

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

September 8, 2015

STATE OF MINNESOTA)  
 ) ss  
 COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on August 25, 2015 with Commissioners Ebeling, Huntington, Glynn, Schultz and Brady present. Also present were Planning & Zoning Director Dale Oolman, Community Services Director/CHS Administrator Amy Roggenbuck, County Sheriff Lon Thiele, County Administrator Laura Elvebak and County Auditor Laura Ihrke.

Call to Order Pledge of Allegiance.

Motion by Commissioner Ebeling, seconded by Commissioner Brady to approve the agenda. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Glynn to approve the Minutes of August 25, 2015. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Schultz to approve the following personnel actions. Ayes all.

**New Hires/Transfers/promotions for approval. Positions previously approved by Board:**

<i>Name</i>	<i>Position</i>	<i>Rating/Step</i>	<i>Start Date</i>
Jessica Bedney	Correctional Officer – Det. Ctr.	B24/1	09/08/15
Carey Steffensmeier	Social Worker – Public Health	C42/1	09/14/15
Anthony Malepsy	Road Deputy – Sheriff’s Dept.	27/1	09/21/15

**Resignations/Terminations:**

Karen Mentz	Probation Officer	Probation Dept.	10/15/15
-------------	-------------------	-----------------	----------

**Anniversaries:**

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Anniv. Date</i>
Sean Robbins	Deputy – Sheriff’s Dept.	2	07/21/15
Joyce Richards	Health Svcs. Coord. – Det. Ctr.	10	09/13/15
Justin Hebel	Sergeant – Detention Center	13	09/18/15
Amber Aaseth	Int. Dir. Nursing – Public Hlth.	4	09/28/15

Commissioner Glynn offered the following **Resolution** seconded by Commissioner Ebeling

**WHEREAS**, The County Board of Commissioners of the County of Steele, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited for non-payment of taxes; and

**WHEREAS**, said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statute 282.01.

**NOW, THEREFORE, BE IT RESOLVED** that the Steele County Board of Commissioners hereby certify that all parcels of land on the attached list have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd. 8 and 282.018, and other statutes that require the withholding of tax-forfeited lands from sale.

**BE IT FURTHER RESOLVED** that the Steele County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the sale of said lands, if applicable.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the review of Conditional Use Permit #256 for Witte Bros – Souba Pit in Section 11-106-21 of Lemond Township with conditions per the Planning Commission and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the request to replace a ¾ time Juvenile Probation Officer. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the replacement of a Deputy Sheriff's position. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve establishing pay ranges for Landfill employees at minimum effective State Minimum Wage and a maximum at DBM rating A13. Ayes all.

Commissioner Schultz offered the following **Resolution** seconded by Commissioner Glynn

**Whereas;** Contract No. 151503 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Steele County Highway Department and authorize final payment as specified herein.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Ebeling offered the following **Resolution** seconded by Commissioner Brady

**Be it resolved;** that Steele County Public Health enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2015 through September 30, 2016.

The Steele County Board Chair is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Steele County Public Health and to be the fiscal agent and administer the grant.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Brady, seconded by Commissioner Schultz to approve the Out of State Travel request for Jane Nyquist to attend the "National Conference on Tackling Tobacco Use in Vulnerable Populations" in Bethesda, Maryland, October 4-7<sup>th</sup>. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve submitting a letter of Impact to Governor Mark Dayton with signatures of the Board and impacted Department Heads. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Ebeling to approve the annual maintenance agreement with Motorola Solutions relating to our 800 MHz equipment. Ayes all.

#### Commissioner Reports:

Commissioner Schultz reported on his attendance at the 911 Joint Powers Board meeting.

Commissioner Glynn reported on his attendance at the MNPrairie meetings.

Commissioner Ebeling reported on his attendance at the 911 Joint Powers Board and the University of Extension meetings.

Commissioner Brady reported on his attendance at 3 Committee meetings & upcoming meetings.

Commissioner Huntington reported on her attendance at South Country Health Alliance, Criminal Justice and MNPrairie meetings.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the following listing of bills. Ayes all.

#### LISTING OF BILLS

9/8/2015

Advanced Correctional Healthcare, Inc.	10,365.87
Eleanor Brase	2,332.00
City of Owatonna	4,174.78
CliftonLarsonAllen, LLP	36,000.00
Dakota County Financial Svc.	5,566.00
Information Systems Corp.	13,515.36
Integra Telecom	2,758.89
Bonnie & Donald Knutson	2,583.00
L & L Street Rods & Sport Trucks	4,897.38
Loken Excavating & Drainage	6,476.98
Medford Sand & Gravel, LLC	46,922.14
Metal Culverts, Inc.	2,440.85
MN Dept. of Transportation	3,940.46

MVTL Laboratories, Inc.	12,712.20
Nuss Truck & Equipment	162,539.69
Olmsted County Community Svcs.	14,190.00
Owatonna Public Utilities	31,250.51
Phone Station, Inc.	2,925.00
Provox Systems, Inc.	2,175.00
Relias Learning, LLC	4,605.00
Linda Sammon	5,871.00
Short Elliott Hendrickson, Inc.	2,160.27
Southern MN Construction Co. Inc.	11,817.78
Stanley Security Solutions, Inc.	3,006.50
Steele County Revenue	2,188.80
Stonebrooke Engineering, Inc.	8,220.25
Turnkey Corrections	9,607.74
Univ. of MN Regents	6,207.00
Wallace Bustad Crane Service, Inc.	3,895.00
Richard & Delores Wobschall	3,673.00
172 Warrants under \$2,000	<u>73,465.71</u>
<b>Total:</b>	<b>\$502,484.16</b>

Motion by Commissioner Glynn, seconded by Commissioner Brady to adjourn to the call of the Chair at 7:18 p.m. Ayes all.

\_\_\_\_\_  
CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR