

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

October 27, 2015

STATE OF MINNESOTA)

) ss

COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on October 27, 2015 with Commissioners Schultz, Brady, Ebeling, Huntington and Glynn present. Also present were County Sheriff Lon Thiele, County Engineer Anita Benson, County Treasurer Cathy Piepho County Attorney Dan McIntosh, County Administrator Laura Elvebak and County Auditor Laura Ihrke.

Call to Order Pledge of Allegiance.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the agenda. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the minutes of October 13, 2015. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Schultz to approve the following personnel actions. Ayes all.

**New Hires/Transfers/promotions for approval. Positions previously approved by Board:**

<i>Name</i>	<i>Position</i>	<i>Rating/Step</i>	<i>Start Date</i>
William Bromley	Adult Probation Officer	C41/MAPE Step 1	10/26/15
Jessica Bendzick	Paralegal	B31/3	10/26/15

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to authorize filling the vacant Project Engineer position. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Glynn to approve the Four Seasons Contracts and Agreements with Steele County Blades & Owatonna Youth Hockey Association for. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to award the Landfill Farmland Lease for 2016-2017 to Dean Schroeder in the amount of \$11,661.20. Upon the vote being taken four commissioners vote in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the purchase of a John Deere mower in the amount of \$30,000.00 from John Deere. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the quote from AJ Lysne in the amount of \$8,250.00 to replace the Huber door on the North side of the Detention Center. Ayes all.

Motion by Commissioner Glynn, seconded by Ebeling to approve the purchase of a 140 HP tractor for the total purchase price of \$64,787.50 from Matejeck Implement Company and a purchase of a grapple bucket for the total purchase price of \$2,523.50 using state bid pricing from Bobcat of Mankato. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Glynn to award the quote for Property Demolition at 1862 SE 44<sup>th</sup> Ave to JJD Companies, LLC in the amount of \$16,400. Ayes all.

Commissioner Ebeling offered the following Resolution seconded by Commissioner Brady

**BE IT RESOLVED** that Steele County (Applicant) act as the legal sponsor for project(s) contained in this Application to be submitted on October 28th and that the Administrator (Title of First Authorized Official) and the County Engineer (Title of Second Authorized Official) are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Steele County (Applicant).

**BE IT FURTHER RESOLVED** that Steele County (Applicant) has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

**BE IT FURTHER RESOLVED** that Steele County (Applicant) has not violated any Federal, State, or local laws pertaining to fraud, bribery, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

**BE IT FURTHER RESOLVED** that upon approval of its application by the state, Steele

County, (Applicant) may enter into an agreement with the State of Minnesota for the above referenced project(s), and that it will comply with all applicable laws and regulations as stated in all contract agreements.

**NOW, THEREFORE BE IT RESOLVED** that the Administrator (Title of First Authorized Official) and the County Engineer (Second Authorized Official), or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Glynn, seconded by Commissioner Schultz to approve the Contract Amendment with Oertel Architect for Professional Services necessary to deliver the PW Building Project Phase one and Phase two. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the proposal from Evergreen Land Services for acquisition of property in Havana Township identified in the East Beltline Corridor. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the Interpreter Contract Agreement with Leyla Habib Abdulle. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Brady to authorize a surveyor to do a property split for property located at 1862 SE 44<sup>th</sup> Ave. Ayes all.

Ebeling offered a **Resolution** seconded by Commissioner Brady authorizing issuance, awarding sale, prescribing the form and details and providing for the payment of \$9,895,000 General Obligation Refunding Bonds, Series 2015A. Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

#### Commissioner Reports:

Commissioner Schultz reported on his attendance at the Certification of new CERT members, disaster drill, and SCHR meeting.

Commissioner Glynn reported on his attendance at the Board of Health, disaster drill and MNPrairie meeting.

Commissioner Ebeling reported on his attendance at the SCCL retreat, KODA, Park Place, Dodge-Steele Public Health meeting and District 9 meeting.

Commissioner Brady reported on his attendance at the mock disaster drill, District 9 meeting and SCHR meeting.

Commissioner Huntington reported on her attendance at the SCCL Strategic plan retreat, Child Mental Health Collaborative, disaster drill, Dist. 9 Board of Health, Dist. 9 AMC & MNPrairie meeting.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the following listing of bills. Ayes all.

#### LISTING OF BILLS

10/27/2015

A'viands, LLC	10,566.92
Anoka County Human Services	5,700.00
Briggs and Morgan, PA	3,577.00
Bureau of Criminal Apprehension	2,100.00
Central Valley Cooperative	3,978.91
Crane Creek Asphalt	8,907.30
Dakota County Financial Svc.	2,662.00
David Drown Associates, Inc.	4,166.00
Four Seasons Centre	2,227.50
Honeywell, Inc.	2,997.04
John C. Hosfield	4,504.75
Kronos Incorporated	13,800.00
Leo A Hoffmann Center, Inc.	8,532.50
MCCC MI 33	5,723.93
Mental Culverts, Inc.	2,185.82
Mildstates Equipment Supply	27,863.88
Northland Farm Systems	4,470.00

Owatonna Park and Recreation	12,150.00
Owatonna Police Dept.	10,157.78
R & R Specialties of Wisconsin, Inc.	4,861.05
Short Elliott Hendrickson, Inc.	2,081.00
Southern MN Construction Co. Inc.	7,653.89
Steele County Treasurer	18,840.58
Stonebrooke Engineering Inc.	71,801.39
Thomson Reuters – West	3,466.66
Timm’s Trucking & Excavating	3,456.26
Turnkey Corrections	9,540.14
Waseca Sand & Gravel	2,008.00
Wastequip, LLC	3,610.01
148 Warrants under \$2,000	<u>59,232.78</u>
<b>Total:</b>	<b>\$322,823.09</b>

Motion by Commissioner Glynn, seconded by Commissioner Brady to adjourn to the call of the Chair at 7:26 p.m. Ayes all.

\_\_\_\_\_  
CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR