administrator.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve the following listing of bills. Ayes all.

LISTING OF BILLS

04/25/2017

A'viands, LLC	4,769.16
Ancom Communications Inc	3,973.00
Bravo Company USA Inc	2,310.00
Emergency Automotive Technology Inc	2,419.32
Honeywell Inc	2,574.25
Kronos Incorporated	3,182.74
MCCC MI33	5,408.00
MN Counties Intergovernmental Trust	2,500.00
MN Dept of Natural Resources	2,265.53
South Central College	2,200.32
Steele County Treasurer	12,271.10
Stewart Sanitation	2,559.15
Stonebrooke Engineering Inc	15,581.45
Summit	9,449.97
Waste Management of WI-MN	51,590.51
117 Warrants under \$2,000	<u>73,847.71</u>
Total:	\$196,902.21

Motion by Commissioner Krueger, seconded by Commissioner Abbe to adjourn the Call of the Chair at 6:12 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR