

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

September 27, 2016

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:30 p.m. on September 27, 2016 with Commissioners Schultz, Glynn, Ebeling, Brady and Huntington present. Also present were County Engineer Anita Benson, County Attorney Dan McIntosh, Planning and Zoning Director Dale Oolman, Feedlot Officer Dan Vermilyea, County Treasurer Catherine Piepho, County Administrator Laura Elvebak and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Huntington to approve the agenda. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Brady to approve the following Consent Agenda items. Ayes all.

- A. Approve the Minutes of September 13 and September 26, 2016.
B. Approve the Listing of Bills.
C. Approve the following personnel actions:

New Hires/Promotions:

Table with 4 columns: Name, Position-Dept, Step, Start Date. Rows include Brian Anderson (Property Appraiser, Step 3, 09/26/16) and Paul Johnson (Correctional Officer, Step 1, 09/29/16).

Resignations/Retirements:

Table with 4 columns: Name, Position, Dept, End Date. Rows include Trevor Erler (Correctional Officer, Detention Ctr, 09/19/16), Cheryl Kruckeberg (Technical Clerk, Lead, Recorder's Office, 09/25/16), Susan Peterson (Public Health Nurse, Public Health, 11/04/16), and Catherine Nelson (Administrative Support Asst, Extension Office, 12/09/16).

- D. Approve the following Four Seasons Centre Contracts -Junior A Rental Agreement-Blades 2016-2017; Locker Room Lease-Blades 2016-2017; OYHA-Advertising 2016 and OYHA Concession Agreement and Lease-2016.
E. Award quote for Four Seasons Center Parking Lot Striping to Seykora Asphalt Maintenance & Paving for the low quote amount of \$675.
F. Accept the Public Works minutes.
G. Accept Internal Central Services Minutes

Motion by Commissioner Glynn, seconded by Commissioner Huntington to approve the Review of Conditional Use Permit #215 for Tracy Holland in Section 14-105-21 and Section 15-105-21 of Berlin Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Schultz to approve the Review of Conditional Use Permit #404 for Hidden Creek Ag. LLC in Section 23-106-21 of Lemond Township with conditions per the Planning Commission and to accept the Findings of Fact. Ayes all.

Motion by Commissioner Brady seconded by Commissioner Glynn to approve the extension of the Accounting Intern's employment in the Treasurer's office until the end of the year. Ayes all.

Motion by Commissioner Schultz seconded by Commissioner Glynn to approve the following ditch levies for 2017: JD #2-4.5%; JD #5-7%; JD #6-.50%; JD #7-20%; JD #10-18%; JD #11-5%; JD#12-5%; JD #23-5%; JD #24-7%; CD #1-1%; CD#1, CH BR-20%; CD #2-2%; CD #4-.50%; CD #5-.90%; CD #20-5%; CD #21-.25%; CD #22-2%; CD #24-5%; CD #25-3%; CD #27-10%; PTD #7-.50%; PTD #8-20%; PTD #9-18%; PTD #11-12%' PTD #17-12%; PTD #18-10%. Ayes all.

Motion by Commissioner Schultz seconded by Commissioner Huntington to Award 2016-2017 Parking Lot Snow and Ice Removal Contract to Groundsmasters, Inc. at the hourly rates as specified within the proposal with option to renew for the same price for three years. Ayes all.

Motion by Commissioner Huntington seconded by Commissioner Brady to Award contract to Don Loken Drainage for the demolition of 1903 SE 44th Avenue for a quote amount of \$11,700. Ayes all.

Motion by Commissioner Glynn seconded by Commissioner Schultz to approve R & K Electric to replace a VFD motor at the Detention Center for a quote of \$4,000 with a \$2,400 rebate. Final cost will be \$1,600. Ayes all.

Motion by Commissioner Glynn seconded by Commissioner Schultz to accept the 2015 Audit Report by CliftonLarsonAllen. Ayes all.

Motion by Commissioner Huntington seconded by Commissioner Schultz to approve advancing \$18,500 to the Bohemian National Cemetery to be used to repair the cemetery's driveway. Ayes all.

Commissioner Huntington offered the following **Resolution** seconded by Commissioner Brady

BE IT RESOLVED, that the preliminary net tax levy for 2017 be set at \$22,908,881 and the preliminary total budget be set at \$58,364,221.

BE IT FURTHER RESOLVED That the County Board set the time, date and location of the County Board meeting at which the final budget/tax levy will be discussed on December 13, 2016 at 6:00 p.m. This meeting will be held in the Steele County Administration Board Room.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office. Ayes all.

Commissioners Reports:

Commissioner Glynn reported on his attendance at the PTD #7 meeting, MN Prairie and the Hope Tile meeting.

Commissioner Huntington reported on her attendance at the AMC Policy Conference in Alexandria, MNPrairie meeting, City/County Joint Transportation meeting and the South Country Health Alliance Joint Powers Board meeting

Commissioner Brady reported on his attendance at the PTD #7 meeting, Hwy 14 meeting, went to Hope to discuss water problems with the residents, EOC meeting, South Central Human Relations and the Hope Tile work session.

Commissioner Schultz reported on his attendance at the South Central Human Relations and the City/County Joint Transportation meeting

Commissioner Ebeling reported on his attendance at the PTD #7 meeting, South MN Tourism and 911 Joint Powers Board.

Motion by Commissioner Huntington, seconded by Commissioner Brady to approve the following listing of bills. Ayes all.

LISTING OF BILLS

9/27/2016

A'viands, LLC	5,407.15
All American Arena Products	4,895.00
Amazon	5,362.35
AMCON	20,224.00
Central Farm Services	5,835.86
CPS Technology Solutions	2,575.00
Dakota County Financial Svc	3,296.82
Dirt Merchant	120,783.00
Erickson Engineering CO LLC	5,442.34
FFF Enterprises	10,532.39
H & L Mesabi, Inc	6,190.48
Link Support Services LLC	5,135.20
Marco Technologies LLC	2,838.88
Northern Safety Technology Inc	2,192.59

Oertel Architects	26,000.00
Olmsted County Community Svcs	3,515.00
Pump & Meter Service	44,792.00
R & R Specialties of Wisconsin Inc	5,271.34
Ramy Turf Products	12,158.10
Riverland Community College	2,600.00
Short Elliott Hendrickson Inc	3,389.92
Steele County Treasurer	9,323.49
Stonebrooke Engineering Inc	6,527.59
Turnkey Corrections	9,606.13
University of MN Regents	10,266.13
Verizon Wireless	2,296.03
116 Warrants under \$2,000	<u>65,356.37</u>
Total:	\$401,813.16

Motion by Commissioner Glynn, seconded by Commissioner Brady to adjourn to the Call of the Chair at 6:30 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR